

April 8, 2025

County of Ventura Board of Supervisors

Subject:

Ratification, Approval of, and Authorization for the Purchasing Agent or Designee to Execute, an Agreement with WSP USA Buildings, Inc., with a Not-to-Exceed Amount of \$150,000 for the Period of July 1, 2024 Through June 30, 2025; Approval of, and Authorization for the Purchasing Agent or Designee to Extend and Modify the Agreement with a Not-to-Exceed Amount of \$200,000 for Each Fiscal Year, with County Counsel Approval (Levine Act Item).

Recommendations:

1. That your Board ratify, approve, and authorize the Purchasing Agent or designee to sign an agreement with WSP USA Buildings, Inc. (WSP) (Exhibit 1) with a not-to-exceed amount of \$150,000 for the period of July 1, 2024 through June 30, 2025 and terminate an existing contract with Tk1sc, a corporation merged with WSP, Inc.
2. Authorization for the Purchasing Agent, or designee, to amend the agreement to
 - (a) make budget modifications that do not increase the total amount of the purchase document; (b) and implement corrections, clarifications and technical adjustments to the agreement and purchase documents, provided that these changes align with the original purpose of the agreements and do not incur additional costs to the County. All amendments are subject to review and approval by County Counsel.
3. Authorization for the Purchasing Agent, or designee, to extend the term of the agreement by amendment, for up to three (3) additional periods of one (1) year each following the completion of the current agreement term, not to exceed \$200,000 per fiscal year, on the same or more favorable terms and conditions (with any changes to be consistent with the original purpose of the agreement). All extensions would be subject to all necessary prior appropriations and other budgetary approvals by your Board and review and approval as to form by County Counsel.

Reason for Ratification

TK1SC was in the process of merging with WSP while HCA was negotiating for increased services. It was decided to enter a new contract instead of amending the old one.

Fiscal Impact:

	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Revenues	\$150,000	\$200,000
Costs	\$150,000	\$200,000
Net County Cost:	\$0	\$0

Funding Source: VCMC Operating Revenues/Collections

Match Requirement: None

Discussion:

On April 17, 2024, the County of Ventura entered a contract with Tk1sc to design and engineer architectural design documents that relating to healthcare Information Technology (IT). The contract was for a one-year term for \$100,000. During the past months, it was determined that more services are needed for IT project installation and Amendment No. 1 was approved by your Board, increasing the contract by \$99,000 for a total of \$199,000 and extending the term date to November 30, 2025.

Meanwhile, in 2024, Tk1sc was merged into WSP. All Tk1sc agreements were automatically assumed, insured and the work has followed the WSP policies and procedures since that time. Furthermore, The Deputy General Counsel for WSP has agreed and approved the terms and conditions for this contract. HCA is requesting authorization for the Purchasing Agent to terminate the contract with Tk1sc and replace it with this WSP contract.

WSP is a design and engineering firm with architect capabilities. The HCA IT Department and the Facilities Department interviewed this firm that specializes in healthcare, and they were selected based on their experience and the need for another vendor to help expedite the project timeline and their acquisition of Tk1sc, whose performance has been satisfactory.

WSP will design, engineer and create architectural design documents that will be submitted to the Department of Health Care Access and Information (HCAI) for approval. HCAI supports healthcare initiatives by managing programs such as the Health Professions Education Foundation (HPEF) to increase the healthcare workforce, overseeing hospital construction and seismic safety compliance and publishing healthcare data for transparency and policy planning. The goal of HCAI is to ensure that healthcare systems are robust, equitable, and responsive to the needs of their populations.

WSP will manage the HCAI process and will develop and manage the requests for proposals (RFPs) associated with the projects listed below. Lastly, WSP will administer and manage the vendors during the project installation to ensure that it is implemented by means of HCAI design drawings.

The projects include the process of planning, designing, and managing the building's mechanical, electrical, and plumbing systems (MEP), RFP development and management, HCAI submittal and process management, and installation administration for the Ventura County Medical Center Data Center, Hospital Replacement Wing Wireless, and the Santa Paula Hospital Main Distribution Facility.

This Agreement with WSP, as successor in interest, replaces the old Agreement with tk1sc while maintaining continuity of services.

Strategic Plan:

The item presented in this Board letter supports the Reliable Infrastructure and Sustainability, and the Healthy, Safe, and Resilient Communities strategic priorities of the County Strategic Plan as it is designed to provide robust infrastructure and technology to serve the needs of our communities, and to meet the goal of providing access to quality healthcare required for our community to thrive.

This letter has been reviewed by the County Executive Office, County Counsel, Auditor-Controller's Office, and General Services Agency Procurement Services. If you have any questions regarding this recommendation, please contact Bach Nguyen, HCA Chief Information Officer, at 805-652-5762.



Bach Nguyen
Health Care Agency Chief Information Officer



Theresa Cho, MD, MHA
Health Care Agency Director

Exhibit 1 – Agreement with WSP USA Buildings, Inc.