

Central Services
Joan Araujo, Director

Engineering Services
Anastasia Seims, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Vacant, Director

June 3, 2025

County of Ventura Board of Supervisors

Subject: Approve the Second Amendment to the Agreement, Extending the Term Date of the Agreement by Two Years from July 1, 2025, through June 30, 2027, for Kanan Shuttle Transit Services between the City of Thousand Oaks and the County of Ventura (Contract No. 12085-2019); Supervisorial District No. 2.

Recommendations:

1. Approve the Second Amendment to the Agreement, extending the term date of the agreement by Two years from July 1, 2025, through June 30, 2027, for Kanan Shuttle Transit Services between the City of Thousand Oaks and the County of Ventura (Contract No. 12085-2019);
2. Approve the replacement in its entirety of Exhibit B-1, Schedule of Fees, with Exhibit B-2, Schedule of Fees, in the Second Amendment to the Agreement for Kanan Shuttle Transit Services between the City of Thousand Oaks and the County of Ventura (Contract No. 12085-2019).

Fiscal Impact(s):

There are no additional County costs associated with this Board action. The source of funding will be Transportation Development Act (TDA) funds. TDA funds are allocated by the Ventura County Transportation Commission (VCTC) to Gold Coast Transit District (GCTD), then allocated back to the County of Ventura (County) through an annual claim process and deposited into individual transit trust accounts. There is no funding match required; however, transit services funded with TDA funds are subject to a Farebox Recovery Ratio (FRR) requirement of 10% or 20% of operating costs for rural or urban service, respectively. Fare revenues may be supplemented with other local revenues to comply with this requirement.

Discussion:

The Kanan Shuttle provides fare free fixed route bus service between the unincorporated area community of Oak Park and Agoura Hills. The shuttle began service in 2013 and currently operates Monday through Friday, providing 38,725 trips in 2024.



The Kanan Shuttle is operated via an agreement with the City of Thousand Oaks (City). The City contracts with MV Transportation, Inc. (MV) to provide these services via contract 12072-2019 (Base Contract). The agreement between the City and County runs concurrently with the City's Base Contract with MV.

In 2019, your Board approved Agreement No. 12085-2019 between the City and the County acting on behalf of County Service Area No. 4 for the provision of the Kanan Shuttle Service for a four-year period ending June 30, 2023, with the option for two, two-year extensions. On June 6, 2023, your Board approved to extend the Agreement for two years with a termination date of June 30, 2025. This agreement is set to expire, and the County is desirous of continuing the relationship with the City. The City and County agree to extend the Agreement for two years from July 1, 2025, through June 30, 2027. The Second Amendment to the Agreement with the City (Contract No. 12085-2019) is being brought to your Board for approval. The proposed agreement maintains essentially the same elements as the 2023 extension agreement but reflects a revised billing rates and annual management fees.

Strategic Plan:

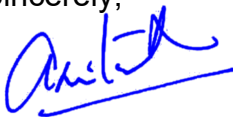
This item contributes to the Board of Supervisors (Board's) 2024-2027 strategic priority to provide:

- I. Healthy, safe, and resilient communities through
 - 2. Maintaining high-performing public safety services.
- III. Reliable infrastructure and sustainability through
 - 1. Maintaining and improving dependable public resources to serve the needs of our diverse communities.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have any questions regarding this item, please call Anitha Balan at (805) 654-2077.

Sincerely,



Anitha Balan, PE
Director
Roads and Transportation

Attachments:



Exhibit 1 – Second Amendment to Agreement for Kanan Shuttle Transit Services between
the City of Thousand Oaks and County of Ventura (Contract No. 12085-2019)

