



Ventura County SHERIFF'S OFFICE

Jim Fryhoff - Sheriff | John Reilly - Undersheriff

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July 23, 2024

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

Subject: **Ratification of the Sheriff's Office's Application to the FY24/26 California Highway Patrol (CHP), Cannabis Tax Fund Grant Program; Ratification of the Sheriff's Office's Acceptance of Grant Funds from CHP in the Amount of \$1,648,544 for CHP, Cannabis Tax Fund Grant Program, Effective July 1, 2024 through June 30, 2026; Adoption of a Resolution Authorizing Execution of the Grant Agreement by the Sheriff or His Designee; and Adoption of a Resolution Establishing Three Fixed-term Forensics Scientist I Positions in Unit #2544, Sheriff's Forensics Services, for the Term of July 1, 2024 through June 30, 2026. (Recommendation No. 5 Requires 4/5ths Vote)**

Recommendations:

It is recommended that your Board:

1. Ratify the Sheriff's Office's application to the 24/26 California Highway Patrol (CHP), Cannabis Tax Fund Grant Program. (Exhibit 1)
2. Ratify the Sheriff's Office's acceptance of grant funds in the amount of \$1,648,544 from the FY24/26 CHP, Cannabis Tax Fund Grant Program. (Exhibit 2)
3. Adopt a resolution authorizing execution of the FY24/26 CHP, Cannabis Tax Fund Grant Program Agreement by the Sheriff, or his designee, upon receipt. (Resolution 1)
4. Adopt a resolution establishing three fixed-term Forensics Scientist I positions in unit #2544 Sheriff's Forensics Services for the term of July 1, 2024 through June 30, 2026. (Resolution 2)

Job Code	Description	Business Unit	Department	FTE	Comp Frequency	Annual Salary Range
01951	Forensic Scientist I	SHFVC	2544	3.0	Hourly	\$71,523.07-\$100,061.81

5. Authorize the Auditor-Controller to process the necessary accounting transactions to increase appropriations and unanticipated revenue as follows (requires 4/5ths vote):

Forensic Services, Unit 2500-2544

INCREASE Intergovernmental Revenue	\$1,640,552
INCREASE Salaries and Benefits	\$ 719,801
INCREASE Services and Supplies	\$ 537,598
INCREASE Fixed Assets-Equipment 4601	\$ 256,246
INCREASE Building and Improvements 4111	\$ 126,907

Support Services, Unit 2500-2503

INCREASE Intergovernmental Revenue	\$7,992
INCREASE Salaries and Benefits	\$7,992

Fiscal / Mandates Impact:

Mandatory:	No
Source of Funding:	California Highway Patrol
Funding Match Required:	None
Impact on Other Departments:	No additional impact

Summary of Revenue/Total Costs	<u>FY 2024/25</u>	<u>FY 2025/26</u>
Revenue:	\$ 714,748	\$ 933,796
Costs:		
Direct Costs	\$ 714,748	\$ 933,796
Indirect - Department	\$ 0	\$ 0
Indirect - County CAP	\$ 0	\$ 0
Total Costs	\$ 714,748	\$ 933,796
Net County Costs Including Indirect	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

Current Fiscal Year Budget Projections:

FY 2024-2025 Budget Projection for Sheriff's Police Services - Division 2500				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$210,247,042	\$210,247,042	\$210,247,042	\$0
Revenue	\$106,629,748	\$106,629,748	\$106,629,748	\$0
Net Cost	\$103,617,294	\$103,617,294	\$103,617,294	\$0

Reason for Ratification:

We were unable to obtain your Board's approval of the Sheriff's application for the 24/26 CHP, Cannabis Tax Fund Program and acceptance of grant funds due to short application timelines from CHP and the lengthy approval process. The County Executive Office was notified and gave approval to submit the application on February 26, 2024. The application was submitted prior to the deadline. The application is attached hereto as Exhibit 1. The funding approval letter from CHP is attached hereto as Exhibit 2.

Strategic Plan:

This Board item meets the County of Ventura's strategic plan for being Fiscally Responsible by using grant funds to maintain essential laboratory equipment and practices related to toxicology. It also meets the strategic plan of having Healthy, Safe and Resilient Communities by helping to maintain the County's public safety service through use of toxicology technologies.

Discussion:

FY24/26 California Highway Patrol (CHP), Cannabis Tax Fund and Fixed-Term Forensic Scientist Positions

The CHP, Cannabis Tax Fund Program is administered by the State of California. With the passage of Proposition 64 in 2016, the Control, Regulate, and Tax Adult Use Marijuana Act (AUMU), California voters mandated the state to set aside funding for the CHP to provide grants to local governments and qualified non-profit organizations for the education, prevention, and enforcement of impaired driving laws pursuant to Section 34019 (f)(3)(B) of the Revenue and Taxation Code (RTC).

The purpose of this grant is to aid California county and/or city crime laboratories that service local governments to improve and advance the standardization of practices in toxicology laboratories supporting and aiding in the enforcement of Driving Under the Influence (DUI)/Driving Under the Influence of Drugs (DUID) traffic laws related to alcohol and other drugs, including cannabis and cannabis products.

We request that your Board ratify the Sheriff's application to the CHP, Cannabis Tax Fund Program and acceptance of the grant funds, adopt the attached resolution authorizing execution of the grant agreement by the Sheriff or his designee and adopt the attached resolution establishing three fixed-term Forensic Scientist I positions. The grant funds of \$1,648,543.93 for FY24/26 will be used to fund these fixed-term positions, renovation, equipment, validation services, training, and supplies. The grant term is from July 1, 2024 through June 30, 2026. No funding match is required of participating agencies.

The Offices of the County Executive, County Counsel, and Auditor-Controller have reviewed this Board letter. Please contact Assistant Sheriff Victor Fazio at 805-383-8785 if you have questions or need additional information.

Sincerely,



James Fryhoff
Sheriff

Attachments:

Resolution 1 - Authorizing Execution of Grant Agreement

Resolution 2 - Establishing Three Fixed-Term Forensic Scientist Positions

Exhibit 1 – Application for California Highway Patrol (CHP), Cannabis Tax Fund Program

Exhibit 2 – California Highway Patrol (CHP), Cannabis Tax Fund Program Award Letter