



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

June 18, 2024

County of Ventura
Board of Supervisors
800 Sout Victoria Avenue
Ventura, CA 93009

Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Contract Amendments to Extend the Contract Expiration Dates of Four (4) Contracts through June 30, 2025; No Change in Total Cost of Contracts; Supervisorial District Nos. 3 and 5

Recommendation:

Approval of, and authorization for the Director of Airports or his designee to sign, contract amendments to extend the contract expiration dates of four contracts through June 30, 2025 (Exhibits 1-4). No change in total cost of contracts.

VENDOR	CONTRACT NO.	CONTRACT TITLE	CONTRACT EXPIRATION	REVISED CONTRACT EXPIRATION	CHANGE IN TOTAL CONTRACT COST
Jviation, a Woolpert Company	AEA 21-07	Oxnard Airport – Construction Administration Services for RWY 7-25, Connector Taxiways and Parallel Taxiway Pavement Reconstruction	6/30/2022	6/30/25	\$0
Coffman Associates	AEA 22-06	Camarillo Airport – Part 150 Noise Compatibility Study	10/12/2024	6/30/25	\$0
Coffman Associates	AEA 22-07	Oxnard Airport – Part 150 Noise Compatibility Study	10/12/2024	6/30/25	\$0
Jviation, a Woolpert Company	AEA 23-05	Oxnard Airport – Repackage and Construction Phasing Design for the Reconstruction of Taxiway F	12/31/2023	6/30/25	\$0

Fiscal/Mandates Impact:

Mandatory: *No*

Source of Funding: *Airport Enterprise Fund*

Impact on Other Departments: *None*

Strategic Priority:

These contract amendments to extend contract time supports the County's Strategic Priorities to support fiscal responsibility, economic vitality, reliable infrastructure, and sustainability.

Discussion:

To support projects at the Camarillo and Oxnard airports, the Department of Airports enters into various consulting contracts for planning, design and construction management services. Typically, the contract period identified in each contract reflects adequate time to complete the performance of the work. However, the Airport has undertaken several significant projects and experienced the impacts of limited staffing levels both inhouse and via project stakeholders (contractors, Federal Aviation Administration) which have led to protracted coordination times to complete project paperwork, closeouts and progress or final payments.

All four consulting contracts were Board-authorized. Therefore, Staff requests your approval to authorize the Department of Airports to execute contract amendments to extend the contract expiration dates for the four identified contracts through June 30, 2025. This will allow each project to continue to project completion and meet Auditor-Controller standards for vendor payments. None of the amendments will change the total amount of the contract.

The County Executive Office, the Auditor-Controller's Office, and County Counsel have reviewed this item, and the Aviation Advisory Commission and the Camarillo and Oxnard Airport Authorities recommend its approval.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

- Exhibit 1 – AEA 21-07 Contract Amendment No.1
- Exhibit 2 – AEA 22-06 Contract Amendment No.2
- Exhibit 3 – AEA 22-07 Contract Amendment No.2
- Exhibit 4 – AEA 23-05 Contract Amendment No.1