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November 10, 2020

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Authorization for the Auditor-Controller to Process Necessary Budgetary Transactions in the amount of \$3,425,822 in Support of the Area Agency on Aging's Meal Delivery Services Program through November 10, 2020, in Response to the COVID-19 Emergency (**Requires 4/5^{ths} vote.**)

Recommendation:

It is recommended that your Board:

Authorize the Auditor-Controller to process necessary budgetary transactions to adjust appropriations and unanticipated revenue for the Area Agency on Aging's (AAA) Food Pantry program, Senior Nutrition Program and Great Plates Delivered meal delivery program, as follows (requires 4/5ths vote):

INCREASE	3500-3501 Services and Supplies	\$3,425,822
INCREASE	3500-3501 Intergovernmental Revenue	\$3,425,822

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	CAL OES; FEMA; CARES Act
Funding Match Required:	No
Impact on Other County Departments:	Minimal

**Summary of Revenues
and Costs:**

	FY 2020-21	FY 2021-22
Revenue:	\$ 3,425,822	\$ -0-
Costs:		
Direct	\$ 3,425,822	\$ -0-
Indirect-Dept	\$ 0	\$ -0-
Indirect- County CAP	\$ 0	\$ -0-
Net Costs	\$ 0	\$ -0-
Recovered Indirect Costs	\$ 0	\$ -0-

FY 2020-21 Adopted Budget for Area Agency on Aging - Division 3500				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 14,543,900	\$ 23,365,147	\$ 23,365,147	\$ 0
Revenue	\$ 13,608,183	\$ 22,429,430	\$ 22,429,430	\$ 0
Net Cost	\$ 935,717	\$ 935,717	\$ 935,717	\$ 0

Adjusted Budget includes increased appropriations and revenue approved on October 6, 2020.

Discussion:

The COVID-19 pandemic produced an unprecedented crisis for the County and AAA, which required ensuring that some of our most vulnerable citizens – seniors, and disabled and frail individuals – receive healthy meals without interruption. To meet this massive demand, AAA has continuously provided meals to its clients through the Senior Nutrition Program (SNP) (including a contract with World Central Kitchen (WCK) to provide extra meals to meet increased demand), the Food Pantry program, and the Great Plates Delivered program (GPD). The following chart shows the total number of meals and corresponding costs by program through the end of the fiscal year on June 30, 2020:

Fiscal Year 2019-20 Meal Delivery Program Summary					
	SNP	WCK SNP	Pantry+	Great Plates	Total
March	24,726	-	63,470	-	88,196
April	39,868	-	166,335	2,400	208,603
May	65,657	17,800	217,800	111,843	413,100
June	62,429	83,000	207,806	142,062	495,297
Total Meals	192,680*	100,800	655,411	256,305	1,205,196
Total Cost	\$1,506,758	\$717,400	\$1,333,384	\$6,080,141	\$9,637,683

During Fiscal Year 2020-21, the state extended the GPD program on a monthly basis from July 10 through August 9, 2020; August 10 through September 9, 2020; and September 10 through October 9, 2020. The Food Pantry and SNP continued to provide meals as well. Correspondingly, your Board approved the following three adjustments:

- on July 28, 2020, increased appropriations by \$6,242,000, of which \$4,668,750 will be reimbursed by FEMA's Public Assistance program, with the remainder (\$1,573,250) covered by CARES Act funding,
- on September 15, 2020, increased appropriations by \$4,208,658, of which \$3,862,1062 will be reimbursed by FEMA's Public Assistance program, with the remainder (\$346,496) covered by CARES Act funding, and
- on October 6, 2020, increased appropriations by \$4,612,589, of which \$3,891,796 will be reimbursed by FEMA's Public Assistance program, the remainder (\$720,793) covered by CARES Act funding.

The following chart shows the total number of meals and corresponding costs by program for Fiscal Year 2020-21, for July through September:

Fiscal Year 2020-21 Actual Program Summary by Month by Program					
	SNP	WCK SNP	Pantry+	Great Plates*	Total
July*	45,649	19,108	218,075	104,462	387,294
August*	46,549	19,305	60,992	115,458	242,304
September	43,344	18,601	83,274	144,000	289,219
Total Meals	135,500	57,056	362,341	363,920	918,817
Total Cost	\$1,059,610	\$513,504	\$610,943	\$10,071,480	\$12,293,985

*The number of meals provided through the Great Plates Delivered program for July and August has been revised since last report.

The state has extended the GPD program through November 8, 2020, for which the projections for meal provision are cited below. The projections for meal provisions for the Senior Nutrition Program are through October 31, and those for the Food Pantry program are through November 10. The following chart provides a reconciliation for each program and highlights the revenue shortfalls of these crucial programs as projected, cumulatively totaling \$3,525,822.

Projected Meal Delivery Program Costs for July 1 – November 10, 2020					
	SNP^	WCK SNP	Pantry+	Great Plates	Total
Meals	174,682	82,059	444,474	563,920	1,265,135
Total Cost	\$1,365,779	\$805,015	\$764,560	\$15,606,480	\$18,541,834
Prior Funding^ (BLs:7/28, 9/15, 10/6)	\$629,890	\$610,000	\$625,332	\$13,250,790	\$15,116,012
Funding Shortfall	\$735,889	\$195,015	\$139,228	\$2,355,690	\$3,425,822

^SNP funding projections are through October 31st.

Below is a summary of the projected total costs for the meal delivery services for each of these programs, including the additional costs for each program requiring budget adjustments:

The projected total cost for the SNP through October 31, 2020, and WCK SNP (through November 10) is a combined total of \$2,170,794, with a combined total of \$1,239,890 in prior funding. We previously reported SNP funding from the California Department of Aging (CDA) in the amount of \$502,131 (July 1-September 30, 2020), in the October 6, 2020, letter to your Board. CDA funding for the period July 1-October 31, 2020, would have been \$669,512, however, AAA intends to reserve this funding for the second half of this fiscal year and instead utilize CARES Act funding up until the deadline to spend that funding, which is currently set for December 30, 2020. Therefore, the total funding shortfall for the SNP is \$930,904 (combining \$735,889 general SNP shortfall and \$195,015 WCK SNP shortfall), which includes \$669,512 for the deferred CDA funding.

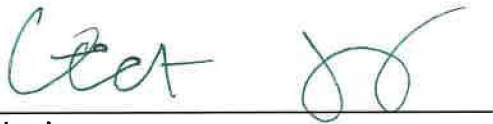
The projected total cost for the Food Pantry meal delivery program is \$764,560 through November 10, 2020, and prior funding in the amount of \$625,332 leaves a shortfall of \$139,228. While the quantity of meals provided under this program reduced sharply to 60,992 in August, it rebounded to 83,274 in September as the number of clients in need increased. This program currently provides meals to about 1,000 clients.

The GPD program was extended through November 9, and the projected total cost or GPD for the month ending November 9 is \$15,606,480. The amount previously funded is \$13,250,790, for a shortfall of \$2,355,690, of which \$2,208,459 will be reimbursed by FEMA's Public Assistance program, with the remainder (\$147,231) covered by CARES Act funding. The client count on this program remains close to 2,500, which is the current maximum. We continue to see increased demand for this program. Additional funding will be required if the client count maximum is increased.

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We ask that your Board authorize the Auditor-Controller to process necessary budgetary transactions to adjust appropriations and unanticipated revenues for these meal delivery programs.

This Board letter has been reviewed by the County Executive Office, County Counsel, the General Services Agency and the Auditor-Controller's Office. If you have any questions regarding these recommendations, please contact Victoria Jump, Director, at 477-7300.

A handwritten signature in blue ink, appearing to read 'Victoria Jump', is written over a horizontal line.

Victoria Jump
Area Agency on Aging Director