

# 2021 Emergency Operations Plan (EOP) Update



**2021**

**Ventura County Operational Area**

## **EMERGENCY OPERATIONS PLAN**



**VENTURA COUNTY SHERIFF**  
**EMERGENCY SERVICES**



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*Emergency Services*

# What is an EOP?

- The EOP is the “who” and “what” of emergency response.
- Assigns responsibility to organizations and individuals for carrying out specific actions in an emergency.
- Sets forth lines of authority and organizational relationships.
- Specifies procedures and systems to alert and notify staff, warn the public, protect residents and property and request support when needed.
- Identifies personnel, equipment, facilities, supplies, and other resources available for use during response and recovery operations



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# What an EOP is NOT...

- **Not** a long-term recovery plan.
- **Not** a hazard mitigation plan.
- **Not** intended to be a tactical plan.
- **Not** intended to address day-to-day governmental administrative policies and procedures.
- **Not** intended to specify how departments will do something.
- **Not** intended to dictate how and when emergency information will be provided to residents.



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# What are the essential components?

- **Part 1 – Introduction and Basic Plan**
  - Overall organizational and operational concepts relative to response and recovery, as well as an overview of potential hazards.
- **Part 2 – Emergency Operations Center (EOC) Position Checklists & Support Documentation.**
  - Description of the emergency response organization and emergency action checklists. Also includes support documentation for each EOC Section.
- **Appendices - Restricted-use Documents**
  - Contains the disaster/emergency organization's notification numbers, other essential numbers and secure and sensitive information.
- **Annexes – Specific Plans That Augment the EOP**
  - Emergency Proclamation Guide, EOC Credentialing Program, Alert and Warning, Heat/Cold Weather Contingency Plan, Disaster Damage Assessment Plan, Debris Management Plan, Disaster Recovery Plan, Mass Casualty Plan, Influenza Response Plan, Public Health Emergency Response Plan, Public Information Plan & others.



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# How was this update conducted?

- Contract for revision awarded to Terra Firma Enterprises (Wendy Milligan) May 2020
- One-on-one interviews with key County Departments conducted by TFE.
- Primary stakeholder & DAFN stakeholder groups were identified.
  - Primary – over 30 County and outside organizations represented.
  - DAFN – representatives from over 50 groups invited.
- 8 stakeholder and focus group meetings conducted.
- Stakeholder / Community Outreach & Feedback
  - Draft plan (in English & Spanish) posted on VCEmergency & ReadyVenturaCounty.
  - Online feedback form to receive plan comments.
  - Outreach through all media (print, social media and e-mail) in English & Spanish.
  - CEO Community Liaison sent e-mail to community partners inviting participation.
  - 5 virtual (interactive) community town hall meetings conducted.
    - Spanish, Mixteco & American Sign Language (ASL) interpretation services provided for each meeting.
- Reviewed by California Office of Emergency Services (CalOES)



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# What are the plan improvements?

- Integration of Disability, Access & Functional Needs (DAFN) concepts as well as multi-cultural issues and points of coordination throughout the plan.
- Streamlined Checklists to facilitate finding information quickly
- Enhanced workflow graphics for key processes, i.e., resource ordering, developing the Action Plan, applying for public assistance, etc.
- Workflow graphics for key processes, i.e., resource ordering, developing the Action Plan, applying for Public Assistance, etc.
- Whole community approach followed for review and feedback on the document.
- Cal OES has reviewed the revised plan and determined it meets all requirements.



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# Next Steps

## Today

- Adoption of plan by the Ventura County Emergency Planning Council.

## Future Board of Supervisors Meeting

- Once adopted by the EPC, the plan will be presented to the Ventura County Board of Supervisors for adoption.



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# Questions about EOP?



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