

July 26, 2022

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Authorization for the Director of Public Health to Accept the Future of Public Health Funding Award in the Amount of \$3,857,269 from the California Department of Public Health (CDPH) Effective July 26, 2022, and Sign a Funding Agreement with CDPH; and Adoption of a Resolution Establishing Twenty-Nine (29) New Regular Full-time Positions, and Deleting Three (3) Regular Full-time Positions and Four (4) Fixed-Term Positions, Effective July 24, 2022 (Recommendation No. 3 Requires 4/5ths Vote)

Recommendations:

It is recommended that your Board:

1. Authorize the Director of Public Health, or designee, to accept the Future of Public Health Funding award in the amount of \$3,857,269 from California Department of Public Health (CDPH) effective July 26, 2022 through June 30, 2023.
2. Authorize the Director of Public Health, or designee, to accept and sign an agreement with CDPH for the award and any related documents, subject to County Counsel review and approval.
3. Authorize the Auditor-Controller to process the necessary budgetary transactions to Health Care Agency-Public Health (HCA-PH) Division 3090 Unit 3091 and Division 3100 Units 3103, 3105, 3109, and 3111 to adjust the appropriations and unanticipated revenue as follows for FY 2022-2023 (requires 4/5th vote):

HCA-Public Health Emergency Medical Services

Increase 3090-3091	Salaries & Benefits	\$109,357
Increase 3090-3091	Services & Supplies	\$13,404
Increase 3090-3091	Intergovernmental Revenue	\$122,761

HCA-Public Health Administration

Increase 3100-3103	Salaries & Benefits	\$901,702
Increase 3100-3103	Services & Supplies	\$110,520
Increase 3100-3103	Intergovernmental Revenue	\$1,012,222

HCA-Public Health Education

Increase 3100-3105	Salaries & Benefits	\$727,358
Increase 3100-3105	Services & Supplies	\$89,151
Increase 3100-3105	Intergovernmental Revenue	\$816,509

HCA-Public Health Clinics, TB, Communicable Disease, and Immunization

Increase 3100-3109	Salaries & Benefits	\$1,463,542
Increase 3100-3109	Services & Supplies	\$179,385
Increase 3100-3109	Intergovernmental Revenue	\$1,642,927

HCA-Public Health Lab & Vital Records

Increase 3100-3111	Salaries & Benefits	\$234,150
Increase 3100-3111	Services & Supplies	\$28,700
Increase 3100-3111	Intergovernmental Revenue	\$262,850

4. Adopt the attached Resolution (Exhibit 2) establishing the following 29.0 regular full-time positions allocations, deleting 3.0 regular full-time allocations and 4.0 fixed-term allocations, effective July 24, 2022.

Add:

Class Code	Classification Title	FTE	Range	Annual Salary
00031	Administrative Assistant II	1.0	\$25.364906-\$35.574676	\$52,759.00-\$73,995.33
01719	Community Health Worker	3.0	\$19.186027-\$26.944526	\$39,906.94-\$56,044.61
00406	Community Services Coordinator	5.0	\$2,143.098240-\$3,004.313040	\$55,720.55-\$78,112.14
00858	Health Education Assistant II	4.0	\$20.242689-\$28.428443	\$42,104.79-\$59,131.16
00840	Medical Billing Specialist III	1.0	\$22.106476-\$28.055837	\$45,981.47-\$58,356.14
01330	Medical Office Assistant III	1.0	\$17.251705-\$24.124753	\$35,883.55-\$50,179.49
01024	Office Systems Coordinator III	1.0	\$2,612.472720-\$3,664.232240	\$67,924.29-\$95,270.04

00748	Program Administrator III	2.0	\$2,861.479280- \$4,006.464160	\$74,398.46- \$104,168.07
02114	Public Health Program Coordinator	1.0	\$2,483.400960- \$3,465.546480	\$64,568.42- \$90,104.21
00169	Public Health Social Worker III	1.0	\$26.409762- \$38.876249	\$54,932.30- \$80,862.60
00300	Registered Nurse - Public Health	4.0	\$41.616474- \$51.175441	\$86,562.27- \$106,444.92
01174	Senior Program Administrator	3.0	\$3,215.920720- \$4,502.731120	\$83,613.94- \$117,071.01
00301	Sr. Registered Nurse – Public Health	1.0	\$45.020398- \$53.821642	\$93,642.43- \$111,949.02
01710	Staff Services Manager II	1.0	\$3,215.920800- \$4,502.730880	\$83,613.94- \$117,071.00

Delete:

Class Code	Classification Title	PCN#	FTE	Range	Annual Salary
02112	WIC Nutrition Assistant II	25471	1.0	\$16.218813- \$22.819130	\$33,735.13- \$47,463.79
02112	WIC Nutrition Assistant II	07538	1.0	\$16.218813- \$22.819130	\$33,735.13- \$47,463.79
02117	Public Health Nutritionist III	07543	1.0	\$2,252.197600- \$3,314.855360	\$58,557.14- \$86,186.24
00300	FT Registered Nurse- Public Health	29052	1.0	\$41.616474- \$51.175441	\$86,562.27- \$106,444.92
00300	FT Registered Nurse- Public Health	29053	1.0	\$41.616474- \$51.175441	\$86,562.27- \$106,444.92
00300	FT Registered Nurse- Public Health	29054	1.0	\$41.616474- \$51.175441	\$86,562.27- \$106,444.92
00300	FT Registered Nurse- Public Health	29055	1.0	\$41.616474- \$51.175441	\$86,562.27- \$106,444.92

Fiscal/Mandates Impact:**Mandatory:** No**Source of Funding:** CDPH**Funding Match Required:** None**Impact on Other Departments:** None

Summary of Revenues and Costs:	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 3,857,269	\$ 3,857,269
Costs:		
Direct	\$ 3,436,109	\$ 3,436,109
Indirect-Dept.	\$ 421,160	\$ 421,160
Indirect-County CAP	\$ -0-	\$ -0-
Net Costs	\$ -0-	\$ -0-
Recovered Indirect Costs	\$ -0-	\$ -0-

FY 2022-2023 Budget Projection for HCA Emergency Medical Services, Div. 3090				
	Adopted Budget	Adjusted Budget	Projected Actuals	Estimated Savings (Deficit)
Appropriations	\$5,791,983	\$5,791,983	\$5,791,983	-0-
Revenue	\$4,859,228	\$4,859,228	\$4,859,228	-0-
Net Cost	\$932,755	\$932,755	\$932,755	-0-

FY 2022-2023 Budget Projection for HCA Public Health, Div. 3100				
	Adopted Budget	Adjusted Budget	Projected Actuals	Estimated Savings (Deficit)
Appropriations	\$51,808,618	\$51,808,618	\$51,808,618	-0-
Revenue	\$48,683,771	\$48,683,771	\$48,683,771	-0-
Net Cost	\$3,124,847	\$3,124,847	\$3,124,847	-0-

Discussion:

The California Department of Public Health (CDPH) is making available \$200,400,000 annually to local health jurisdictions for public health workforce and infrastructure, also known as the Future of Public Health Funding. CDPH has allocated \$3,857,269 for the Ventura County Public Health Department (VCPH).

These funds are intended to supplement, or increase, current services being provided by local health jurisdictions. They are not intended to supplant, or replace, current funding or services. This funding will be available on an annual on-going basis as part of the state budget. VCPH will be required to submit a public health plan to CDPH by December 30, 2023, and every three years thereafter, as a requirement of the funding.

CDPH recommends that a minimum of 70% of this funding award go towards hiring of permanent staff while maintaining focus on recruiting and hiring diverse applicants from our community. VCPH has conducted a staffing analysis to identify the positions needed to strengthen our department's ability to meet our mission to prevent disease, promote health and protect the health of Ventura County residents. VCPH is requesting your Board adopt a resolution adding twenty-nine (29) new positions to expand services and meet operational needs to best serve our communities. The funding allows for capturing of indirect costs based on a percent of the total salary costs, and both of these costs total the funding allocation. The program services and position allocations are discussed below.

Communicable Disease & Epidemiology – 7 new regular positions

The Communicable Disease Program provides disease investigation, surveillance, care coordination, case management and education on over eighty (80) different reportable communicable diseases. New technology platforms have been introduced by the state to trace disease investigation. Increased staffing is needed for communicable disease surveillance, prevention, and mitigation of emerging variants for COVID-19 and other diseases. One (1) Program Administrator III will be added as a communicable disease epidemiologist, one (1) Public Health Program Coordinator to support with data analysis, and four (4) Health Education Assistant II positions to serve as communicable disease investigators. Additionally, one (1) Senior Registered Nurse-Public Health will be added to provide necessary oversight of vaccine management and emerging trends for immunizations such as proper vaccine storage, handling procedures, and in-service training for staff.

Emergency Medical Services Agency (EMS) – 1 new regular position

EMS provides disaster preparedness and supports the countywide emergency medical system. EMS maintains a warehouse where personal protective equipment (PPE) and supplies are stored for emergency and disaster response. The increased inventory management and logistical coordination related to the pandemic response requires the addition of one (1) Community Services Coordinator.

Health Equity and Community Engagement – 7 new regular positions

VCPH's health education team remains focused on health equity and chronic and communicable disease prevention programs that target the disproportionately affected populations within our community. Strategic outreach, communication, and education will aid in equitable delivery of communicable and chronic disease early detection, screening or testing, immunizations, and preventative health care measures. One (1) Senior Program Administrator will be added as a Health Equity Manager to oversee these efforts along with three (3) Community Services Coordinators and three (3) Community Health Workers forming regional health equity and wellness teams to serve the communities most impacted by the COVID-19 pandemic: greater Oxnard area (including Oxnard, Port

Hueneme and Nyland Acres, and El Rio) and Santa Clara Valley (including Santa Paula, Fillmore and Piru), as well as other communities throughout the County.

Public Health Administration (including Fiscal and Information Technology) – 7 new regular positions

VCPH administration provides administrative support and oversight of all VCPH programs and services such as strategic planning, performance improvement, fiscal/billing, information technology (IT), and facilities. Due to increased activities of federal and state grants, one (1) Senior Program Administrator is being requested to centralize the coordination of grants and contracts, including the administration of this new funding. One (1) Medical Billing Specialist III is requested to support billing for increased patient volume at VCPH clinics and increased testing in the VCPH laboratory. Additionally, VCPH is nationally accredited through the Public Health Accreditation Board and strives to stay abreast of evolving public health trends impacting our community. A substantial amount of work is needed to maintain this accreditation and monitor the associated activities such as strategic planning, community health planning, workforce development, and department-wide and programmatic performance improvement. Three (3) positions are being added to support these efforts; one (1) Administrative Assistant II, one (1) Program Administrator III, and one (1) Community Services Coordinator. There will also be increased focus on IT such as data analysis, informatics, and data analysis support to aid in making evidence-based health decisions while monitoring and responding to new and emerging public health trends. Two (2) positions will be added for this; one (1) Senior Program Administrator and one (1) Office Systems Coordinator III.

Public Health Clinics – 5 new regular positions

VCPH clinics provide a variety of services for uninsured and underinsured individuals, including child and adult immunizations, travel vaccinations, sexually transmitted infection (STI) testing and treatment, including HIV. The tuberculosis specialty clinic provides testing, diagnoses, treatment and prevention of the spread of tuberculosis in the community.

The pandemic delayed some forms of preventative care services in our community. As individuals have resumed seeking care, the number of communicable disease cases has increased, as well as chronic diseases, which requires additional care management. Four (4) Registered Nurse-Public Health and one (1) Public Health Social Worker III are being added to provide immunizations, education, and link patients to available community resources and services.

Public Health Laboratory – 2 new regular positions

The VCPH laboratory is responsible for the testing and epidemiologic surveillance related activities for Ventura County. Due to the increased volume of testing for communicable diseases and agents, one (1) Staff Services Manager II will be added to serve as Public Health Lab Assistant Director and one (1) Medical Office Assistant III will be added to

support increased efforts in response to infectious diseases, environmental health hazards, and epidemics and pandemics testing and reporting.

Position Deletions

The positions listed in the attached resolution for deletion include three regular (3) positions from the Women, Infants, and Children (WIC) program and four (4) fixed-term Registered Nurse-Public Health positions. These positions are unfunded, and there is no anticipated need to fill them in the future. VCPH is further evaluating other positions which may be deleted through the budget process, depending on grant funding and programmatic needs.

The main goal of this CDPH funding is to enhance and expand the public health workforce. With these new positions, VCPH will expand programs and services in health promotion, chronic and communicable disease prevention and control, and community outreach and engagement to further address the health equity and the social determinants of health that contribute most to health disparities. The strategies and efforts align with the focus areas in our current community health needs assessment and planning efforts, and our strategic plan.

This letter has been reviewed by County Counsel, the Auditor-Controller's Office, County Executive Office, and Human Resources.

If you have any questions regarding this item, please call VCPH Assistant Director Katie McKinney or HCA Assistant Chief Financial Officer Narcisa Egan at (805) 981-5101.



RIGOBERTO VARGAS
Public Health Director



BARRY ZIMMERMAN
Health Care Agency Director

Attachments:
Resolution – Positions
Exhibit 1 – Notice of Award