



# COUNTY of VENTURA

MELISSA LIVINGSTON  
Director

June 4, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

## HUMAN SERVICES AGENCY

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Ventura, CA 93003  
805-477-5100

**JENNIE PITTMAN**  
Deputy Director  
Administrative Services

**VICTORIA JUMP**  
Deputy Director  
Aging & Disability Services

**DAVID SWANSON HOLLINGER**  
Deputy Director  
Children & Family Services

**MARISSA MACH**  
Deputy Director  
Community Access & Engagement

**ELAINE MARTINEZ**  
Deputy Director  
Community Services

**Subject: Approval of, and Authorization for the Human Services Agency Director or Purchasing Agent to Sign, Two New Contracts and Seventeen Contract Amendments Totaling \$14,044,384 with Various Entities for the Provision of a Variety of Social Services Programs for Fiscal Year 2024-25; Authorization for the Human Services Agency Director or Purchasing Agent to Approve and Sign Additional Limited Contract Modifications, Subject to Certain Conditions; Authorization for the Human Services Agency Director or Purchasing Agent to Sign Future Contracts with Ventura County Office of Education for Foster Youth Services when Ventura County Office of Education is the Mandated Service Provider; and Authorization for the Human Services Agency Director to Assign Each Contract with Kids & Families Together to PathPoint, a Non-Profit Corporation, Should Kids & Families Together Merge With PathPoint.**

### **Recommendations:**

1. Approve, and authorize the Human Services Agency (HSA) Director, or Purchasing Agent or designee, to sign, two new contracts and seventeen contract amendments, totaling \$14,044,384 with various entities as identified below for the provision of a variety of social services programs, for Fiscal Year (FY) 2024-25, as set forth in the Contracts Summary (Exhibit 1).

### **Child Welfare Services and Related Training**

<b>Contract Vendor – Program</b>	<b>Contract Amount</b>	<b>Source of Funding</b>	<b>Net County Cost</b>	<b>Budget Division</b>
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1. Aspiranet – Child & Adolescent Needs & Strengths Assessments/Child & Family Team (CANS/CFT)	\$674,000	Federal, State,	\$0	3413
2. California State University, Fresno Foundation – Title IV-E Field Based Trainer Program	\$342,226	Federal, Realignment, County General Fund	\$25,667	3413
3. Casa Pacifica Centers for Children and Families – Moving Forward Together	\$450,000	Federal, State	\$0	3413
4. Child Development Resources of Ventura County, Inc. – Emergency Child Care Bridge Program for Foster Children	\$820,940	Federal, State	\$0	3413
5. Compass Family Enterprises, Inc., dba Channel Islands Social Services – Foster/Kinship Respite Care	\$250,000	Realignment, County General Fund	\$75,000	3413
6. Kids & Families Together – Care Provider Training Program	\$341,158	Federal, Realignment, County General Fund	\$25,587	3413
7. Kids & Families Together – Parent Advocate Services	\$212,952	Realignment County General Fund	\$63,886	3413
8. Kids & Families Together – Parent Education and Support	\$144,208	Federal	\$0	3413
9. Kids & Families Together – Resource Family Approval: Pre-Service Training Program	\$551,808	Federal, Realignment	\$0	3413
10. San Diego State University Foundation – Child Welfare Development Services	\$271,968	Federal, Realignment, County General Fund	\$20,398	3413

11. Trustees of the State of California on behalf of San Diego State University, Social Policy Institute – Wellness System Consultation and Capacity Building	\$324,267	Federal, County General Fund	\$162,134	3413
12. Ventura County Office of Education – Foster Youth Services Coordinating Program	\$160,425	Federal	\$0	3413
13. Ventura County Office of Education – Foster Youth Transportation	\$150,000	Federal, Realignment, County General Fund	\$22,500	3413
<b>Total Child Welfare Services:</b>	<b>\$4,693,952</b>		<b>\$395,172</b>	

#### Family Evaluations

<b>Contract Vendor – Program</b>	<b>Contract Amount</b>	<b>Source of Funding</b>	<b>Net County Cost</b>	<b>Budget Division</b>
14. Aspiranet – Family Evaluations	\$168,750	Federal, State	\$0	3413
15. Kids & Families Together – Family Evaluations	\$168,750	Federal, State	\$0	3413
<b>Total Family Evaluations:</b>	<b>\$337,500</b>		<b>\$0</b>	

#### Medi-Cal Services

<b>Contract Vendor – Program</b>	<b>Contract Amount</b>	<b>Source of Funding</b>	<b>Net County Cost</b>	<b>Budget Division</b>
16. Interface Children & Family Services – Medi-Cal Health Navigator Outreach & Enrollment	\$397,932	Federal, State	\$0	3414
17. Mixteco/Indigena Community Organizing Project – Medi-Cal Health Navigator Outreach & Enrollment	\$650,000	Federal, State	\$0	3414
<b>Total Medi-Cal Services:</b>	<b>\$1,047,932</b>		<b>\$0</b>	

**CalWORKs Services**

<b>Contract Vendor – Program</b>	<b>Contract Amount</b>	<b>Source of Funding</b>	<b>Net County Cost</b>	<b>Budget Division</b>
18. Child Development Resources of Ventura County, Inc. – Stage One Child Care for CalWORKs Recipients	\$6,895,000	Federal	\$0	3421
<b>Total CalWORKs Services:</b>	<b>\$6,895,000</b>		<b>\$0</b>	

**Workforce Services**

<b>Contract Vendor – Program</b>	<b>Contract Amount</b>	<b>Source of Funding</b>	<b>Net County Cost</b>	<b>Budget Unit</b>
19. Goodwill Industries of Ventura and Santa Barbara Counties – Workforce Innovation and Opportunity Act Youth Services	\$1,070,000	Federal	\$0	3451
<b>Total Workforce Services:</b>	<b>\$1,070,000</b>		<b>\$0</b>	
<b>FY 2024-25 Total</b>	<b>\$13,988,217</b>		<b>\$395,172</b>	
<b>FY 2025-26 Total</b>	<b>\$56,167</b>		<b>\$0</b>	
<b>Grand Total</b>	<b>\$14,044,384</b>		<b>\$395,172</b>	

2. Authorize the HSA Director, or Purchasing Agent or designee, to approve and sign modifications to (a) increase the amount of the contracts up to 10%, (b) decrease the amount of the contracts by any amount, or cancel the contracts due to funding limitations or other circumstances allowable per contract terms, (c) extend the time for performance up to six-months, or in the case of a grant-funded program to the length that matches the grantor's extension, and (d) approve corrections, clarifications, technical changes and modifications to each contract, when the changes are consistent with the original purpose of the contract, subject to County Executive Office and County Counsel review and approval.
  
3. Authorize the HSA Director, or Purchasing Agent or designee, to enter into and sign future contracts and amendments with Ventura County Office of Education for Foster Youth Services when Ventura County Office of Education is the state-mandated service provider, subject to County Executive Office and County Counsel review and approval.
  
4. Authorize the HSA Director to assign each contract with Kids & Families Together to PathPoint, a non-profit corporation, should Kids & Families Together merge with, or fold

into, PathPoint, with all other terms and conditions remaining the same except for the vendor.

**Fiscal/Mandates Impact:**

Mandatory: No  
 Source of Funding: Federal, State, Realignment, County General Fund  
 Funding Match Required: Yes, some agreements noted below as Net County Costs  
 Impact on other Departments: None

**Summary of Revenue and Costs:**

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
<b>Revenue:</b>		
Direct	\$0	\$13,593,045
<b>Total Revenue</b>	<b>\$0</b>	<b>\$13,593,045</b>
<b>Costs:</b>		
Direct	\$0	\$13,988,217
Indirect	Minimal	Minimal
<b>Total Costs</b>	<b>\$0</b>	<b>\$13,988,217</b>
<b>Net County Cost</b>	<b>\$0</b>	<b>\$395,172</b>

Contract #1 with Aspiranet for the CANS/CFT program is being renewed for the dates of August 1, 2024, through July 31, 2025. That program is expected to incur \$617,833 during FY 2024-25 and \$56,167 during FY 2025-26. Sufficient revenue and appropriations are included in HSA's Preliminary Budget for FY 2024-25. Except where indicated by Net County Cost, full reimbursement will be made to the County from the various funding streams. If the final State budget or other revenue sources adversely impact any of these contracts, HSA will make the necessary adjustments to ensure contract costs are maintained within its budget for FY 2024-25. The total amount of these contracts will not exceed \$14,044,384, with a Net County Cost of \$395,172.

<b>FY 2023-24 Adopted Budget for HSA Program Operations – Division # 3410</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$205,531,529	\$213,650,875	\$214,282,821	(\$631,946)
Revenue	\$181,427,098	\$185,627,098	\$186,185,653	\$558,555
Net Cost	\$24,104,431	\$28,023,777	\$28,097,168	(\$73,391)

<b>FY 2023-24 Adopted Budget for HSA Direct Recipient Aid – Division # 3420</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$84,212,000	\$93,239,779	\$93,191,000	\$48,779
Revenue	\$77,621,000	\$86,621,000	\$83,969,000	(\$2,652,000)
Net Cost	\$6,591,000	\$6,618,779	\$9,222,000	(\$2,603,221)

<b>FY 2023-24 Adopted Budget for HSA Workforce Development – Division # 3450</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$10,047,682	\$13,736,090	\$15,491,610	(\$1,755,520)
Revenue	\$10,047,682	\$11,347,682	\$15,491,610	\$4,143,928
Net Cost	\$0	\$2,388,408	\$0	\$2,388,408

**Discussion:**

**General Background**

Each year, HSA contracts with a variety of entities (e.g., community-based organizations, colleges, etc.) for the provision of a wide range of social services to assist in meeting the needs of various target populations served by HSA. The contracts listed above are summarized in Exhibit 1 and are being renewed or extended according to successful performance under the current year contract, or established as the result of a successful request for proposals. Except where otherwise noted, the contracts have a term of July 1, 2024, through June 30, 2025. These contracts are renewable based on contractor performance, funding availability and your Board’s approval.

This is the first letter being brought to your Board to approve HSA’s annual contracts for FY 2024-25. We anticipate the remaining FY 2024-25 contracts will be brought to your Board for approval on June 18, 2024, for start dates on July 1, 2024.

**Ongoing HSA Program Performance**

HSA has conducted onsite program and fiscal monitoring and/or desk reviews of many of its contracts with social service contractors and has produced reports of its findings and observations to the contractors and appropriate HSA staff. Contractor performance is reviewed on a quarterly basis to measure achievement of identified contract goals and outcomes. Generally, contractors have complied with the terms and conditions of the contracts and have performed satisfactorily in the delivery of the agreed upon social services. When necessary, County technical assistance has been provided to resolve any substantive findings and corrective actions have been implemented. We will continue to work with contractors to refine service expectations, performance goals and outcomes.

HSA is generally satisfied with the performance of the renewing contractors and anticipates that social services to be provided under these contracts will continue to meet or exceed expectations for service delivery in the next term. Ongoing monitoring will continue to be conducted throughout the year to review contractor compliance and provision of appropriate high-quality program services. Planned outcomes against actual performance will continue to be reported on a quarterly basis to HSA senior management to track progress.

**Kids & Families Together**

Five of the contracts are with Kids & Families Together, a non-profit corporation (Care Provider Training Program, Parent Advocate Services, Parent Education and Support, Resource Family Approval: Pre-Service Training Program, and Family Evaluations). The probability exists that Kids & Families Together will either merge with, or fold into, PathPoint,

another non-profit corporation. HSA has been in communication with PathPoint and PathPoint has expressed interest in continuing the contracted services should a merge or fold occur. To avoid any interruption in services, HSA is seeking your Board's authorization to assign each contract with Kids & Families Together to PathPoint, should Kids & Families Together merge with or fold into PathPoint.

### **Conclusion**

We ask that your Board approve these contracts to continue the program services for FY 2024-25. All contracts have been reviewed to ensure that the services to be provided will not replace or reassign the work of existing County employees. We also ask your Board to delegate authority to the HSA Director, or Purchasing Agent or designee, to modify the contracts within the parameters described in recommendation two to respond swiftly to needed changes to achieve program goals and to ensure costs are maintained within available funding and budgets. Additionally, we ask your Board to delegate authority to the HSA Director or Purchasing Agent to enter into future contracts with Ventura County Office of Education for Foster Youth Services when Ventura County Office of Education is the state-mandated service provider. Lastly, we ask your Board to authorize the HSA Director to assign each contract with Kids & Families Together to PathPoint, should Kids & Families Together merge with or fold into PathPoint, with all other terms and conditions of each contract remaining the same except for the vendor.

### **Strategic Plan:**

These programs contribute to the Board of Supervisors' 2024-2027 Strategic Plan priorities to 'Address Homelessness and Lift Up the Most Vulnerable', Goal (2) Meet/sustain basic needs and be a reliable safety net for our vulnerable populations; and 'Fiscal Responsibility and Economic Vitality', Goal (1) Maintain a transparent and balanced budget, while funding essential services and implementing cost-saving measures.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, the Purchasing Agent and County Counsel. If you have any questions, please contact me at 805-477-5301, or Jennie Pittman, Deputy Director for Administrative Services, at 805-477-5340.



Melissa Livingston  
Director

### **Attachments:**

Exhibit 1 – FY 2024-25 HSA Contracts Summary Nos. 1-19

Exhibit 2 – Aspiranet – Child & Adolescent Needs & Strengths Assessments Child & Family Team (CANS CFT) Contract

Exhibit 3 – California State University, Fresno Foundation – Title IV-E Field Based Trainer Program Contract

Exhibit 4 – Casa Pacifica Centers for Children and Families – Moving Forward Together Contract

- Exhibit 5 – Child Development Resources of Ventura County, Inc. – Emergency Child Care Bridge Program for Foster Children Contract
- Exhibit 6 – Compass Family Enterprises, Inc., dba Channel Islands Social Services – Foster/Kinship Respite Care Contract
- Exhibit 7 – Kids & Families Together – Care Provider Training Program Contract
- Exhibit 8 – Kids & Families Together – Parent Advocate Services Contract
- Exhibit 9 – Kids & Families Together – Parent Education and Support Contract
- Exhibit 10 – Kids & Families Together – Resource Family Approval: Pre-Service Training Program Contract
- Exhibit 11 – San Diego State University Foundation – Child Welfare Development Services Contract
- Exhibit 12 – Trustees of the State of California on behalf of San Diego State University, Social Policy Institute – Wellness System Consultation and Capacity Building Contract
- Exhibit 13 – Ventura County Office of Education – Foster Youth Services Coordinating Program
- Exhibit 14 – Ventura County Office of Education – Foster Youth Transportation Contract
- Exhibit 15 – Aspiranet – Family Evaluations Contract
- Exhibit 16 – Kids & Families Together – Family Evaluations Contract
- Exhibit 17 – Interface Children & Family Services – Medi-Cal Health Navigator Outreach & Enrollment Contract
- Exhibit 18 – Mixteco Indigena Community Organizing Project (MICOP) – Medi-Cal Health Navigator Outreach & Enrollment Contract
- Exhibit 19 – Child Development Resources of Ventura County, Inc. – Stage One Child Care for CalWORKs Recipients Contract
- Exhibit 20 – Goodwill Industries of Ventura and Santa Barbara Counties – Workforce Innovation and Opportunity Act Youth Services Contract