

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
Christopher Kurgan, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

September 14, 2021

Boards of Ventura County Waterworks District Nos. 1, 16, 17, 19 and 38
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Adoption of a Resolution Revising Parts 1, 2, 3, 4 and 9 of the Rules and Regulations of Ventura County Waterworks District Nos. 1 (Moorpark), 16 (Piru), 17 (Bell Canyon), 19 (Somis), and 38 (Lake Sherwood); Supervisorial District Nos. 2, 3 and 4.**

Recommendations:

Adopt the proposed Resolution (attached) revising Parts 1, 2, 3, 4 and 9 of the Rules and Regulations for Waterworks District Nos. 1, 16, 17, 19 and 38.

Fiscal/Mandates Impact:

The fiscal impact is unknown at this time as Waterworks District Nos. 1, 16, 17, 19 and 38 are unsure of the volume of customers who may be affected by the updates due to the Urban Water Management Plan.

Discussion:

On June 22, 2021, your Board approved the Urban Water Management Plan (Plan), Resolution No. 21-095 (Exhibit 1). As a result of the recommendations made in the Plan, staff proposes revisions to the attached Waterworks District Nos. 1, 16, 17, 19 and



38 (Districts) Rules and Regulations, Parts 1, 2, 3, 4 and 9 (Exhibit 2 shows redlined revisions).¹ The following is a summary of these proposed revisions:

Part 1:

- Rule 1-D-1 revised to also require telephone number and email address of customers at the time applicant applies for service;
- Rule 1-G-20 "Application for Water Service" was moved to 1-D-3;
- Rule 1-G-26 revised to reflect that a fee will be charged for shutting off water pursuant to Resolution No. 20-35, adopted on May 5, 2020;
- Rule 1-D-4 was added to reflect the policy on the privacy of customer data;
- Rule 1-D-5 was added to reflect the requirement that customers maintain the accuracy of account data;
- Section I was moved to Part 3, Section B;
- Sections J and K were moved to Part 4, Sections A and B; and
- Overall, Part One was reformatted and shortened for ease of reference.

Part 3:

- Section B added "Capital Improvement Charges and Local System Improvement Charges" formerly located in Part 1, Section I.

Part 4:

- The language at the beginning of Part 4 regarding mandatory minimum construction standards for water and sewer systems was moved to Part 9, Section G;
- Part 4 has been retitled "Water Conservation and Shortages";
- Sections A and B were added (from Part 1, Sections J and K);

¹ Also attached is a clean copy of the Districts' Rules and Regulations, incorporating the proposed revisions (Exhibit 3).



- References to the Plan, in particular new shortage levels, were added to replace or modify previous shortage levels in Section 4-B-3; and
- Overall, Part 4 was reformatted and edited for smoother content flow.

Part 9:

- Section G was added regarding "Construction Standards for Water and Sewer Systems" (moved from the beginning of Part 4).

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please call Jean Fontayne at (805) 378-3000 or me at (805) 378-3005.

Sincerely,



Joseph C. Pope
Director, Water and Sanitation

Attachments:

Resolution

Exhibit 1- Resolution No. 21-095 approving the 2020 Urban Water Management Plan and Water Shortage Contingency Plan for Waterworks District No. 1

Exhibit 2 – Redlined copy of Districts' Rules and Regulations, showing proposed revisions

Exhibit 3 – Clean copy of Districts' Rules and Regulations, incorporating proposed revisions

