



COUNTY of VENTURA

MELISSA LIVINGSTON
Director

June 6, 2023

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

HUMAN SERVICES AGENCY

855 Partridge Drive
Ventura, CA 93003
805-477-5100

JENNIE PITTMAN
Deputy Director
Administrative Services

MARISSA MACH
Deputy Director
Adult & Family Services

DAVID SWANSON HOLLINGER
Deputy Director
Children & Family Services

ELAINE MARTINEZ
Deputy Director
Community Services

Subject: Ratification of the Submission of an Application to Jobs For The Future for a Workforce Communities of Action Grant in the Amount of \$10,000 to Develop Insights and Solutions that Align Employers' Needs with Jobseekers' Skills and Aspirations; and Authorization for the Human Services Agency Director, or Designee, to Accept Funding and Sign Any Related Agreement Documents.

Recommendations:

1. Ratify the submission of an application to Jobs for the Future (JFF) for a Workforce Communities of Action grant in the amount of \$10,000 to develop insights and solutions that align employers' needs with jobseekers' skills and aspirations (Exhibit 1.)
2. Authorize the Human Services Agency (HSA) Director, or designee, to accept funding, if awarded, and sign any documents related to this opportunity, subject to County Executive Office and County Counsel review and approval.

Reason for Ratification:

JFF announced its request for applications on April 24, 2023, with applications due on May 5, 2023. Due to the short duration of time to prepare the application, HSA and the Workforce Development Board of Ventura County (WDBVC) were unable to come to your Board for approval prior to submission of the application on May 5, 2023. HSA received approval from the County Executive Office to apply for this opportunity and subsequently provided the County Executive Office with all final application documents. We are before your Board today at the earliest date possible for ratification of the submission of the application as required by the County grants policy.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Jobs for the Future
Funding Match Required:	No
Impact on other Departments:	None

Summary of Revenue and Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:		
Direct	\$0	\$10,000
Total Revenue	\$0	\$10,000
Costs:		
Direct	\$0	\$10,000
Indirect Costs	Minimal	Minimal
Total Costs	\$0	\$10,000
Net County Cost	\$0	\$0

There is no net county cost associated with this opportunity. Sufficient revenue and appropriations will be included in HSA's Fiscal Year (FY) 2023-24 preliminary budget.

FY 2022-2023 Adopted Budget for HSA Workforce Development Division – BU 3450				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$9,520,311	\$12,979,173	\$10,327,173	\$2,652,000
Revenue	\$9,520,311	\$11,020,311	\$10,327,173	(\$693,138)
Net Cost	\$0	\$1,958,862	\$0	\$1,958,862

Discussion:

The Workforce Communities of Action initiative aims to strengthen workforce professionals' ability to identify and solve complex urgent issues by devising innovative solutions to challenges that impact regional economies. Twenty (20) state or local workforce development boards from across the country will be selected to participate in the Workforce Communities of Action initiative. Participating workforce boards will work closely with JFF and a team of nationally recognized workforce advisors in a strategically designed and facilitated process over the course of four months to explore and communicate their region's challenges, then identify viable action plans that are community-driven and tied to measurable impacts. Of the 20 participating workforce boards, four will receive \$10,000 in funding and will further work with JFF and workforce advisors for three additional months to continue identifying critical next steps that lead to action and change, which may include additional research, capacity building, planning, or in some cases, implementation of a fully developed concept proposal.

This process is intended to provide workforce professionals with the mindset, strategies, processes, and tools needed to thoughtfully and thoroughly examine localized issues while applying an equity lens and human-centered design principles. Participants in the Workforce Communities of Action initiative will:

- a) Have an opportunity to engage in collaborative problem-solving and knowledge-sharing with other future-focused workforce boards across the country;

- b) Gain access to a no-cost professional development opportunity for workforce board leaders and staff members;
- c) Gain insights and learn about tools for approaching collaborative problem-solving utilizing human-centered design and equity principles;
- d) Work closely with JFF and nationally recognized advisors to address a high-priority, complex problem in their region;
- e) Use this opportunity to inform and support other broad-scale initiatives; and
- f) Leverage JFF's funding expertise and relationships to potentially identify funders for a pilot concept to address broader regional needs.

We request that your Board ratify the submission of the application to JFF for a Workforce Communities of Action grant in the amount of \$10,000, and authorize the HSA Director, or designee, to accept funding, if awarded, and sign any agreement documents related to this opportunity, subject to County Executive Office and County Counsel review and approval.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 805-477-5301, or Rebecca Evans, WDBVC Director, at 805-477-5306.

A handwritten signature in cursive script that reads "Melissa Livingston".

Melissa Livingston
Director

Attachments:

Exhibit 1- Workforce Communities of Action Application