

# *California Statewide Automated Welfare System (CalSAWS)*

## **County Purchase VN-01-2022 Ventura County – Kiosks (Quantity 7)**

## I. Overview:

Pursuant to Section 4.6 of Exhibit X (Maintenance and Operations ("M&O") Extension) of the Amended Restated and Revised Leader Replacement System Agreement dated August 16, 2019 (the "Base Agreement") between CalSAWS Consortium and Accenture LLP ("Accenture"), Ventura County ("County") has requested to purchase seven (7) kiosks for use in the lobbies of seven (7) of the County's existing sites, as further described in this County order form (the "County Purchase"). This County Purchase includes Hardware Charges, Software Charges, and Hardware Support Charges for the new equipment, Administrative Charges for equipment asset-tagging, imaging, and transportation, and Regulatory and Administrative ("R&A") Change Budget Services for equipment configuration, flow design support, and onsite support and training at go-live. Additionally, this County Purchase includes ongoing recurring Technical Infrastructure Services Charges for enhanced central support for the Managed kiosks.

The scope of this County Purchase includes the following:

- Hardware Charges
  - (7) HP Kiosk, includes the following:
    - 1 x MicroTouch 22-inch Touch-Projected Capacitive Touchscreen Monitor with external privacy filter installed (includes 5-year Manufacturer's Warranty)
    - 1 x Boca Lemur-Z 80MMI Kiosk Printer (includes 3 years of Hardware Support)
    - 1 x MagTek Magnetic Stripe Reader, reads DL and CC (includes 2-year Manufacturer's Warranty)
    - 1 x Code Reader 1000 Barcode Reader (includes 4 years of Hardware Support)
  - (7) California State Recycling Fee (per Monitor)
  - (7) HP EliteDesk 800 G6 Desktop Mini PC with Intel CoreT i5-10500T Processor 2.3, 6C, 16GB DDR4 RAM, 128GB PCIe Solid State Drive, Microsoft Windows 10 Professional 64-Bit Operating System (includes 3-year Manufacturer's Warranty)
  - (7) Fujitsu FI-8170 Scanner (Type 1 Scanner), includes 1 year of Hardware Support
  - (7) Print Media (80mm x 645 ft., 8 rolls per case)
  - (2) MicroTouch 22-inch Touch Projected Capacitive Touchscreen Monitor with external privacy filter installed (includes 5-year Manufacturer's Warranty) (Break/Fix)
  - (2) California State Recycling Fee (per Monitor) (Break/Fix)
  - (2) Boca Lemur-Z 80MM1 Kiosk Printer (Break/Fix)
  - (2) MagTek Magnetic Stripe Reader, reads DL and CC (includes 2-year Manufacturer's Warranty) (Break/Fix)
  - (2) Code Reader 1000 Barcode Reader (Break/Fix)
  - (2) HP EliteDesk 800 G6 Desktop Mini PC with Intel CoreT i5-10500T Processor 2.3, 6C, 16GB DDR4 RAM, 128GB PCIe Solid State Drive, Microsoft Windows 10 Professional 64-Bit Operating System (includes 3-year Manufacturer's Warranty) (Break/Fix)
  - (2) Fujitsu FI-8170 Scanner (Type 1 Scanner), includes 1 year of Hardware Support (Break/Fix)
- Software Charges
  - (7) Windows 10 Enterprise Upgrade License with Software Assurance
  - (7) McAfee MVISION License - 1-Year Subscription License
  - (7) McAfee Complete Data Protection License - 1-Year Subscription License

- Hardware Support Charges
  - (7) Fujitsu FI-8170 Scanner (Type 1 Scanner) - Additional 3 years of Hardware Support
  - (2) Boca Lemur-Z 80MM1 Kiosk Printer - 3 years of Hardware Support (Break/Fix)
  - (2) Code Reader 1000 Barcode Reader - 4 years of Hardware Support (Break/Fix)
  - (2) Fujitsu FI-8170 Scanner (Type 1 Scanner) - Additional 3 years of Hardware Support (Break/Fix)
- Administrative Charges
- R&A Change Budget Services
- Production Operations Charges
  - Recurring Charges for Technical Infrastructure Services – Enhanced Central Support

Assumptions:

- *General Assumptions*
  - The charges set forth in Section III below (the “Total Charges”) are an estimate and are subject to changes at the time of ordering. The estimate includes shipping/handling and taxes as appropriate. The final charges will be provided to the Consortium at the time of invoicing.
  - Hardware, Hardware Support, and Administrative Charges will be invoiced in full upon receipt of hardware acceptance.
    - Equipment acceptance must be completed by May 31, 2023 in order for Hardware, Hardware Support, and Administrative Charges to be invoiced to the County for State Fiscal Year (“SFY”) 2022/23, otherwise, these charges will be invoiced to the County for SFY 2023/24 and will require a revision/amendment to this County Purchase.
  - Software Charges will be invoiced upon receipt of the software, as software will be electronically delivered by the software vendor.
  - Administrative Charges are included in this County Purchase for Accenture staff to perform the following tasks:
    - Asset-tag, image, and transport seven (7) kiosks.
  - R&A Change Budget Services will be worked and invoiced on a time and materials (“T&M”) basis. Invoices for such charges will be submitted to the Consortium monthly in arrears, and the Consortium will, in turn, invoice the County. R&A Change Budget Services are included in this County Purchase for Accenture staff to perform the following tasks:
    - Provide up to fourteen (14) hours for kiosk configuration. This estimate is based on up to two (2) hours per kiosk for configuration.
    - Provide up to 112 hours of support prior to deployment of the kiosks for site evaluation and to assist the County with its definition and creation of the process flows for the kiosks’ initial deployment.
      - This estimate is based on up to sixteen (16) hours of assistance for the creation of one (1) process flow per site for the seven (7) County sites

where the kiosks will be deployed. These charges are based on seven (7) process flows for the kiosks on this order.

- Although Accenture assistance will be provided to the County, the County will fully own the responsibility of defining and creating the process flows for the application on the kiosks.
  - Provide up to fifty-six (56) hours of on-site support and training following deployment of the seven (7) kiosks. The Accenture resource(s) will be available to the County for eight (8) hours per day. This estimate is based on up to eight (8) hours of on-site support and training per site for the seven (7) County sites.
  - Accenture staff will work with the County to develop a schedule for providing support following approval of this County Purchase.
  - R&A Change Budget Services will be worked and invoiced in SFY 2022/23, through May 31, 2023. If the County requests for hours to be performed during SFY 2023/24, then a revision/amendment to this County Purchase would be required.
  - Accenture and County will monitor the hours for R&A Change Budget Services and discuss the addition of more hours if necessary. Any additional hours required for R&A Change Budget Services would result in additional charges. These additional charges would be provided to the County in a separate County Purchase.
- After installation, future moves of the kiosks to different County offices would result in additional Administrative Charges and R&A Change Budget Services. These charges would be provided to the County via a separate County Purchase.
- The County must (1) approve this County Purchase and (2) provide the corresponding approved Advance Planning Document (“APD”) from the Office of Systems Integration (“OSI”) that supports this purchase by December 14, 2022 in order to proceed with this purchase. Otherwise, the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.
- *Assumptions regarding kiosks*
  - The kiosks on this order are intended for use in the lobbies of seven (7) of the County’s existing non-Managed sites. The table below lists the address of each site and the total quantity of Managed kiosks that will be deployed at each site.

Site Address	Quantity of Managed Kiosks	Total Kiosks
4651 Telephone Rd., Ventura, CA 93003	1	1
2901 N. Ventura Rd., Oxnard, CA 93036	1	1
2655 Saviers Rd., Oxnard, CA 93033 Suites 2699, 2675, 2677	1	1
828 W. Ventura St., Fillmore, CA 93015	1	1
2900 N. Madera Rd., Simi Valley, CA 93065	1	1
80 E. Hillcrest Dr., Thousand Oaks, CA 91360	1	1
725 Main St., Santa Paula, CA 93060	1	1
	7	7

- New equipment will initially be delivered to the CalSAWS Remote Depot in Rancho Cordova, California where Accenture staff will asset-tag and image the kiosks. Once

those activities have been completed, Accenture will transport the equipment to the County.

- Taxes for equipment items were estimated at a rate of 8.75% and based on the initial shipping location of Rancho Cordova, California.
- Shipping/handling charges for equipment items were estimated at a rate of 3.0%.
- The Consortium will transfer ownership of all hardware purchased under this County Purchase to the County, however, the equipment will continue to be CalSAWS Managed equipment.
- Financing is not available for equipment, including those that are capital assets (i.e., items with unit prices exceeding \$5,000).
- The Consortium will retain ownership of all software licenses purchased under this County Purchase.
- The County will be responsible for monthly recurring Technical Infrastructure Services Charges for enhanced central support for the seven (7) Managed kiosks on this order.
  - These recurring Technical Infrastructure Services Charges will apply to the seven (7) kiosks once deployed and in use and are based on an estimate of up to four (4) hours per month per kiosk.
  - Recurring Technical Infrastructure Services Charges for enhanced central support are estimated to commence April 1, 2023 and continue through the end of SFY 2023/24, May 31, 2024.
  - These Technical Infrastructure Services Charges will be invoiced on a time and materials ("T&M") basis. These charges are based on an estimate of four (4) hours of support per month per kiosk.
    - Accenture will monitor the hours for enhanced central support and discuss the addition of more hours with the County if necessary. Any additional hours required for ongoing support of the kiosks would result in additional Technical Infrastructure Services Charges. These additional Charges would be provided to the County in a separate County Purchase.
    - Recurring Technical Infrastructure Services Charges will be invoiced monthly in arrears to the Consortium, who will then invoice the County.
  - It is assumed that these recurring Technical Infrastructure Services Charges for enhanced central support per Managed kiosk will be funded by the Consortium commencing June 1, 2024 through the end of the Base Agreement, October 31, 2024, pending the availability of funds. In the event that the Consortium is not able to provide funding for ongoing Technical Infrastructure Services Charges for supporting the Managed kiosks, the County will be responsible for funding such charges via a revision/amendment to this County Purchase.
  - Enhanced central support for the kiosks includes the following:
    - Service requests would be transferred directly to Level 3 support to analyze, investigate, diagnose, and resolve tickets submitted by the County related to the kiosks.
    - Process support would be provided to the County for any changes or updates to the process flows on the kiosks following deployment.
    - Management and administering of accompanying third-party manufacturer Hardware and Software during the CalSAWS Maintenance and Operations ("M&O") Project would be provided.

- Regular maintenance activities and upgrades for the Managed devices would be provided:
  - Install and configure software updates and patches.
  - Monitor production devices, including monitoring servers, applications, and webservices.
  - Troubleshoot problems and incidents with the Lobby client and server infrastructure.
  - Provide and maintain application availability.
- Enhanced central support excludes any enhancements to the CalSAWS custom applications for the kiosks.
- The kiosks on this order will include the following equipment:
  - Kiosk enclosure;
  - Desktop computer;
  - Touchscreen monitor;
  - Receipt Printer;
  - Magnetic stripe reader;
  - Barcode scanner;
  - Desktop scanner.
- This County Purchase includes two (2) of each of the following spare equipment for break/fix purposes:
  - Desktop computer;
  - Touchscreen monitor;
  - Receipt Printer;
  - Magnetic stripe reader;
  - Barcode scanner;
  - Desktop scanner.
- The County will be responsible for storing the kiosks and kiosk equipment until installation/deployment. The County-provided storage facility must be capable of holding all equipment at the outset of this project.
- The County will be responsible for choosing the most appropriate location where each kiosk will be placed and used by customers.
  - The location for each kiosk should have accessibility to electrical power outlets.
  - A CalSAWS network jack will be required at the installation site of the kiosks. If a network jack is not available, then the County will be responsible for obtaining one.
  - The County is responsible for all facility-related work including, but not limited to the following: electrical, data/electrical cabling, HVAC, and furniture.
  - This County Purchase does not include any external power strips for the kiosks.
- The County will be responsible for set up and installation of the kiosks.
  - Due to the size and stability of the kiosks, it is recommended that the County anchor the kiosks to the floor for safety. Additionally, it is also recommended that the County anchor the electrical plug to the power outlet to prevent unauthorized plugging.
- Installation of the kiosks on this order does not include the following:
  - Permits, bonds, and/or fees;
  - Hazardous material abatement;
  - Independent testing fees other than specified;

- Electronic voice/data connectivity equipment (i.e., network components or phone systems);
  - Network drops to access points;
  - Electrical cabling;
  - Facility remediation;
  - Heating, ventilation, and air conditioning;
  - Battery backup or other type systems;
  - Outside plant conduit installation or repair;
  - Trenching in, restoration of, cutting, or patching of asphalt, concrete, or landscape.
- This County Purchase includes one (1) case of eight (8) rolls of receipt paper for each kiosk. Once this supply has been exhausted, the County will be responsible for the purchase and installation of replacement rolls. The County is also responsible for other consumables for the printer in the kiosks (toner, etc.).
  - The County will be responsible for the purchase and installation of scanner maintenance kits for the scanners for the kiosks on this order.
  - All MicroTouch touchscreen monitors are purchased with five (5)-year manufacturer's warranties from the date of purchase (unless noted otherwise). Once the manufacturer's warranties have expired, the County will be responsible for funding any hardware refreshes or hardware support renewals.
  - All Boca printers are purchased with three (3)-year hardware support agreements from the date of purchase (unless noted otherwise). Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes or hardware support renewals.
  - All MagTek magnetic stripe readers are purchased with two (2)-year manufacturer's warranties from the date of purchase (unless noted otherwise). No additional hardware support is available for the magnetic stripe readers on this order. Once the manufacturer's warranties have expired, the County will be responsible for funding any hardware refreshes.
  - All barcode readers are purchased with four (4)-year hardware support agreements from the date of purchase (unless noted otherwise). Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes or hardware support renewals.
  - All HP desktop computers are purchased with three (3)-year manufacturer's warranties from the date of purchase (unless noted otherwise). Once the manufacturer's warranties have expired, the County will be responsible for funding any hardware refreshes or hardware support renewals.
  - All Fujitsu scanners are purchased with four (4)-year hardware support agreements from the date of purchase (unless noted otherwise). Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes or hardware support renewals.
  - No support is available for the kiosk integration/enclosures on this order.
  - All Microsoft Windows 10 Enterprise Upgrade licenses are purchased with Software Assurance agreements from the date of purchase (unless noted otherwise). Once the Software Assurance agreements have expired, the County will be responsible for funding any refreshes.

- Microsoft Software Assurance agreements provide key administrator features and security, as well as maintaining up-to-date versioning of the Windows 10 Enterprise product.
- All McAfee MVISION licenses and McAfee Complete Data Protection licenses are purchased with one (1)-year software licensing from the date of purchase (unless noted otherwise). Once the software licenses have expired, the County will be responsible for funding any software renewals.



- The following Performance Requirements set forth in Schedule 7 (Performance Requirements) to Exhibit X (CalSAWS M&O Extension) of the Base Agreement will apply to the kiosks purchased under this County Purchase:
  - Performance Requirement #4 - Monthly Helpdesk Diagnosis Time
  - Performance Requirement #17 - Security Management Requirement
  - Performance Requirement #18 - Security Incident Reporting
  - Performance Requirement #19 - Security Incident Negligence

Performance Requirements other than those listed above will not apply to the kiosks purchased under this County Purchase.

## II. Schedule:

The charges associated with this County Purchase will be incurred during SFYs 2022/23 and 2023/24.

## III. Total Charges:

The following table outlines the Total Charges for this County Purchase.

Total County Purchase Charges	SFY 2022/23	SFY 2023/24	SFY 2024/25	Total Charges
<b>Administrative Charges</b>	<b>\$4,074</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,074</b>
<b>R&amp;A Change Budget Services</b>	<b>\$31,668</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,668</b>
<b>Hardware and Software Charges</b>	<b>\$119,024</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119,024</b>
Hardware Charges	\$114,139	\$0	\$0	\$114,139
Hardware Maintenance and Support Charges	\$2,148	\$0	\$0	\$2,148
Software Charges	\$2,737	\$0	\$0	\$2,737
Software Maintenance and Support Charges	\$0	\$0	\$0	\$0
<b>Production Operations Charges</b>	<b>\$8,288</b>	<b>\$49,728</b>	<b>\$0</b>	<b>\$58,016</b>
One Time Charges	\$0	\$0	\$0	\$0
Recurring Charges - Production Operations	\$0	\$0	\$0	\$0
Recurring Charges - Technical Infrastructure Services	\$8,288	\$49,728	\$0	\$58,016
<b>Total Charges</b>	<b>\$163,054</b>	<b>\$49,728</b>	<b>\$0</b>	<b>\$212,782</b>

## IV. References:

This purchase will be tracked via ServiceNow Request RITM0030266.

## V. Attachment 1 to the County Purchase VN-01-2022 - Pricing Schedules

**COUNTY PURCHASE APPROVAL**

**Subject:**      **County Purchase - VN-01-2022**

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

**Ventura County**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: (Director or Deputy Director) \_\_\_\_\_

Date: \_\_\_\_\_

**Approved As to Form**

Ventura County Counsel

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Notice Address:**

County of Ventura, Human Services Agency  
855 Partridge Dr.  
Ventura, CA 93003

**CalSAWS Consortium**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Notice Address:**

CalSAWS Consortium  
11290 Pyrites Way, Suite 150  
Rancho Cordova, CA 95670-4481