



United States Department of the Interior

BUREAU OF RECLAMATION
California Great-Basin
South-Central California Area Office



IN REPLY REFER TO:

SCC-436

2.2.4.22

Removal of Matilija Dam: Agreement No WP-1-2023-2

1243 N Street
Fresno, CA 93721
21 Mar 2023

VIA ELECTRONIC MAIL

Mr. Glenn Shephard
Director Ventura County
Watershed Protection District (WPD)
800 South Victoria Ave
Ventura, CA 93009-1610

Letter of Agreement
No. 23-WC-20-6119

Subject: Letter of Agreement for County of Ventura – preparation for removal of Matilija Dam
Ventura, California

Dear Mr. Shephard:

Reclamation has received your project proposal requesting the assistance in reviewing the reports prepared by AECOM, Northwest Hydraulic Consultants, Inc. (NHC), and others. The reservoir behind Matilija Dam has completely filled with sediment, eliminating all project benefits. The Ventura County Watershed Protection District (WPD) is planning to remove the dam due to safety concerns and lack of project benefits. WPD has contracted with AECOM to conduct field investigations and feasibility studies for dam removal and downstream mitigation, contracted with NHC for preliminary design of improvements of the Reclamation- owned Robles Diversion Facility (Robles), and will contract with others to conduct an independent technical review of the work done by AECOM. The WPD has requested, through Reclamation's California-Great Basin Region, South-Central California Area Office, that the Technical Service Center provide review of reports prepared by AECOM, NHC, and others, conduct a site visit of Robles, prepare a scope of work and budget for physical modeling of Robles, and present effective adaptive management/risk mitigation protocols based on past dam removal experience.

Matilija Dam is located 2 river miles upstream from Robles, which provides water to Casitas Reservoir. Both Robles and Casitas Dam were designed by Reclamation in the 1950s and are now operated by the Casitas Municipal Water District (Casitas). Therefore, the removal of Matilija Dam and the downstream release of reservoir sediment, will directly affect the operations of Robles.

The purpose of this letter is to obtain agreement from the WPD to pay, in advance, the costs incurred by Reclamation, which may include, but are not limited to, review of the NEPA requirements, Endangered Species Act (ESA) compliance, Cultural Resources, and Engineering review.

Based upon the foregoing, the PARTIES HEREBY AGREE:

Reclamation (TSC) Tasks:

The tasks to accomplish the performance objectives include:

- Task 1: Field investigation reviews (completed during Fiscal Years 2019, 2020, and 2021 under previous service agreement).
- Task 2: Dam removal feasibility study reviews
 - Subtask 2.12: Review the Phase 1 task and subtask Rework.
 - Subtask 5.2: Review Monitoring and Adaptive Management Plan.
 - Subtask 6.1: review 65 Percent Design.
 - Subtask 6.3: Review 65 Percent Design Plans.
 - Subtask 6.5: Review 2D sediment Model Sensitivity Testing.
- Task 3: Prepare work scope and budget for laboratory modeling of Robles Diversion Dam.
- Task 4: Field trip to Matilija Dam & reservoir, Matilija Creek, and Ventura River and present effective adaptive management/risk mitigation protocols based on past dam removal experience
- Task 5: Prepare for and attend monthly coordination meetings.
- Task 6: Coordination, Communication & Project Management (Coordination, meeting attendance, and miscellaneous reviews, standard communication and project management tasks including TSC coordination, client coordination, meetings, budget tracking, progress reporting, change orders, and project closeout).

Reclamation's Review Team may consist of but is not limited to staff from the following disciplines: Environmental, Biology, Contracts, Water Quality, Water Conservation, Operations, and TSC.

*Reclamation may conduct a field visit to assess the system and gather information to better study the system.

By counter signing this letter of agreement, the WPD agrees to the following conditions:

1. The WPD shall submit to Reclamation an initial advance deposit of \$58,870.00 to be deposited into an account established for this action. Reclamation agrees the total costs to complete this process shall not exceed \$58,870.00 absent further written approval by the WPD. If any mitigation is required for compliance with NEPA, ESA, and/or Cultural Resources for this action, all costs associated with such mitigation will be the responsibility of the WPD.
2. Upon written request, Reclamation shall provide the WPD with a quarterly statement of account balance and a summary of expenses incurred by Reclamation in connection with this action. In the event Reclamation foresees expenditures in excess of the account balance, Reclamation shall notify the WPD of the need for additional deposits in excess of the foregoing amount and shall provide the WPD with a detailed itemization of anticipated expenditures.
3. At the WPD request, Reclamation shall provide a detailed record of actual costs incurred by Reclamation within sixty (60) days of such request.

4. This agreement is effective as of the date signed by the WPD and will remain in effect until December 31, 2024, or this letter agreement is terminated by either party upon thirty (30) days written notice to the other party, provided that the WPD shall submit additional funds, if needed, to pay Reclamation's costs up to date of termination. Any excess funds in the account will be refunded to the WPD within sixty (60) after termination of this letter agreement.

Please have the appropriate individual sign the enclosed duplicate original of this letter agreement, provide documentation which authorizes the individual to sign on behalf of the WPD, and return one signed agreement and the requested documentation, to the Bureau of Reclamation, South Central California Area Office, Attn: Edward Salazar, 1243 N Street, Fresno, CA 93721.

A down payment (DP) invoice for \$58,870.00 will be forwarded to you via email. Please remit the DP invoice and the check directly to the Reclamation Bank lockbox address that is imprinted on the invoice. Reclamation will forward DP invoices for subsequent advance requests. Please retain the copies for your records.

If there are any questions regarding this matter, please contact Edward Salazar at (559)-262-0360, or at (800)-877- 8339 for the hearing impaired, or my electronic mailing address at esalazar@usbr.gov.

Sincerely,

EDWARD
SALAZAR

Edward Salazar
Civil Engineer

Digitally signed by EDWARD
SALAZAR
Date: 2023.03.21 13:16:09
-07'00'

Ventura County Watershed Protection District



Authorizing Official Signature

6/27/2023

Date

Glenn Shepherd

Authorizing Official (Print)

Director

Authorizing Official Title (Print)