



# COUNTY of VENTURA

COUNTY EXECUTIVE OFFICE

**Sevet Johnson, PsyD**

Interim County Executive Officer

**Mike Pettit**

Assistant County Executive Officer

**Kaye Mand**

County Chief Financial Officer

**Shawn Atin**

Assistant County Executive Officer/

Human Resources Director

Labor Relations

December 13, 2022

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**Subject: Approval of, and Authorization for, the Chair of the Board of Supervisors to Sign an Amended and Restated Memorandum of Agreement Between the County of Ventura and the Ventura County Employee's Retirement Association (VCERA) for the Purpose of Assisting VCERA Obtain Insurance Policies on Behalf of VCERA Employees**

**Recommendation:**

It is recommended that your Board authorize the Chair of the Board to sign the attached Amended and Restated Memorandum of Agreement between the County of Ventura and the Ventura County Employees' Retirement Association (VCERA) so that the County may assist VCERA in obtaining insurance policies on behalf of VCERA employees.

**Fiscal/Mandates/Impact:**

Mandatory:	No
Source of Funding:	VCERA
Funding Match Required:	None
Impact on Other Departments:	None

**Discussion:**

In July of 2016, your Board approved a Memorandum of Agreement between the County of Ventura and VCERA for the County to provide risk management services including, obtaining general liability and property insurance coverage for employees of VCERA. Since then, premium funds were collected annually by the County from VCERA for those insurance policies. It was recently discovered that VCERA employees may not be covered as "insureds" under the County's insurance policies because VCERA is a separate public entity that operates independently of the County. Pursuant to the terms of the attached Amended and Restated Memorandum of Agreement, the County will therefore assist VCERA in procuring an insurance policy on behalf of VCERA employees to cover all general liability, property insurance, and any other identified insurance coverages. VCERA will pay premiums for any insurance policies procured on its behalf.

The County further agrees that all premium payments previously paid by VCERA from Fiscal Years 2016 to 2022 for insurance coverage, where VCERA was not listed as a separate insured on such policies, will be credited to VCERA toward future premiums for coverage until the credit is exhausted. VCERA agrees that, except for worker's compensation claims, the County shall not be liable for uncovered claims, through insurance coverage or otherwise, asserted by VCERA employees that arose prior to the execution of this Amended Memorandum of Agreement.

Attached for your Board's approval is the Amended Memorandum of Agreement [Exhibit 1].

This letter has been reviewed by the County Executive Office, County Counsel, and the Auditor-Controller's Office. If you have any questions regarding this item, please feel free to contact me at (805) 654-2561.

Respectfully Submitted,



Shawn Atin  
Assistant County Executive Officer/Human Resources Director



Sevet Johnson, PsyD  
County Executive Officer

c: Jeffery S. Burgh, Auditor-Controller  
Tiffany N. North, County Counsel  
Mike Pettit, Assistant County Executive Officer  
Kaye Mand, County Financial Officer  
Linda Webb, Retirement Administrator

Attachment:

- Exhibit 1 – Amended and Restated Memorandum of Agreement