

RESOLUTION NO. **21-069**

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES PERTAINING TO STATE SMALL WATER SYSTEMS  
AND INDIVIDUAL WATER SYSTEMS PURSUANT TO  
VENTURA COUNTY ORDINANCE CODE SECTION 4616**

**WHEREAS**, Ventura County Ordinance Code section 4616 authorizes the Board of Supervisors of the County of Ventura (Board) to adopt by resolution a schedule of certain fees required by Ventura County Ordinance Code sections 4602, 4607, 4611, and 4612; and

**WHEREAS**, the Board has adopted such a schedule of fees by resolution, most recently by resolution adopted June 9, 2020; and

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board that the following fee schedule for state small water systems is hereby adopted pursuant to Ventura County Ordinance Code section 4616:

1. PERMIT TO CONSTRUCT FEES - Fees required by Ventura County Ordinance Code section 4603 for the issuance of a Permit to Construct state small water systems are as follows:

- (a) New State Small Water Systems - The fee for the construction of new state small water systems shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 13.0 hours, which is the average time required to provide this service.
- (b) Existing State Small Water Systems - The fee for modifying or changing existing state small water systems shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 6.0 hours, which is the average time required to provide this service.

2. PERMIT TO OPERATE FEES - Fees required by Ventura County Ordinance Code section 4607 for the issuance of a regular term Permit to Operate state small water system shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 5.5 hours, which is the average time required to provide permit related services.

3. REPLACEMENT FEES - The fee required by Ventura County Ordinance Code section 4611 for the issuance of a duplicate permit to replace a lost permit for a State small water system is \$19.00.

4. TRANSFER FEES - The fee required by Ventura County Ordinance Code section 4612 for each transfer of a Permit to Operate for a state small water system is \$19.00.

5. INDIVIDUAL WATER SYSTEMS - The fee for certification of water quality of an individual water system by the Environmental Health Division (EHD) of the Ventura County Resource Management Agency for compliance with Ventura County Building Code article 7, chapter 6, section 601.0, shall be an initial deposit amount based on a minimum of 4 hours charged at the contract hourly rate established annually by the Board for an Environmental Health Specialist IV.

In the event that the deposit paid for the evaluation exceeds the actual costs of such evaluation, the EHD shall repay such excess to the person paying the fee after the evaluation is completed or the request for the evaluation is withdrawn.

In the event that the deposit paid for the evaluation is insufficient to pay all of the EHD's costs for the evaluation, the person requesting the evaluation shall pay to the EHD additional fees to reimburse the EHD for the deficiency. The EHD may require that the applicant pay such additional fees in advance of the EHD's completion of the evaluation.

**BE IT FURTHER RESOLVED AND DETERMINED** by the Board that the fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that the resolution adopted June 9, 2020, is repealed effective July 1, 2021, except Section 1, Permit to Construct Fees, which shall be repealed effective on the 60th day following the date of adoption of this resolution.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that this resolution is hereby adopted and shall become operative July 1, 2021, except Section 1, Permit to Construct Fees, which shall become operative 60 days after the date of adoption of this resolution.

On motion by Supervisor Ramirez, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 18, 2021.

Linda Penber  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,  
Clerk of the Board of Supervisors  
County of Ventura, State of California.

By Jon Key  
Deputy Clerk of the Board

