

## MEMORANDUM OF UNDERSTANDING

### FINANCIAL SUPPORT FOR CONSULTANT SERVICES TO REFINE THE HOMELESSNESS PLAN AND ESTABLISH ACTIONABLE RECOMMENDATIONS

The County of Ventura ("County"), in collaboration with the cities of Oxnard, San Buenaventura and Thousand Oaks ("Cities"), has procured the services of, and is poised to enter into a contract with, LeSar Development Consultants ("LDC") to update the [Ventura County Plan to Prevent and End Homelessness](#) and generate actionable recommendations based upon a Needs Assessment/Gaps Analysis using quantitative and qualitative information. The contract between the County and LDC is attached hereto ("Contract"). The end product delivered by LDC will be a written report including city-specific recommendations for the parties to this Memorandum of Understanding ("MOU").

It is anticipated that the Contract with LDC will conclude in September 2023, assuming a start date of January 24, 2023, and is contingent upon timely delivery of data for the quantitative analysis and scheduling of interviews and work groups for the qualitative feedback, both aspects of which Cities are expected to help facilitate. Should completion of tasks be delayed, the Contract may be extended for 2 additional two-month periods.

The total cost of the Contract is \$161,230, of which the County is committed to contribute an amount not to exceed \$100,000, provided that the Cities also provide financial support to the Contract.

By signing this MOU, each of the Cities hereby agree to provide County with \$25,000 (\$75,000 collectively) within 30 days of executing this MOU, by sending a check payable to:

County of Ventura  
Attn: Community Development  
800 S. Victoria Ave., L#1940  
Ventura, CA 93009

\_\_\_\_\_  
Christy Madden, Sr. DEO  
County of Ventura  
Date: \_\_\_\_\_

\_\_\_\_\_  
Ingrid Hardy, Assistant City Manager  
City of Thousand Oaks  
Date: \_\_\_\_\_

\_\_\_\_\_  
Leona Rollins, Housing Services Manager  
City of San Buenaventura  
Date: \_\_\_\_\_

\_\_\_\_\_  
Emilio Ramirez, Housing Director  
City of Oxnard  
Date: \_\_\_\_\_