



COUNTY of VENTURA

Department of Airports

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July 26, 2022

County of Ventura
Board of Supervisors
800 S. Victoria Avenue
Ventura, CA 93009

Subject: Authorization for the Director of Airports or Designee, to Accept and Sign Federal Aviation Administration Grant Nos. 3-06-0179-041-2022 and 3-06-0339-041-2022, When Offered, in an Estimated Amount of \$795,944 Each, Which Will Provide Funds for a Part 150 Noise Compatibility Study for Oxnard and Camarillo Airports; Authorization for the Director of Airports or Designee, to Apply for, Accept, and Sign for Matching Grants from Caltrans, if Offered; and Authorization for County Counsel to Execute the Certificates of Sponsor's Attorney Required by Federal Aviation Administration Grant Agreements; and Approval and Award of Consultant Services Contracts to Coffman Associates, Inc., in the Lump Sum Amount of \$770,944, for a Part 150 Noise Compatibility Study for Oxnard Airport, and in the Lump Sum Amount of \$770,944, for a Part 150 Noise Compatibility Study for Camarillo Airport, Conditioned Upon Receipt of Federal Aviation Administration and/or CalTrans Grants Sufficient to Fund No Less than 85 percent of the Study Costs; Authorization for the Director of Airports, or Designee, to Execute the Subject Contracts; Supervisorial District Nos. 3 and 5

Recommendations:

1. Authorize the Director of Airports or his designee, to accept and sign Federal Aviation Administration (FAA) Grant Nos. 3-06-0179-041-2022 and 3-06-0339-041-2022, when offered, in an estimated amount of \$795,944 each, which will provide funds for a Part 150 Noise Compatibility Study for Oxnard and Camarillo Airports; and
2. Authorize the Director of Airports or his designee, to apply for, accept, and sign for matching grants from Caltrans, if offered; and
3. Authorize County Counsel to execute the Certificates of Sponsor's Attorney required by FAA Grant Agreements; and

4. Approval and award of consultant services contracts to Coffman Associates, Inc. (Coffman) in the lump sum amount of \$770,944, for a Part 150 Noise Compatibility Study for Oxnard Airport (Exhibit 1), and in the lump sum amount of \$770,944, for a Part 150 Noise Compatibility Study for Camarillo Airport (Exhibit 2), conditioned upon receipt of Federal Aviation Administration and/or CalTrans grants sufficient to fund no less than 85 percent of the study costs; and
5. Authorization for the Director of Airports, or designee, to execute the subject contracts.

Fiscal/Mandates Impact:

Mandatory: No

Source of funding: *Federal Aviation Administration (90%)*

Caltrans (up to 4.5%)

Funding match required: *Airport Enterprise Fund (5.5%)*

Impact on other departments: *None*

<u>Summary of Revenue and Project Costs</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue (Federal – FAA)	\$ 945,582*	\$ 487,118*
(State – Caltrans)	\$ 0*	\$ 71,634*
Direct Costs	<u>\$ 1,050,646</u>	<u>\$ 541,242</u>
Net Cost – Airport Enterprise Fund	<u>\$ 105,064</u>	<u>\$ (17,510)</u>

**Estimated Total Grant Amount. Actual grant amount will be dependent upon FAA and Caltrans available funding at time of award.*

Current Fiscal Year Budget Projection:

FY 2022-23 Budget Projection for Airports Capital Projects Division 5040 - Unit 5041				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$11,782,232	\$11,782,232	\$11,782,232	\$0
Revenue	8,940,205	8,940,205	8,940,205	0
Net Cost	\$ 2,842,027	\$ 2,842,027	\$ 2,842,027	\$0

Sufficient revenue and appropriations are available in the FY 22-23 capital budget.

Discussion:

Grant Acceptance

The FAA Airport Improvement Program (AIP) and Caltrans provide grant funding to airports for certain airport improvements. The Department of Airports (DOA) works closely with our regional representatives to develop a Five-Year Capital Improvement Plan (CIP), which identifies grant-eligible projects at the Oxnard and Camarillo Airports.

In anticipation of the FAA's deadline for grant award, your Board's meeting schedule, and the anticipated study schedule, staff requests that the DOA be authorized to accept FAA and Caltrans grants when offered, in an estimated amount, for the noise study projects described below.

While the grant agreements for Grant Nos. 3-06-0179-041-2022 and 3-06-0339-041-2022 are not presently available, it is anticipated that the grant agreements will be similar to prior FAA grant agreements approved by your Board (2019 FAA Grant Agreement Example, Exhibit 3). These grant agreements require an executed Certificate of Sponsor's Attorney. Therefore, your Board is being asked to also authorize County Counsel to execute the Certificate of Sponsor's Attorney, certifying that the County has the authority to enter into the grant agreement and that the grant agreement constitutes a legal and binding obligation.

Award of Contract

Coffman, was selected through a request for qualifications selection process in December 2020 as the Airports Consultant for a five (5) year term, which complies with the guidelines of the Federal Aviation Administration (FAA) Advisory Circular 150/51000-14D, and in accordance with the consultant selection process adopted by your Board on November 3, 1998. Although Coffman was selected as the Airport's Consultant for a five (5) term, each contract awarded during that period must be negotiated individually. Those contracts exceeding \$200,000 must be approved and awarded by your Board.

These contracts are for consultant services for Part 150 Noise Compatibility Studies at the Oxnard and Camarillo Airports, which is anticipated to be funded in part by the FAA under Airport Improvement Grants and a matching Caltrans Grant. The FAA has recently indicated that it may be ready to offer a grant for the two studies before the end of the federal fiscal year. In anticipation of the FAA's deadline for grant award and your Board's meeting schedule, staff asks that the Department of Airports be authorized to award contracts for the noise compatibility studies, conditioned upon receipt of the anticipated grants indicated above sufficient to fund no less than 85 percent of the project costs.

The projects have been programmed by the FAA under the FAA's Airport Improvement Program. Caltrans will fund a matching grant for up to 5% of the federal funds through the California Department of Transportation matching grant program. Caltrans' match of federal funds equates to up to 4.5% of the total project cost. The balance of the project funding will be borne by the Airport Enterprise Fund.

The project is comprised of the following elements:

Oxnard and Camarillo Noise Compatibility Studies

The objective of the Noise Compatibility Studies is to provide the Department of Airports, surrounding communities, and public officials with a document outlining the baseline noise conditions and a plan to address noise related impacts in the vicinity of the airport. The Noise Compatibility Studies will be prepared under the guidelines of 14 CFR Part 150 "Airport Noise Compatibility Planning." Coordination between the Sponsor, the local agencies, the State of California, the FAA, and the consultant will be essential to bringing together all facts and data relevant to the project and to developing a mutual agreement regarding noise abatement, noise mitigation, and land use planning.

The County Executive Office, the Auditor-Controller's Office, and County Counsel have reviewed this item, and the Aviation Advisory Commission and the Camarillo and Oxnard Airport Authorities recommend its approval.

If you have any questions regarding this item, please call Erin Powers at 388-4205, or me at 388-4200.

A handwritten signature in blue ink, appearing to read 'Keith Freitas', is positioned above the printed name and title.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

- Exhibit 1 – Consultant Contract for OXR Noise Study
- Exhibit 2 – Consultant Contract for CMA Noise Study
- Exhibit 3 – 2019 FAA Grant Agreement Example