



# COUNTY of VENTURA

COUNTY EXECUTIVE OFFICE

**Sevet Johnson, PsyD**  
County Executive Officer

**Mike Pettit**  
Assistant County Executive Officer

**Kaye Mand**  
County Chief Financial Officer

**Shawn Atin**  
Assistant County Executive  
Officer/  
Human Resources Director  
Labor Relations

September 26, 2023

Board of Supervisors  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Receive and File a Report on Various Boards, Commissions, and Committees; and Provide Further Direction to Staff.**

## RECOMMENDATIONS:

1. Receive and file this report and attachments for the boards, commissions, and committees identified in this Board Letter.
2. Provide further direction to staff regarding any additional analysis or follow-up.

## DISCUSSION:

Your Board, in your capacity as the governing legislative body of the County, County Service Areas, Fire Protection District, Watershed Protection District, In-Home Supportive Services Public Authority, Public Financing Authority, and Waterworks Districts, sits on and/or appoints members to a total of 93 boards, commissions, and committees.

The below table summarizes the different categories of boards, commissions, and committees.

	MANDATORY	DISCRETIONARY	TOTAL
APPOINT ONLY	18	37	55
SERVE ONLY	5	19	24
APPOINT AND SERVE	7	5	12
ELECTIONS/APPOINT		2	2
TOTAL	30	63	93

Previously, your Board requested and received extensive research on the discretionary boards, commissions, and committees. In 2013, your Board directed that all discretionary boards, commissions, and committees be reviewed every three years. Since that time, the Clerk of the Board's Office has provided your Board with periodic reports containing current information about each body, as well as information about vacancies. The last update was delayed due to COVID-19 and was provided in February 2022. Because it has been less than three years, and in an effort to get back on track, your Clerk of the Board office requested a partial survey (Exhibits 1 through 61) from 63 discretionary boards, commissions, and committees, excluding the Board of Supervisors-Standby Officers, and Retiree Medical Expense Reimbursement Plan Committee.

The following table lists the 61 surveyed discretionary boards, commissions, and committees. The list identifies each body by name, method of formation or participation/appointment, and the body's last meeting date per the 2023 survey results. The request for surveys to be completed was initially sent on May 5, 2023. Survey responses were submitted between May 5, 2023 and June 1, 2023, with additional late responses received as recently as June 26, 2023. Therefore, some Boards and Commissions may have met more recently than identified in the table below. The table's middle column addresses method of formation by indicating whether your Board created or authorized participation with a body by adopting a County ordinance, resolution, or policy, or entering into a Joint Powers Agreement (JPA) with one or more other public entities, or whether the body was created by enactment of State law. As indicated in the attached exhibits for each body, most bodies can continue to fulfill their designated roles.

In response to inquiries from your Board, staff have identified by asterisk (\*) in the following table those bodies that your Board could lawfully disband or discontinue the County's participation in. Bodies were not identified for potential discontinuance that the County is required by law to maintain or participate in, or that are the result of a current County JPA or similar agreement. Note that should your Board decide to discontinue certain of the asterisk (\*) identified bodies, such action could require follow-up County legislative action, for example, if a body is identified as fulfilling a duty set forth in a County plan or ordinance. By identifying those bodies that your Board could lawfully discontinue, staff are not making a recommendation with respect to any such body. Finally, the double asterisk (\*\*) notation parenthetical identifies those bodies for which further staff research would be required to determine the County's ability to discontinue participation with.

	<b>Board/Commission</b>	<b>Method of Formation</b>	<b>Last Meeting Date (Based on Survey)</b>
1	*Agricultural Policy Advisory Committee	Resolution	4/12/2023
2	Assessment Appeals Board No. 1	Ordinance	5/8/2023
3	Assessment Appeals Board No. 2	Ordinance	5/22/2023
4	Assessment Appeals Hearing Officer	Ordinance	4/17/2023

	<b>Board/Commission</b>	<b>Method of Formation</b>	<b>Last Meeting Date (Based on Survey)</b>
5	*Association of Water Agencies Ventura County	Resolution	5/4/2023
6	*Aviation Advisory Commission	Ordinance	5/11/2023
7	Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)	JPA	5/19/2023
8	Board of Grading Appeals (Building and Safety)	Ordinance	Before 2005
9	California State Association of Counties (CSAC) Board of Directors  (**County is default member – staff research would be required to determine ability to discontinue membership funding)	Resolution	2/27/2023
10	California State University-Channel Islands Site Authority	State Law	2/27/2023
11	Camarillo Airport Authority	JPA	5/11/2023
12	*Casa Conejo Municipal Advisory Council	Resolution	5/11/2023
13	Clean Power Alliance Board of Directors	JPA; Ordinance	6/1/2023
14	*Community Commission for Ventura County	Resolution	unknown
15	Cultural Heritage Board	Ordinance	2/13/2023
16	Cuyama Basin Groundwater Sustainability Agency	JPA	5/3/2023
17	*Deferred Compensation Committee	Resolution	2/16/2023
18	Eastern Ventura County Conservation Authority	JPA	Late 1990's
19	Economic Development Collaborative - Ventura County  (**Discontinuance may implicate grant funding agreement(s) – staff research would be required)	Resolution	5/18/2023
20	*El Rio Del Norte Municipal Advisory Council	Resolution	4/20/2023
21	Emergency Medical Service Advisory Committee	JPA	8/23/2022
22	Fillmore and Piru Basins Groundwater Sustainability Agency	JPA	5/18/2023
23	*Financial Planning Committee	County Policy	4/11/2023
24	Fire Protection District Board of Appeals	Ordinance	unknown
25	*Fish and Game Commission	Resolution	3/10/2010
26	Gold Coast Transit District Board	JPA	5/3/2023
27	*HIV/AIDS Advisory Committee	Resolution	4/27/2023
28	*Information Technology Committee	Resolution	4/27/2023
29	Mound Basin Groundwater Sustainability Agency	JPA	5/22/2023
30	*Oak Park Municipal Advisory Council	Ordinance	4/27/2023
31	*Oak View Advisory Commission	Resolution	5/10/2023
32	*Ojai Valley Advisory Commission	Resolution	4/17/2023
33	Oxnard Airport Authority	JPA	5/11/2023
34	*Parks Advisory Commission	Resolution	4/17/2023
35	*Piru Local Parks Advisory Commission	Resolution	Prior to 2020

	<b>Board/Commission</b>	<b>Method of Formation</b>	<b>Last Meeting Date (Based on Survey)</b>
36	PRISM – Public Risk Innovation, Solutions, and Management Committee	JPA	3/3/2023
37	Regional Defense Partnership – 21 <sup>st</sup> Century – RDP21	Resolution	5/4/2023
38	Santa Rosa Groundwater Agency Board	JPA	5/25/2023
39	*Santa Rosa Valley Municipal Advisory Council	Resolution	3/16/2023
40	*Saticoy Municipal Advisory Council	Resolution	5/1/2023
41	*Somis Municipal Advisory Council	Resolution	4/12/2023
42	Southern California Association of Governments (SCAG)	Resolution	4/6/2023
43	*Supplemental Retirement Plan Committee	Resolution	4/13/2023
44	Transit Committee (Heritage Valley)	JPA	3/29/2023
45	Upper Ventura River Groundwater Agency	JPA	5/17/2023
46	Urban Counties of California  (**County is default member – staff research would be required to determine ability to discontinue membership funding)	Resolution	5/17/2023
47	VCTC / Citizens Transportation Advisory Committee/Social Services Transportation Advisory Council	Resolution	4/11/2023
48	Ventura Council of Governments (VCOG)	JPA	5/11/2023
49	Ventura County Animal Services Commission	Resolution	2/16/2023
50	*Ventura County Climate Emergency Council (VCCEC)	Resolution	4/18/2023
51	Ventura County Emergency Planning Council	Ordinance	8/25/2022
52	Ventura County Health Care System Oversight Committee	Resolution	5/11/2023
53	Ventura County Library Foundation Board of Directors	Resolution	5/23/2023
54	Ventura County Mobile Home Park Rent Review Board	Ordinance	2/8/2023
55	Ventura County Public Financing Authority	JPA	2/2/2021
56	Ventura County Regional Energy Alliance	JPA	5/18/2023
57	*Waterworks District No. 1 Citizens' Advisory Committee	Resolution	5/11/2023
58	*Waterworks District No. 17 Citizens' Advisory Board	Resolution	1/17/2023
59	*Waterworks District No. 19 Citizens' Advisory Committee	Resolution	4/20/2023
60	*Waterworks District No. 38 Citizens' Advisory Committee	Resolution	10/27/2022
61	*Women United of the United Way of Ventura County	Resolution	4/18/2023

Additionally, the following two lists are summary of actions taken for the discretionary boards, commissions, and committees, to which your Board appoints members or on which members of your Board serve, or both since our last update provided in February 2022:

**Boards Created:**

<u>Board/Commission/Committee Name</u>	<u>Date Created</u>
Ventura County Health Care System Oversight Committee	9/13/2022
Retiree Medical Expense Reimbursement Plan Committee	6/27/2023

**Boards Dissolved:**

<u>Board/Commission/Committee Name</u>	<u>Date Dissolved</u>
Ventura County Medical Center Oversight Board	9/13/2022
Harbor Vision Steering Committee	1/18/2023
Campaign Finance Ethics Commission, Ventura County	4/27/2023

It is recommended that your Board receive and file this report and provide further direction to staff if your board so desires.

This Board item has been reviewed by County Counsel and the Auditor-Controller's Office.

Please contact Mia Martinez at 654-2566 for further information.

  
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Mia Martinez  
Assistant Chief Deputy Clerk of The Board

  
\_\_\_\_\_  
Sevet Johnson, PsyD.  
County Executive Officer

<u>Exhibit</u>	<u>1</u>	=	Agricultural Policy Advisory Committee
<u>Exhibit</u>	<u>2</u>	=	Assessment Appeals Board No. 1
<u>Exhibit</u>	<u>3</u>	=	Assessment Appeals Board No. 2
<u>Exhibit</u>	<u>4</u>	=	Assessment Appeals Hearing Officer
<u>Exhibit</u>	<u>5</u>	=	Association of Water Agencies Ventura County

<u>Exhibit</u>	<u>6</u>	=	Aviation Advisory Commission
<u>Exhibit</u>	<u>7</u>	=	Beach Erosion Authority for Clean Oceans and Nourishment (BEACON)
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