



Ventura County Library

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Nancy Schram, Director

March 12, 2019

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Approval of, and Authorization for the County Executive Officer to Sign, the Standard Agreement (Exhibit 1) with the California Department of Corrections and Rehabilitation Division of Juvenile Justice to Continue to Provide READ Adult Reading Instruction Program Services at the Ventura Youth Correctional Facility; and Authorization of the Auditor-Controller to Process the Necessary Budgetary Transactions to Adjust Appropriations and Revenues. (RECOMMENDATION NO. 2 REQUIRES 4/5THS VOTE)

Recommendations:

It is recommended that your Board:

1. Approve, and authorize the County Executive Officer to sign, Standard Agreement No. C5608472 (Exhibit 1), renewing the READ Adult Reading Instruction Program, with California Department of Corrections and Rehabilitation Division of Juvenile Justice (DJJ) at the Ventura Youth Correctional Facility (VYCF), effective July 1, 2019 to June 30, 2022.
2. Authorize the Auditor-Controller to process the budgetary transactions necessary to establish the following appropriations and revenue (requires 4/5th vote):

INCREASE	Org 3610-3623 Intergovernmental Revenue	\$9,706
INCREASE	Org 3610-3623 Salaries and Employees Benefits	\$9,360
INCREASE	Org 3610-3623 Services and Supplies	\$346

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	California Department of Corrections and Rehabilitation
Funding Match Required:	None
Impact on Other Departments:	Minimal

Summary of Revenues and Costs		
	FY 2018-19	FY 2019-20
Revenue:	\$9,706	\$9,706
Costs:		
Direct	\$9,706	\$9,706
Indirect – Department	\$0	\$0
Indirect – County CAP	\$0	\$0
Total Costs	\$9,706	\$9,706
Net Costs	\$0	\$0

Current FY 2018-19 Adopted Budget for Ventura County Library 3610				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 8,451,189	\$ 9,020,336	\$ 9,020,336	\$ 0
Revenue	\$ 8,451,189	\$ 8,651,189	\$ 8,651,189	\$ 0
Net Cost	\$ 0	\$ 369,147	\$ 369,147	\$ 0

Discussion:

The Ventura County Library READ Adult Literacy Program has been operational since 1984 and has provided a literacy site at the Ventura Youth Correctional Facility for at least 30 years. In the last six years, over 200 wards have received instruction from over 30 READ tutors at this facility. The tutors at VYCF are extremely committed to their mission at the facility and many have been involved in the program there for 15 – 19 years.

In September of 2006, the education budget committee of the California Legislature recommended eliminating all funding for library literacy programs. Although this decision was reversed, it was clear that California Library Literacy Services' state funding could not be taken for granted. READ staff evaluated program priorities, examined expenditures, and investigated potential new funding sources. As a result, it was determined that providing service to our local communities would take priority over service at the VYCF. However, due to the availability of additional funds, the READ program was able to continue providing tutoring services at VYCF.

In the spring of 2007 READ staff met with the Superintendent of the VYCF and the Citizens Advisory Committee and explained that READ could no longer afford to pay an instructor to supervise tutors at the facility. The superintendent recommended contacting the DJJ with a request for financial support to continue the READ program. In June 2007, that request letter was delivered to DJJ through the Superintendent of VYCF and the long process of obtaining a contract began.

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READ's responsibilities under this contract include: recruit and train new volunteer tutors, hire a certificated teacher to supervise and coordinate volunteer tutors, purchase and process educational materials, and maintain one-to-one tutoring services with wards for six hours each week. The total funding from this contract is \$29,116.80 for the term from July 1, 2019 to June 30, 2022:

The attached contract is the renewal of the contract process that began in June 2007.

This board letter has been reviewed by the County Executive Office, County Counsel, and the Auditor-Controller's Office. If you have questions regarding this item, please contact me at 677-7158.

A handwritten signature in blue ink that reads "Nancy Schram". The signature is fluid and cursive, with the first name "Nancy" and last name "Schram" clearly distinguishable.

NANCY SCHRAM
Library Director

Exhibit 1: Standard Agreement No. C5608472 with the California Department of Corrections and Rehabilitation