



# COUNTY of VENTURA

## Area Agency on Aging

**Victoria A. Jump, MPA**  
Director

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Fiscal and Contracts Manager

December 13, 2022

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject:** Ratification, Approval, and Authorization for the Purchasing Agent or His Designee to Sign, Two Service Contract Amendments with a Vendor to Provide Restaurant and Senior Nutrition Meal Delivery Services through December 31, 2022, for a Combined Increase of \$451,188; Ratification of, and Authorization for the Purchasing Agent or His Designee to Sign, One Service Contract to Provide Aging and Disability Resource Services, through June 30, 2023, in the Amount of \$247,924.

### **Recommendations:**

It is recommended that your Board:

1. Ratification of, approval, and authorization for the Purchasing Agent or his designee to sign, two contract amendments with a vendor to provide restaurant meals delivery services through December 31, 2022, for a cumulative increase of \$451,188.
2. Ratification of, and authorization for the Purchasing Agent or his designee to sign, one vendor contract with the Independent Living Resource Center, Inc., to provide Aging and Disability Resource Center (ADRC) services in the amount of \$247,924, from July 1, 2022, through June 30, 2023. VCAAA already has appropriations for this contract.

### **Fiscal/Mandates Impact:**

Mandatory	No
Source of Funding:	Possible reimbursement by FEMA and/or other State/Federal Sources
Funding Match required	No
Impact on Other County Departments	N/A

**Summary of Revenues and Costs:**

FY 2022-2023

Revenue:	\$ 699,042
Costs:	
Direct	\$ 699,042
Indirect-Dept	\$ 0
Indirect- County CAP	\$ 0
Net Costs	\$ 0
Recovered Indirect Costs	\$ 0

<b>FY 2022-23 Adopted Budget for Area Agency on Aging - Division 3500</b>				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 9,213,370	\$ 12,571,320	\$ 12,571,320	\$0
Revenue	\$ 7,859,923	\$ 10,745,854	\$ 10,745,854	\$0
Net Cost	\$ 1,353,447	\$ 1,825,466	\$ 1,825,466	\$0

VCAAA will utilize available appropriations for this, and return to your Board for appropriations, at a later date.

**Discussion:**

**Recommendation 1**

In support of the meal programs, we ask that your Board ratify and authorize the Purchasing Agent, or his designee, to sign two amendments to the vendor contracts listed below that will increase the combined not-to-exceed amount by \$451,188 and extend the contracts through December 31, 2022. Your Board approved third amendments to both contracts on September 13, 2022. Fourth amendments to both meal vendor contracts are before your Board today and are shown in Exhibit 1.

<b>Meal Programs - Contract Increases FY2022-2023</b>				
Vendor	Current Approved Contract	Increase	Revised Contract Amount	Purpose
Starfish & Coffee, LP dba Slate Bistro & Craft Bar	\$1,186,811	\$302,811	\$1,489,622	Extend PRK program to December 31, 2022 and

				increase contract not-to-exceed amount
Starfish & Coffee, LP dba Slate Bistro & Craft Bar	\$279,303	\$148,377	\$427,680	Extend HCA MV program to December 31, 2022 and increase contract not-to- exceed amount
<b>TOTAL</b>	<b>\$1,466,114</b>	<b>\$451,188</b>	<b>\$1,917,302</b>	

Recommendation 2

California Senate Bill 80 (SB 80) established the first state Aging and Disability Resource Connection (ADRC) Infrastructure Grants Program in 2019. The ADRC program develops coordinated networks of programs and services (No Wrong Door Systems) to serve the needs of older adults, people with disabilities and caregivers in navigating the fragmented/complicated system of long-term services and supports and achieving their personal goals and preferences for healthy aging. It enables consumers to access all long-term services and supports through one agency, organization, coordinated network, or portal. As it did in FY 2021-22, VCAAA will contract again in FY 2022-23, with the Independent Living Resource Center, Inc. (ILRC), to provide ADRC services to ILRC's target population. We ask that your Board ratify and authorize the Purchasing Agent to sign the contract with ILRC (Exhibit 2).

This Board Letter has been reviewed by County Executive Office, County Counsel, General Services Agency Procurement Services, and the Auditor-Controller's Office.

If you have any questions regarding these recommendations, please contact Victoria Jump, Director at 477-7300.



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Victoria Jump  
Area Agency on Aging Director

Exhibit 1 – Starfish & Coffee Vendor Contracts - Fourth Amendments  
Exhibit 2 – Independent Living Resource Center Contract