

*Setting the Standard in Health Care Excellence*

June 27, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Approval of, and Authorization for the Ventura County Behavioral Health (VCBH) Director to Sign, Four Agreements with Various Contractors to Provide Augmented Board and Care Services, Increasing the Combined Maximum Amount of the Agreements from \$1,438,132 to \$2,015,236 (a Combined Increase of \$577,104), Effective July 1, 2023 Through June 30, 2024; Approval of, and Authorization for the VCBH Director to Make Limited Modifications and Extend the Term of the Agreements.**

**RECOMMENDATIONS:**

1. Approval of, and authorization for the Ventura County Behavioral Health (VCBH) Director or designee to sign, four (4) Agreements for augmented board and care services, increasing the combined maximum amount of the Agreements from \$1,438,132 to \$2,015,236 (a combined increase of \$577,104), with the contractors and in the amounts listed in the table below, effective July 1, 2023 through June 30, 2024. The agreements are more fully described in the attached FY 2023-24 VCBH Board and Care Contracts Summary. (Exhibit 1)

Exhibit #	Contractor	Contract Term	FY 2022-23 Contract Amount	Proposed FY 2023-24 Contract Amount	Increase/ (Decrease)	Division Number
2	Elms Manor Corp.	7-1-23 to 6-30-24	\$225,000	\$394,004	\$169,004	3200-3260
3	Sunrise Manor, LLC	7-1-23 to 6-30-24	\$188,920	\$358,160	\$169,240	3200-3260
4	Turning Point Foundation – Oak Place	7-1-23 to 6-30-24	\$548,100	\$693,360	\$145,260	3200-3260

Exhibit #	Contractor	Contract Term	FY 2022-23 Contract Amount	Proposed FY 2023-24 Contract Amount	Increase/ (Decrease)	Division Number
5	Turning Point Foundation – Thompson Place	7-1-23 to 6-30-24	\$476,112	\$569,712	\$93,600	3200-3260
<b>Total</b>			<b>\$1,438,132</b>	<b>\$2,015,236</b>	<b>\$577,104</b>	

2. Authorization for the VCBH Director or designee (a) to approve modifications to decrease the amount of each agreement in Recommendation #1, (b) to approve budget modifications that do not increase the amount of the agreement and (c) to approve corrections, clarifications and technical changes and modifications to each agreement, when the changes are consistent with the original purpose of the agreement and do not result in additional costs to the County, subject to County Counsel review and approval.
3. Authorization for the VCBH Director or designee to extend the term of the agreements referenced in Recommendation #1 (Exhibits 2-5), up to two (2) times for a period not to exceed one (1) year, on the same or more favorable terms and conditions (with any changes in the Scope of Work to be consistent with the original purpose of the agreements), and for up to an amount not to exceed (a) the amount of the agreements specified above in Recommendation #1 and (b) any Board-approved increase made to the agreement amount within FY 2023-24. All extensions would be subject to all necessary prior appropriations and other budgetary approvals by your Board and review and approval as to form by County Counsel.

#### **FISCAL/MANDATES IMPACT:**

#### **MHL Budget Unit #3200-3203 (Adult Services)**

Mandatory: No ☒ Yes ☐ Cite Authority:

Source of Funding: Tobacco Settlement; 1991 Realignment (Trust N510-717C); 2011 Realignment (Trust N520-719C); Community Care Expansion (CCE); and County General Funds

Funding Match Required: No

Impact on Other Department(s): None

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Summary of Revenue and Total Costs		
Revenue:	\$0	\$942,808
Costs:		
Direct Cost	\$0	\$942,808
Indirect - Dept.	\$0	\$0
Total Costs	\$0	\$942,808
Net County Costs	\$0	\$0

Note: Revenue and appropriations are included in the FY 2023-24 preliminary budget for MHL Adult Services Budget Unit #3200-3203.

**MHSA Budget Unit #3260-3273 (CSS Adult Services)**

Mandatory: No ☒ Yes ☐ Cite Authority:

Source of Funding: Proposition 63 Mental Health Services Act (MHSA) and Community Care Expansion (CCE)

Funding Match Required: No

Impact on Other Department(s): None

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Summary of Revenue and Total Costs		
Revenue:	\$0	\$1,072,428
Costs:		
Direct Cost	\$0	\$1,072,428
Indirect - Dept.	\$0	\$0
Total Costs	\$0	\$1,072,428
Net County Costs	\$0	\$0
Recovered Indirect Cost:	\$0	\$0

Note: Revenue and appropriations are included in the FY 2023-24 preliminary budget for MHSA CSS Adult Services Budget Unit #3260-3273.

**DISCUSSION:**

**Recommendation #1:**

Each year, VCBH contracts with a variety of contractors for the provision of a wide range of Augmented services to assist in meeting the needs of the various target populations served by VCBH. The contracts listed above in Recommendation #1 are described more fully in Exhibit 1 (FY 2023-24 VCBH Board and Care Contracts Summary). The proposed

contracts are being renewed based on the contractors' successful performance during the current fiscal year contract and carry a new term of July 1, 2023 through June 30, 2024. Contractor performance is reviewed throughout the fiscal year to ensure compliance with the contract goals and outcomes. The proposed contractors have complied with the terms and conditions of the agreement and performed satisfactorily in the delivery of the agreed upon services. When necessary, technical assistance has been provided to resolve any contractual issues. VCBH is satisfied with the performance of the proposed contractors and anticipates that services to be provided under the renewed contracts will continue to meet or exceed expectations for service delivery in the next term. Ongoing monitoring will continue to be conducted throughout the coming fiscal year to review contractor compliance and ensure the provision of appropriate high-quality program services.

VCBH requests approval of, and authorization for the VCBH Director, or their designees to sign, four (4) agreements with various contractors for the provision of various augmented board and care services, increasing the combined maximum amount of the Agreements from \$1,438,132 to \$2,015,236 (a combined increase of \$577,104), as further specified in the table included in Recommendation #1 above and more fully described in Exhibit 1 (FY 2023-24 VCBH Board and Care Contracts Summary).

#### **Recommendation #2:**

In order to be able to quickly respond to needed changes to achieve contract goals and ensure costs are maintained within available funding and budgets, VCBH also requests authorization for the VCBH Director or designee (a) to approve modifications to decrease the amount of the agreements in Recommendation #1, (b) to approve budget modifications that do not increase the amount of the agreements and (c) to approve corrections, clarifications and technical changes and modifications to the agreements, when the changes are consistent with the original purpose of the agreement and do not result in additional costs to the County, subject to County Counsel review and approval.

#### **Recommendation #3:**

VCBH requests authorization for the VCBH Director or designee to extend the term of the agreements referenced in Recommendation #1 (Exhibits 2-5), up to two (2) times for a period not to exceed one (1) year, on the same or more favorable terms and conditions (with any changes in the Scope of Work to be consistent with the original purpose of the agreements), and for up to an amount not to exceed (a) the amount of the agreements specified above in Recommendation #1 and (b) any Board-approved increase made to the agreement amount within FY 2023-24. All extensions would be subject to all necessary prior appropriations and other budgetary approvals by your Board and review and approval as to form by County Counsel.

This Board letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please contact VCBH Director Scott Gilman at (805) 981-2214 or HCA Assistant Chief Financial Officer Narcisa Egan at (805) 973-5357.

  
SCOTT GILMAN, MSA  
Behavioral Health Director

  
BARRY L. ZIMMERMAN  
Health Care Agency Director

**Attachments:**

- Exhibit 1 – FY 2023-24 VCBH Board and Care Contracts Summary
- Exhibit 2 - FY 2023-24 Elms Manor Corporation – Agreement
- Exhibit 3 – FY 2023-24 Sunrise Manor, LLC – Agreement
- Exhibit 4 – FY 2023-24 Turning Point Foundation (Oak Place) – Agreement
- Exhibit 5 – FY 2023-24 Turning Point Foundation (Thompson Place) – Agreement