



COUNTY of VENTURA

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Vacant, Director

Watershed Protection
Jeff Palmer, Director

July 23, 2024

Board of Supervisors
County of Ventura
County Service Area No. 4
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Public Hearing Regarding Proposed Fiscal Year (FY) 2024-25 Services Charges for County Service Area No. 4, Oak Park (CSA 4); Adoption of Proposed Resolution Continuing CSA 4 Service Charges at Existing Rates for FY 2024-25; Supervisorial District No. 2.**

Recommendations:

1. Conduct a public hearing to hear and consider all oral and written comments, objections, and protests, if any, to the proposed services charges for County Service Area No. 4 (CSA 4) set forth in the report entitled "County Service Area No. 4 Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25" (Report), Exhibit 1 to the attached proposed resolution (Resolution).
2. Upon the conclusion of the hearing, adopt the Resolution to confirm the Report and continue the CSA 4 service charges at existing rates for Fiscal Year 2024-25.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Property Owners in County Service Area No. 4
Funding Match Required:	None
Impact on Other Departments:	None

Summary of Revenue and Total Costs:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Revenue	\$91,601	\$91,601
Costs: Direct	\$91,601	\$91,601



Indirect – Agency/Department	0	0
Indirect – County CAP	0	0
Total Costs	\$91,601	\$91,601
Net Costs	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

Service charges in the amount of \$91,601 will be collected in fiscal year (FY) 2024-25; of which \$91,584 will be placed on the annual general County tax rolls and \$17 will be billed manually for those properties that do not generate a tax bill due to the low value of these properties. This is the same amount that was collected in FY 2023-24. FY 2023-24 information is shown above for comparison purposes only.

Current Fiscal Year (FY) Budget Projections:

Current FY 2024-25 Budget Projection for County Service Area No. 4 – Unit 4110				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/ (Deficit)
Appropriations	\$1,241,300	\$1,241,300	\$ 1,241,300	\$ 0
Revenue	\$1,206,500	\$1,206,500	\$ 1,206,500	\$ 0
Net Cost	\$34,800	\$34,800	\$ 34,800	\$ 0

Revenues and appropriations are included in the FY 2024-25 Preliminary Budget.

Discussion:

County Service Area No. 4 (CSA 4) provides the following services in the unincorporated community of Oak Park: street sweeping, roadway landscape maintenance, street lighting, bike path maintenance, subdivision perimeter wall non-structural maintenance, community identification marker maintenance, reimbursement to Oak Park Unified School District for crossing guard services, Community Emergency Response Team (CERT) related support services, transportation services (Kanan Shuttle) and Volunteers In Policing (VIP). CSA 4 is authorized to provide park/recreation services, which are not currently proposed or provided.

For FY 2024-25, PWA recommends that CSA 4 annual service charges continue unchanged at existing FY 2023-24 rates. As in FY 2023-24, service charges for FY 2024-25 are proposed to be fixed based on Residential Unit Equivalents (RUE). There is a total of 5,301 RUE's in CSA 4 comprised of 4,827 single family residential units, 444 apartment units and 30 commercial units. The Report proposes an annual service charge for FY 2024-25 of \$17.28 per RUE. This charge is the same rate as the existing FY 2023-24



service charge rate. At the existing rates, a total of \$91,601 in service charges will be collected to finance a portion of CSA 4's FY2024-25 services. The Oak Park Municipal Advisory Council has reviewed and recommended the preliminary budget, including the proposed annual service charge at the existing rate.

County service area charges are subject to Ventura County Ordinance No. 3428. Ordinance No. 3428 establishes a procedure for fixing and collecting charges for services in all county service areas. Among other things, Ordinance No. 3428 requires PWA to annually prepare, and file with the Clerk of the Board, a report describing the services that CSA 4 provides and the amount charged for each parcel for the services. Thereafter, the ordinance requires PWA to notice and your Board to conduct a public hearing on adoption of a resolution confirming the report and proposed charges. In accordance with Ordinance No. 3428, PWA prepared and filed the report entitled "County Service Area No. 4 Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25" (Report), which describes the services provided to each parcel and sets forth the proposed charge for each parcel. On or about June 25, 2024, PWA published notice of today's hearing. The Clerk of the Board has received no protest letters to date. If any protest letters are received prior to or at the hearing, they will be provided to your Board. Continuation of CSA 4 charges at existing rates is exempt from the notice and protest provisions of Proposition 218 because no increase is being proposed for FY 2024-25.

Strategic Plan:

This item contributes to the Board's 2024-2027 strategic priority to provide:

- I. Healthy, safe, and resilient communities through
 3. Promoting community resilience and strengthen our ability to withstand and recover from disaster or adversity.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions regarding this matter, please contact George Andrade, Manager of the Real Estate Services Division at 805-654-2402, or the undersigned at 805-654-2084.



Sincerely,

A handwritten signature in blue ink that reads "Ken P. Lee for Joan Araujo".

Joan Araujo
Director
Central Services Department

Attachments:

Resolution

- Exhibit 1 to Resolution – Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25
- Exhibit 2 – Vicinity Map for CSA 4
- Exhibit 3 – Area Map for CSA 4
- Exhibit 4 – County Service Area No. 4 Schedule of Charges for FY 2024-25

