

Victoria A. Jump, MPA  
*Director*

Monique S. Nowlin, MPPA  
*Deputy Director*

Brian B. Murphy, MBA  
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November 10, 2020

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject:** Approve, and Authorize Director of Area Agency on Aging to Sign, Two Contracts with the California Department of Aging; Authorize the Director to Sign Amendments Under Certain Circumstances; and Authorize the Auditor-Controller to Process Necessary Related Budget Transactions. **(Recommendation #3 requires 4/5ths vote.)**

### **Recommendations**

It is recommended that your Board:

1. Approve, and authorize the Ventura County Area Agency on Aging (VCAAA) Director to sign, two standard contracts with the California Department of Aging (CDA).
2. Authorize the VCAAA Director to sign any contract amendments and confidentiality statements required by CDA that do not extend the term of the contracts longer than six months; that make clarifications or technical modifications to the contract; and that make changes consistent with the original purpose of the contract and do not result in additional costs to the County, so long as any amendments and confidentiality statements are reviewed and approved by the County Executive Office and County Counsel.
3. Authorize the Auditor-Controller to process, necessary budgetary transactions as follows (requires 4/5ths vote):

INCREASE	3500-3501 Salaries and Benefits	\$48,693
INCREASE	3500-3501 Intergovernmental Revenue	\$48,693

**Fiscal/Mandates Impact:**

Mandatory: No  
 Source of Funding: Federal Funding  
 Funding Match Required: None  
 Impact on Other County Departments: Minimal

**Summary of Revenues and Costs:**

	FY 2020-21	FY 2021-22
Revenue:	\$ 48,693	\$ 10,821
Costs:		
Direct	\$ 48,693	\$ 10,821
Indirect-Dept	\$ 0	\$ 0
Indirect- County CAP	\$ 0	\$ 0
Net Costs	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

<b>FY 2020-21 Adopted Budget for Area Agency on Aging - Division 3500</b>				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$ 14,543,900	\$ 23,365,147	\$ 23,365,147	\$ 0
Revenue	\$ 13,608,183	\$ 22,429,430	\$ 22,429,430	\$ 0
Net Cost	\$ 935,717	\$ 935,717	\$ 935,717	\$ 0

Adjusted Budget includes increased appropriations and revenue approved on October 6, 2020.

**Discussion:**

Each year, VCAAA brings a resolution to your Board as part of Attachment B to the Preliminary Budget delegating authority to the Director of VCAAA to sign a variety of recurring standard agreements and amendments with CDA, subject to review and approval by the County Executive Office and County Counsel. However, two annually recurring agreements with CDA were not included in the resolution that was approved by your Board on June 16, 2020. These agreements are before your Board today.

The first agreement is CDA Health Insurance Counseling and Advocacy Program (HICAP) Standard Agreement HI-2021-18 (Exhibit 1), which provides \$295,523 for the current fiscal year to provide assistance and information to clients about health care coverage plans available to them.

The second is CDA Medicare Improvements for Patients and Providers (MIPPA) Standard Agreement MI-2021-18 (Exhibit 2), which provides \$59,514 for an 11-month term from October 1, 2020, through August 31, 2021. This agreement provides federal

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funding that is passed through CDA and is used to provide enhanced outreach, education, and enrollment assistance to eligible Medicare beneficiaries regarding Low-Income Subsidy (LIS) Prescription Drug Program, Medicare Savings Program (MSP), and Medicare preventive services.

AAA requests that your Board approve these agreements and authorize the AAA Director to sign them. We also request that your Board authorize the AAA Director to sign any related amendments and confidentiality statements, subject to the conditions described in recommendation two. Finally, we ask that your Board authorize the Auditor-Controller to increase appropriations and revenue as detailed in recommendation three.

This Board letter has been reviewed by the County Executive Office, County Counsel, the General Services Agency and the Auditor-Controller's Office. If you have any questions regarding these recommendations, please contact Victoria Jump, Director, at 477-7300.

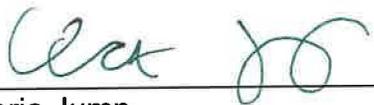
  
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Victoria Jump  
Area Agency on Aging Director

Exhibit 1: HICAP Standard Agreement HI-2021-18  
Exhibit 2: MIPPA Standard Agreement MI-2021-18