



COUNTY of VENTURA

MICHAEL TRIPP
Director

HARBOR DEPARTMENT

3900 Pelican Way
Oxnard, CA 93035
(805) 973-5950

October 8, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Approval of, and Authorization for the Harbor Director (Director) or Designee to Sign, a Civil Engineering Consulting Services Contract (Contract) with Lewis Engineering of Ventura for the West Side Parking Lots Rehabilitation Project (Project) in an Amount Not to Exceed \$119,200; Approve the Project and Find it Categorically Exempt from the California Environmental Quality Act; Authorization for the Director to Approve Minor Modifications to the Contract.

Recommendations:

1. Approve and authorize the Harbor Director (Director) or designee to sign the attached civil engineering consulting services contract with Lewis Engineering of Ventura in an amount not to exceed \$119,200 for the rehabilitation of the west side parking lots at the Channel Islands Harbor (Project).
2. Approve the Project and find it categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15301, 15302 and 15303 and that no exceptions set forth in CEQA Guidelines section 15300.2 preclude use of these exemptions.
3. Authorize the Director to approve minor modifications to the Contract provided that any such modification is consistent with the original purpose of the Contract, does not result in additional costs to the County and is reviewed and approved as to form by the County Counsel's Office.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Enterprise Funds
Funding Match Required:	None
Impact on Other Department(s):	None

The appropriations for this Contract are included in the FY25 Adopted Budget.

Summary of Revenue and Costs:

	FY 2024-25	FY 2025-26
Revenue:		
Direct	\$ 0	\$ 0
Total Revenue	\$ 0	\$ 0
Costs:		
Direct Costs	\$ 119,200	\$ 0
Indirect Costs	\$	\$
Total Costs	\$ 119,200	\$ 0
Net Cost	\$ 119,200	\$ 0

FY 2024-25 Budget Projection for Harbor Capital Projects Division – Division 5150				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 11,965,405	\$ 11,965,405	\$ 11,965,405	\$ 0
Revenue	\$ 2,120,000	\$ 2,120,000	\$ 2,120,000	\$ 0
Gain/(Loss)	\$ (9,845,405)	\$ (9,845,405)	\$ (9,845,405)	\$ 0

*The table above includes capital assets.

Discussion:

Transmitted herewith as Exhibit 1 is a civil engineering consulting services contract (Contract) which has been negotiated with Lewis Engineering of Ventura in accordance with the Professional Services Contracting Policy adopted by your Board on November 3, 1998.

The parking lot rehabilitation of the west side parking lot at Channel Islands Harbor (Project) provides for general civil engineering consulting services. The Project involves four (4) parking lots located along Harbor Boulevard, from Albacore Way to Cabazone Circle. These parking lots are identified as W-2, W-4, W-5, and W-6 (Exhibit 2). The full scope of the Project includes the preparation of plans, specifications, and estimates for pavement rehabilitation or reconstruction, curb repair, lighting improvements, ADA compliance, and overall coordination.

Your Board's approval of the Project involves maintenance, repair and replacement of existing visitor-serving structures and facilities on the same site as they are currently located, will have substantially the same purpose and capacity, and involves negligible or no expansion of capacity. Therefore, staff has determined that your Board's approval of the proposed Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15301, 15302 and 15303. Staff has also determined that no unusual circumstances or other factor set forth in CEQA Guidelines section 15300.2 preclude use of these exemptions.

Payment for the civil engineering consulting services is for the amount of \$119,200 to complete all consulting services required by the Contract.

Integration of Strategic Plan Priorities:

This Project will bring upgraded County amenities to the Harbor, enhancing the functionality and safety near the Harbor's public waterways, and improved public access to the Harbor and nearby County public beaches – all in furtherance of the County's Strategic Plan's Mission of providing superior services and the Plan's Goals of: 1) maintaining and improving dependable public resources to serve the needs of our diverse communities; and 2) attracting and investing in sustainable infrastructure and preservation of our natural resources.

The County Executive Office, the Auditor Controller's Office and County Counsel have reviewed this letter.

If you have any questions regarding this item, please contact me at (805) 973-5952.

A handwritten signature in black ink that reads "Michael Tripp". The signature is written in a cursive, flowing style.

Michael Tripp
Director

Exhibit 1 – Consulting Services Contract
Exhibit 2 – Parking Lot Map