



# COUNTY of VENTURA

**MELISSA LIVINGSTON**  
Director

September 12, 2023

Board of Supervisors  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

## HUMAN SERVICES AGENCY

855 Partridge Drive  
Ventura, CA 93003  
805-477-5100

**JENNIE PITTMAN**  
Deputy Director  
Administrative Services

**VICTORIA JUMP**  
Deputy Director  
Aging & Disability Services

**DAVID SWANSON HOLLINGER**  
Deputy Director  
Children & Family Services

**MARISSA MACH**  
Deputy Director  
Community Access & Engagement

**ELAINE MARTINEZ**  
Deputy Director  
Community Services

**Subject: Approval of, and Authorization for the Human Services Agency Director, or Designee, to Sign, Four Contracts Effective October 1, 2023, Through March 31, 2026, in the Total Amount Not to Exceed \$3,677,028, for the High Road Construction Careers: Resilient Workforce Fund Program; and Authorization for the Human Services Agency Director, or Designee, to Approve and Sign Limited Contract Modifications Upon Certain Conditions.**

### **Recommendations:**

1. Approve, and authorize the Human Services Agency (HSA) Director, or designee, to sign, four contracts as summarized below, effective October 1, 2023, through March 31, 2026, in the total amount not to exceed \$3,677,028 for the High Road Construction Careers: Resilient Workforce Fund (HRCC: RWF) Program.

Vendor	Service Provided	Amount	Effective Dates
Workforce Development Board of San Luis Obispo County	High Road Construction Careers: Resilient Workforce Fund	\$442,063	10/1/23 – 3/31/26
Santa Barbara County Workforce Development Board	High Road Construction Careers: Resilient Workforce Fund	\$1,118,665	10/1/23 – 3/31/26
American Federation of Labor & Congress of Industrial Relations / Tri-Counties Building & Construction Trades Council	High Road Construction Careers: Resilient Workforce Fund	\$1,451,300	10/1/23 – 3/31/26
Goodwill Industries of Ventura and Santa Barbara Counties	High Road Construction Careers: Resilient Workforce Fund	\$665,000	10/1/23 – 3/31/26

2. Authorize the HSA Director, or designee, to approve and sign limited contract modifications to (a) decrease, or increase up to ten percent, the amount of each contract, (b) extend the time for performance up to six months, or to the length that matches the grantor's extension, and (c) make budget modifications, corrections, clarifications and technical changes, when the changes are consistent with the original purpose of the contract, subject to County Executive Office and County Counsel review and approval.

**Fiscal/Mandates Impact:**

Mandatory:	No
Source of Funding:	State
Funding Match Required:	No
Impact on other Departments:	None

**Summary of Revenue and Costs:**

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
<b>Revenue:</b>		
Direct	\$1,103,108	\$1,470,811
<b>Total Revenue</b>	<b>\$1,103,108</b>	<b>\$1,470,811</b>
<b>Costs:</b>		
Direct	\$1,103,108	\$1,470,811
Indirect	Minimal	Minimal
<b>Total Costs</b>	<b>\$1,103,108</b>	<b>\$1,470,811</b>
<b>Net County Cost</b>	<b>\$0</b>	<b>\$0</b>

There is no Net County Cost associated with these contracts. There are sufficient revenues and appropriations in the HSA Adopted Budget for Fiscal Year (FY) 2023-24. In addition to the amounts displayed above, it is estimated that the remaining revenue and appropriations of \$1,103,109 will be realized in Fiscal Year (FY) 2025-2026.

<b>FY 2023-24 Adopted Budget for Workforce Development Division – # 3450</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$10,047,682	\$10,047,682	\$10,047,682	\$0
Revenue	\$10,047,682	\$10,047,682	\$10,047,682	\$0
Net Cost	\$0	\$0	\$0	\$0

**Discussion**

In late 2020, with your Board's approval, the Workforce Development Board of Ventura County (WDBVC) began a collaborative High Road Construction Career (HRCC) project with Tri-Counties Building & Construction Trades Council (BTC) and the Workforce Development Boards (WDBs) of Santa Barbara and San Luis Obispo Counties for an

apprenticeship program throughout State Workforce Region 6, consisting of Ventura, Santa Barbara and San Luis Obispo counties, with County of Ventura acting as the project's Lead Fiscal Agent, and Goodwill Industries as the local service provider. HRCC Programs aim to advance construction careers as a reliable pathway to the middle class for underserved Californians. That initial HRCC project, which ended May 31, 2023, was centered around North America's Building Trades Unions' (NATBU) Multi-Craft Core Curriculum (MC3) and successfully graduated 88 participants who received a 12-week training overview of the construction industry and its various trades. Despite the impacts of the COVID-19 pandemic, 26 graduates have entered a related construction apprentice program or full-time employment, while several others have apprenticeship applications pending, have sought other unrelated careers or education paths, or continue to receive career services in alignment with their goals.

On November 1, 2022, your Board authorized the WDBVC to submit a grant application in collaboration with BTC and the WDBs of Santa Barbara and San Luis Obispo Counties, to the California Workforce Development Board (CWDB) for an HRCC: RWF grant, in the not-to-exceed amount of \$4,247,000, for a three-year apprenticeship and pre-apprenticeship training program. We were awarded grant funding in the amount of \$4,246,962, of which \$569,934 will be retained by HSA (for admin support, salary and benefits, marketing, etc.,) and \$3,677,028 will be distributed through these four contracts.

The HRCC: RWF Program will expand and continue the momentum of the prior collaborative HRCC project and will provide pre-apprenticeship training to 500 individuals through in-person and virtual training using the MC3 curriculum that includes blueprint reading, basic construction math, tools and materials, construction health and safety, and other related topics. The Region will improve upon lessons learned and best practices from the prior HRCC program, including paying a stipend for participants' engagement and successful completion of the training program to model a true apprenticeship. The BTC will provide NATBU MC3-certified instructors to ensure that pre-apprentices receive the necessary training to be qualified to apply for apprenticeships, including some in-person classes at trade facilities and worksites throughout the tri-counties to provide hands-on instruction using tools for the various trades. Each WDB is responsible for implementing the program in their respective county and will coordinate placement of graduating participants into apprenticeship programs and/or employment positions. Goodwill Industries has been identified as the local service provider for County of Ventura due to their experience with the prior HRCC project.

We request that your Board approve the four (4) contracts summarized above for the High Road Construction Careers: Resilient Workforce Fund Program in the total amount not to exceed \$3,677,028, and authorize the HSA Director, or designee, to approve and sign limited contract modifications as identified in Recommendation #2.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 805-477-5301, or Rebecca Evans, WDBVC Executive Director, at 805-477-5306.

A handwritten signature in black ink, reading "Melissa Livingston". The signature is written in a cursive, flowing style.

Melissa Livingston  
Director

**Attachments:**

- Exhibit 1 – Workforce Development Board of San Luis Obispo County Contract
- Exhibit 2 – Santa Barbara County Workforce Development Board Contract
- Exhibit 3 – Tri-Counties Building & Construction Trades Council Contract
- Exhibit 4 – Goodwill Industries of Ventura & Santa Barbara Counties Contract