

Setting the Standard in Health Care Excellence

December 13, 2022

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT

Authorization for the Purchasing Agent or Designee to Increase the Amount of the Purchase Order with Maxim Healthcare Services, Inc. for Temporary Staffing Services, Increasing the Purchase Order Amount for FY2021-22 by \$190,000 to \$2,219,000 and by \$850,000 to \$1,000,000 FY2022-23.

RECOMMENDATION

That your Board authorize the Purchasing Agent or designee to increase the purchase order with Maxim Healthcare Services, Inc. (Maxim) for temporary staffing services by \$190,000 to \$2,219,000 for FY 2021-22 and by \$850,000 to \$1,000,000 for FY 2022-23, and ratify the Health Care Agency's (HCA) authorization of Maxim to continue to provide services in anticipation of your Board's approval.

REASON FOR RATIFICATION

HCA authorized Maxim to provide services in excess of the purchase order maximums in anticipation of your Board's approval.

FISCAL IMPACT

Mandatory:	No
Source of Funding:	VCMC Operating Revenues/Collections
Funding Match Required:	None
Impact on Other Departments:	NA

Summary of Annual Revenues and Costs under this agreement:

	<u>FY 2021-22</u>	<u>FY 2022-23</u>
REVENUE:	\$190,000	\$850,000
DIRECT COSTS:	\$190,000	\$850,000
INDIRECT COSTS:	Minor	Minor
Net Revenue <cost>	\$0	\$0

Current Year Fiscal Budget

Current FY 2022-23 Budget Projections for Ventura County Medical Center #3300				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Expenditures	\$597,277,305	\$597,277,305	\$597,277,305	\$0
Revenue	\$597,588,755	\$597,588,755	\$597,588,755	\$0
Operational Income/(Loss)	\$311,450	\$311,450	\$311,450	\$0

Sufficient revenue and appropriations are included in the FY 22-23 adopted budget. The operational income includes "Operating Transfers In" that are primarily attributed to County contribution.

DISCUSSION

Maxim has been providing temporary staffing services for the HCA since 2003. In the past several years Maxim has provided temporary staff to support the County COVID-19 hotline and other COVID-19 support positions. Maxim continues to provide temporary support in HCA's Public Health and Ambulatory Care Clinics.

This letter has been reviewed by the County Executive Office, County Counsel, Auditor-Controller's Office, and General Services Agency Procurement Services. If you have any questions regarding this item, please call Theresa Cho, M.D., Chief Executive Officer, Ambulatory Care, at 805-339-1192.



Theresa Cho, M.D.
Chief Executive Officer, Ambulatory Care



Barry L. Zimmerman
Health Care Agency Director