



# Ventura County **SHERIFF'S OFFICE**



**150**  
YEARS  
OF SERVICE

**Jim Fryhoff** - Sheriff | **John Reilly** - Undersheriff

800 S. Victoria Avenue, Ventura, CA 93009 | 805.654.2385 | VenturaSheriff.org

June 27, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**Subject:** **Ratification of Application Submittal to the California Governor's Office of Emergency Services for the Fiscal Year 2022 Homeland Security Grant Program and Fiscal Year 2022 Emergency Management Performance Grant Program; Adoption of a Resolution In Support of the Homeland Security Grant Program and Authorizing the Sheriff, Assistant Sheriff or the Director of Sheriff Emergency Services to Execute, on Behalf of the County, Documents Pertaining to this Grant; Ratification of and Authorization for the Sheriff's Office to Accept the Fiscal Year 2022 Homeland Security Grant Program Award in the Amount of \$870,206 from September 1, 2022 through May 31, 2025; Ratification of and Authorization for the Sheriff's Office to Accept the Fiscal Year 2022 Emergency Management Performance Grant Program Award in the Amount of \$340,076 from July 1, 2022 through June 30, 2024; Authorization for the Auditor-Controller to Increase Appropriations and Unanticipated Revenue for all Approved Grants. (RECOMMENDATIONS 4-7 REQUIRE 4/5THS VOTE.)**

**Recommendations:**

It is recommended that your Board:

1. Ratify the submittal of the Sheriff's Office application to the California Governor's Office of Emergency Services requesting \$870,206 for the Fiscal Year 2022 Homeland Security Grant Program (HSGP). (Exhibit 1)
2. Ratify the submittal of the Sheriff's Office application to the California Governor's Office of Emergency Services requesting \$340,076 for the Fiscal Year 2022 Emergency Management Performance Grant (EMPG) Program.

(Exhibit2)

3. Adopt the attached Governing Body Resolution in support of the Homeland Security Grant Program authorizing the Sheriff, Assistant Sheriff, or the Director of Sheriff Emergency Services to execute on behalf of the County of Ventura documents pertaining to this grant, including the Standard Assurances for all Cal OES Federal Grant Programs (Grant Agreement).

4. Ratify and authorize the Sheriff's Office's acceptance of the Fiscal Year 2022 Homeland Security Grant Program Award, in the amount of \$870,206 from September 1, 2022, through May 31, 2025, from the California Governor's Office of Emergency Services on behalf of the Sheriff's Office and Fire Protection District.

5. Ratify and authorize the Sheriff's Office's acceptance of the Fiscal Year 2022 Emergency Management Performance Grant Program award in the amount of \$340,076 from July 1, 2022, through June 30, 2024, from the California Governor's Office of Emergency Services on behalf of the Sheriff's Office and numerous other city jurisdictions.

6. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust the appropriations and unanticipated revenue for the FY 2022 Homeland Security Grant Program:

Fund G001:

Sheriff's Police Services/OES Managed Grants, Div./Unit 2500/2505:

INCREASE	Intergovernmental Revenue	\$ 527,336
INCREASE	Salaries and Benefits	\$ 75,000
INCREASE	Services and Supplies	\$ 279,000
INCREASE	Equipment	\$ 46,336
INCREASE	Other Charges	\$ 127,000

Fund S600:

Fire Protection District, Div./Unit 2700/2721:

INCREASE	Intergovernmental Revenue	\$ 259,360
INCREASE	Salaries and Benefits	\$ 41,250
INCREASE	Services and Supplies	\$ 218,110

7. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust the appropriations and unanticipated revenue received for the FY 2022 Emergency Management Performance Grant:

Fund G001:

Sheriff's Police Services/OES Managed Grants, Div./Unit 2500/2505:

INCREASE	Intergovernmental Revenue	\$ 323,073
INCREASE	Services and Supplies	\$ 260,644
INCREASE	Other Charges	\$ 62,429

**Fiscal Impact/Mandates:**

Mandatory: No

Source of Funding: California Governor's Office of Emergency Services as provided by:

The Department of Homeland Security Appropriations Act, 2022 (Pub. L. No. 117-103); Authorized by Section 2002 of the Homeland Security Act of 2002, as amended (Public Law 107-296, as amended) (6 U.S.C. § 603); Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the Earthquake Hazards Reduction Act of 1977, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the National Flood Insurance Act of 1968, as amended (Pub. L. No. 90448) (42 U.S.C. §§ 4001 et seq.).

Funding Match Required: Emergency Management Performance Grant Program only. Dollar-for-dollar match required. In-kind personnel costs are acceptable. 100% already in FY23 and FY24 budget.

Impact on Other Departments: Minimal accounting, tracking, and reporting required by the Sheriff's Office, Fire Protection District and cities.

Summary of Revenues and Costs:	<u>2022-2023</u>	<u>2023-2024</u>
Revenue:	\$ 1,170,282*	\$ 40,000*
Cost:		
Direct	\$ 1,170,282*	\$ 40,000*
Indirect-Dept.	\$ 100,000**	\$ 240,076**
Indirect-County CAP	\$ 0	\$ 0
Net Costs	\$ 100,000	\$ 240,076

Recovered Indirect Costs                   \$           0 \$           0

\*Includes appropriations and revenue in the FY23 and FY24 Adopted Budget as follows: Sheriff - Unit 2527: \$100,513  
 \*\* Match for FY22 EMPG.

**Current Fiscal Year Budget Projections:**

<b>Current FY 2022-23 Budget for Sheriff's Police Services – Division 2500</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$183,337,190	\$218,440,194	\$217,477,763	\$962,431
Revenue	\$98,945,341	\$132,567,378	\$141,379,636	\$8,812,258
Net Cost	\$84,391,849	\$85,872,816	\$76,098,127	\$9,774,689

<b>Current FY 2022-23 Budget for Fire District – Unit 2721</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$176,915,058	\$218,470,721	\$206,730,160	\$ 11,740,561
Revenue	\$179,155,685	\$191,580,495	\$210,047,168	\$ 18,466,673
Net Cost	\$(2,240,627)	\$26,890,226	\$(3,317,008)	\$ 30,207,234

**Reason for Ratification:**

Due to the collaborative process for identifying projects under this grant program, there was insufficient time to submit this request prior to applying for these grants. Approval was obtained from the County Executive Office prior to submitting the grant application to Cal OES. Further, ratification of the Sheriff's acceptance of both grant awards is requested as the time periods for both grants started in 2022.

**Discussion:**

**2022 Homeland Security Grant Program**

Each federal fiscal year under the Homeland Security Grant Program (HSGP), Congress appropriates funds to the Department of Homeland Security for subsequent distribution to the states. Subgrants are then awarded by the State of California to all 58 counties in the state. The purpose of the Homeland Security Grant Program is to

support local efforts to prevent terrorism and other catastrophic events by enhancing equipment acquisition, planning, exercising, and training. Five percent of the total funds received by Ventura County will be retained by Sheriff Emergency Services for the management and administration of the grant program. The remaining 95 percent of funds have been allocated projects proposed by local public safety agencies.

The projects that have been approved for funding include the following:

- Regional Incident Command System Training
- Computer Aided Dispatch Data Sharing Project
- Security Camera & Microwave Enhancement Project
- Community Emergency Response Team Training
- VC Alert Emergency Notification System
- Urban Search and Rescue team equipment
- Regional Hazardous Materials Team Equipment
- Sandbag Filling Machine

Sheriff Emergency Services will administer the 2022 Homeland Security Grant Program over a 33-month performance period from September 1, 2022, through May 31, 2025. Sheriff Emergency Services will retain the administrative allocation of \$43,510 from the grant to cover the personnel costs associated with grant administration. This amount is equal to five percent of the total grant amount, which is the maximum amount allowed for grant administration. The Sheriff's FY 2023 Adopted Budget includes \$43,510 in appropriations and revenue related to the administrative allocation of this grant. Appropriations associated with management and administration of the grant and planning personnel costs in subsequent years will be included in the requested budget for each respective year.

We ask that your Board adopt the state-required Resolution (attached), which authorizes the Sheriff, Assistant Sheriff, or the Director of Sheriff Emergency Services to execute on behalf of the County any documents pertaining to this grant. The Standard Assurances for all Cal OES Federal Grant Programs ("Grant Agreement") requires that the Resolution also contain the Board's written agreement:

- (a) To provide all matching funds required for the grant project and that any cash match will be appropriated as required;
- (b) Any liability arising out of the performance of the grant agreement shall be the responsibility of the County of Ventura and its Board of Supervisors;
- (c) Grant funds shall not be used to supplant expenditures controlled by the Board of Supervisors; and
- (d) The Sheriff or his designee is authorized to execute on behalf of the County of Ventura, the Grant Agreement.

## **2022 Emergency Management Performance Grant Program**

The purpose of the Emergency Management Performance Grant Program is to enhance the emergency management capabilities of local jurisdictions through planning, equipment acquisition and training. Five percent of the total funds received by Ventura County will be retained by Sheriff Emergency Services for the management and administration of the grant program. The remaining 95 percent of funds will be distributed to the county and cities of Oxnard, Ventura, Simi Valley, Fillmore, Camarillo, Moorpark, Port Hueneme, Thousand Oaks, and the County of Ventura. While provided the opportunity to apply and receive funds, some cities elected not to take advantage of the funding opportunity. Upon receiving funds from the State of California, Ventura County will distribute funds to local jurisdictions within the Operational Area, based upon a distribution plan that allocates funding based on percentage of population.

The County of Ventura has been awarded \$340,076 from this grant from July 1, 2022, through June 30, 2024. The Sheriff's FY 2023 Adopted Budget includes the \$17,003 in appropriations and revenue related to this grant for the administrative allocation.

Finally, we ask that your Board authorize the Auditor-Controller to process the necessary accounting transactions for these grants. The balance of the planning and administration costs will be incurred in future fiscal years, the appropriations and revenue for which will be included in the respective years' requested budgets. The Offices of the County Executive, County Counsel, and the Auditor-Controller have reviewed this letter, as well as the Fire Protection District. Please contact Undersheriff John Reilly at 805-654-2383 if you have questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'JIM FRYHOFF', with a stylized flourish at the end.

**JIM FRYHOFF**  
Sheriff

Resolution – Cal OES – FEMA Grant Programs Governing Body Resolution  
Grant Agreement – Standard Assurances for All Cal OES Federal Grant Programs  
Exhibit 1 – 2022 HSGP Application & Award Approval  
Exhibit 2 – 2022 EMPG Application & Award Approval