

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES FOR THE REGULATION OF HAZARDOUS MATERIALS  
FACILITIES AS PROVIDED BY THE VENTURA COUNTY ORDINANCE CODE**

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) has designated the Environmental Health Division of the Ventura County Resource Management Agency as the certified unified program agency (CUPA) for the enforcement and implementation of hazardous materials and waste programs in chapter 6.11 of division 20 of the California Health and Safety Code; and

**WHEREAS**, section 25404.5 of the Health and Safety Code provides that the governing body of the CUPA shall establish the amount to be paid by persons regulated by the unified program under a single fee system at a level sufficient to pay the necessary and reasonable costs incurred by the CUPA and any participating agency in administering the provisions of state law pertaining to certified unified program agencies; and

**WHEREAS**, section 4506 of the Ventura County Ordinance Code provides that the Board shall determine by resolution the amount of such administrative fee, which is imposed on each unified program facility subject to that section to defray the costs to the County of administering the unified program on behalf of the CUPA and participating agencies; and

**WHEREAS**, the Board last adopted such administrative fee by resolution dated [June 9, 2020](#)~~May 21, 2019~~; and

**WHEREAS**, no change to the fee is required; and

**WHEREAS**, the amount of the fee does not exceed the necessary and reasonable costs incurred by the CUPA in such administration;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The amount of the CUPA administrative fee shall remain 16% of each of the following fees: the fees established by Ventura County Ordinance Code sections 4507, 4517, 4527(b), 4532, 4537(a) and 4547, and the comparable participating agency fees. The CUPA administrative fee shall be due and payable to the CUPA at the same time as the above-specified fees.

2. When the Environmental Health Division determines a facility has been financially impacted due to the novel coronavirus pandemic, the Director is authorized to waive any inspection fee applicable to that facility and to waive, in full or in part, any related late fees or penalties.
  
3. The fee adopted herein is consistent with state law. The fee charged does not exceed the estimated reasonable costs of the regulatory activity it supports, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fee are on file with the County agencies involved in the calculations and are incorporated herein by reference.

On motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, and duly carried, the foregoing resolution was approved on ~~June 9, 2020~~ [May 18, 2021](#).

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Chair, Board of Supervisors

ATTEST:  
MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California.

By \_\_\_\_\_  
Deputy Clerk of the Board