

**Mike Pettit**  
Assistant County Executive Officer

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Assistant County Executive Officer/  
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November 10, 2020

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Approval of, and Authorization for the County Executive Officer or Designee to Execute, the Second Amendment to the Contract Between the County of Ventura and Community Action Partnership of San Luis Obispo County, Inc. for Design and Implementation Services for the Residential Direct Install Program of the Tri-County Regional Energy Network (3C-REN) Consistent with California Public Utilities Commission's Requirements; Authorization for the County Executive Officer or Designee to Make Corrections, Clarifications and Technical Modifications to the Contract, Subject to Review and Approval by County Counsel.**

**RECOMMENDATIONS:**

It is recommended that your Board:

1. Approve, and authorize the County Executive Officer (CEO) or designee to execute, the second amendment to the contract between the County of Ventura and Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO) for design and implementation services for the Residential Direct Install Program of the Tri-County Regional Energy Network (3C-REN) consistent with the California Public Utilities Commission's (CPUC) requirements.
2. Authorize the CEO or designee to make corrections, clarifications and technical modifications to the above described contract, subject to review and approval by County Counsel, provided such changes are consistent with the stated intent of the underlying contract, as previously amended, do not result in the loss of any income to the County, and do not subject the County to additional costs.

**FISCAL/MANDATES IMPACTS:**

None

**Discussion:**

On January 23, 2017, the County of Ventura, on behalf of San Luis Obispo, Santa Barbara and Ventura counties (the Tri-County region), filed with the CPUC 3C-REN's Residential Energy Efficiency Rolling Portfolio Business Plan (3C-REN Business Plan) in an effort to obtain funding and allow for improved locally-administered energy efficiency programs through 2025. Subsequently, the California Energy Efficiency Coordinating Committee (CAEECC) stakeholder input processes and the CPUC comment period commenced.

On May 31, 2018, the CPUC designated 3C-REN as one of only three Regional Energy Network Energy Efficiency program administrators in the state and approved, in part, the 3C-REN Business Plan. (CPUC Decision 18-05-041.) This designation allows 3C-REN to receive ratepayer funding directly from the CPUC as an alternative to investor-owned utilities (IOU) managed programs. This decision allows 3C-REN to serve customers in the Tri-County region, targeting hard-to-reach and underserved communities by providing services that include residential direct installation, provision of code compliance assistance to building departments, and delivery of local workforce education and training programs regarding energy efficiency building, remodeling, and retrofitting.

On October 4, 2018, 3C-REN, with the County of Ventura as the lead agency, was approved to receive up to \$48,256,091 from the CPUC to administer energy efficiency programs for the Tri-County region through 2025.

One of those programs is the 3C-REN Residential Direct Install (RES DI) Program designed to offer and deliver energy efficient direct install measures that target hard-to-reach residential customers. The RES DI program targets renters and owners of single-family and multifamily properties and disadvantaged communities in Ventura, Santa Barbara, and San Luis Obispo counties, offering a single, unified regional program to residents.

In compliance with County policy, the County Executive Office collaborated with the General Services Agency Procurement Services to complete a Request for Proposals (RFP) for the RES DI program. CAPSLO was selected and a contract executed in August 2019 (Exhibit 1 - County of Ventura Contract Number 8078). On June 16, 2020, your Board approved the first amendment to the contract extending the contract term, correcting several typographical errors, replacing several terms with terms commonly

used by the CPUC, and substituting the contract's exhibits to include a new scope of work reflected in Exhibit A, and an increased budget to accommodate the expanded service period and services reflected in Exhibit B – Compensation and Exhibit B-1 (Exhibit 2). Exhibit B-1 consists of a measure costs list.

Market prices and measure installation costs have changed since the first amendment to the contract with CAPSLO was executed. Therefore, we are asking your Board to amend the contract by replacing Exhibit B-1 with the attached revised Exhibit B-1 to reflect market prices and measure installation costs (Exhibit 3). This change does not impact the overall budget and no other contract changes are proposed.

For the reasons outlined in this letter, it is recommended that your Board approve the second amendment to the contract between the County of Ventura and CAPSLO for design and implementation services for the RES DI Program.

This letter has been reviewed by County Counsel and the Auditor-Controller's Office. If you have questions concerning this item, please contact Alejandra Téllez, Program Management Analyst, at (805) 654-3835.

Sincerely,



Alejandra Téllez  
Program Management Analyst



Michael Powers  
County Executive Officer

*M.P.*

Exhibit 1 – Contract 8078 between the County of Ventura and Community Action Partnership of San Luis Obispo County, Inc.

Exhibit 2 – First Amendment to Contract 8078

Exhibit 3 – Proposed Second Amendment to Contract 8078