

March 19, 2019

County of Ventura  
Board of Supervisors  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: Approval of the Five-Year Capital Improvement Plan (CIP) for Camarillo and Oxnard Airports; Authorization for the Director of Airports, or His Designee, to Apply for Grants to Fund Projects Scheduled for Federal Fiscal Years 2019 and 2020 Outlined in the CIP upon Notification from the Federal Aviation Administration and the California Department of Transportation Aeronautics Program That Funds Are Available; Supervisorial District Nos. 3 and 5**

**Recommendations:**

Staff requests that your Board:

1. Approve the five-year capital improvement plan (CIP) for Camarillo and Oxnard Airports (Exhibit 1); and
2. Authorize the Director of Airports, or his designee, to apply for grants to fund the projects scheduled for federal fiscal years (FFY) 2019 and 2020 outlined in the CIP upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available. ***These projects are subject to approval in the County budget process, as explained below.***

**Fiscal/Mandates Impact:**

Mandatory: No

Source of funding: *Airport Enterprise Fund (AEF)/FAA/Caltrans*

Funding match required: *10% of costs less any Caltrans funding (cash)*

Impact on other departments: *No general funds required*

<b><u>Summary of Revenue and Project Costs</u></b>	<b><u>FY 2018-19</u></b>	<b><u>FY 2019-20</u></b>
Revenue (Federal - FAA):	\$ 0	\$ 433,875*
(State - Caltrans):	0	21,694*
Direct Costs:	\$ 0	\$ 482,083
Net Cost - Airport Enterprise Fund	\$ 0	\$ 26,515

*\*Please note that it is anticipated the revenue from FAA and Caltrans will be paid out over several future fiscal years.*

**Current Fiscal Year Budget Projection:**

FY 2018-19 Budget Projection for Airports Capital Projects – Division 5040 – Unit 5041				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$3,109,800	\$13,369,271	\$ 3,662,871	\$ 9,706,400
Revenue	1,801,600	1,801,600	822,900	(978,700)
Net Cost	\$1,308,200	\$11,567,671	\$ 2,839,971	\$ 8,727,700

*Sufficient revenue and appropriations are available in the FY 2018-19 capital budget to cover the net costs.*

The CIP projects included in this letter are in line with the County of Ventura Strategic Plan Focus Area 3, Strategic Goals 2 and 3.

**Discussion:**

In order to coordinate the funding of capital improvements throughout the nation's aviation system, the FAA and Caltrans require that airport sponsors maintain a five-year Airport Capital Improvement Plan. The County of Ventura (County) also requires that a CIP be maintained and revised annually. The Department of Airports (DOA) reviews, revises, and submits the CIP for your Board's review and recommendation on an annual basis. The current CIP for both Camarillo and Oxnard Airports, updated to meet FAA, Caltrans' matching grant program, and County requirements, is attached as Exhibit 1.

The projects on the CIP are listed in the order of highest priority. There is no guarantee that any project will receive grants or local funding approval in the year requested, because the FAA and Caltrans prioritize the projects on a state and national basis, depending on congressional allocations of aviation funds.

Airport pavement management plans maintained by the Airport have identified several pavement maintenance projects (i.e. slurry) are due or overdue. However, the FAA has indicated that funding for smaller projects may not be available as the FAA and the Airport work to plan and save towards full reconstruction or major rehabilitation of runways and taxiways at both Camarillo and Oxnard airports over the next several years.

Most recently, after a CIP planning session with the FAA in November, the FAA indicated funding may be available to rehabilitate Taxiway H at Camarillo Airport in 2019. As such, the Airport's CIP reflects a project for 2019, but continues to maintain the CIP to include multiple "No Project" years to better position the Airport to receive federal funding for its high dollar pavement projects in years the FAA has indicated funds may be available. The rollover funds will be available for future year CIP projects. With this in mind, the attached CIP provides planning years beyond the five-year requirement to provide the FAA with additional information to help it understand future capital improvement needs at both airports.

Under the current grant process, the FAA and Caltrans contact the DOA to solicit grant applications only when funds become available. Often, DOA's turnaround time is critical in obtaining available funds. Your Board's approval of the CIP and authorizing the Director of Airports, or his designee, to apply for the FAA and Caltrans grants when they become available in federal fiscal years<sup>1</sup> 2019 and 2020 benefit the DOA significantly by: (1) reducing the DOA's administrative process, and (2) expediting the DOA's turnaround time to apply for, and obtain, federal and state funds.

The CIP includes only those airport projects eligible for federal and state grants. These projects are subject to approval in the County budget process. They are also subject to CEQA (California Environmental Quality Act) review, which will be performed on a per-project basis, upon grant and budget approval. Other airport capital projects determined to be ineligible for funding by other government agencies will be financed by the Airport Enterprise Fund and included in the annual DOA budget submittal for your Board's review and approval.

The CIP has been distributed to the cities of Oxnard and Camarillo for review and comment.

The offices of the CEO, the Auditor-Controller, and County Counsel have reviewed this item, and the Aviation Advisory Commission and the Camarillo and Oxnard Airport Authorities recommend its approval.

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<sup>1</sup> The federal fiscal year runs each year from October 1 through September 30, which is later than the County's fiscal year.

If you have any questions regarding this item, please call Erin Powers at 388-4205, or me at 388-4201.

A handwritten signature in blue ink, appearing to read 'JER', followed by a period.

JORGE E. RUBIO, A.A.E.  
Acting Director of Airports

Attachment:

Exhibit 1 - Five-Year Capital Improvement Plan for Camarillo and Oxnard Airports

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