

Central Services  
**Joan Araujo, Director**Engineering Services  
**James O'Tousa, Director**Roads & Transportation  
**Anitha Balan, Director**Water & Sanitation  
**Joseph Pope, Director**Watershed Protection  
**Vacant, Director**

February 27, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**Subject: Approval of, and Authorization for the Public Works Agency Director, or His Designee, to Execute a Consulting Services Contract with Yeh and Associates Consultants, Inc., for the Matilija Canyon Road Slope Repair MP 0.30 to 0.52 Project; in the Amount of \$50,142; Contract No. AE24-031, Project No. 50648, Supervisorial District No. 1.**

**Recommendations:**

1. Approve a consulting services contract with Yeh and Associates Consultants Inc., for the Matilija Canyon Road Slope Repair MP 0.30 to 0.52 Project, in the amount of \$50,142; Contract No. AE24-031, Project No. 50648 and;
2. Authorize the Director of Public Works Agency, or his designee, to execute subject contract if approved.

**Fiscal/Mandates Impact:**

Mandatory: No ☒ Yes ☐ Cite Authority:  
Source of Funding: Road Funds  
Funding Match Required: No  
Impact on Other Department(s): None

Summary of Revenue and Total Costs	FY 2023-2024	FY 2024-2025
Revenue:	\$ 0	\$ 0
Direct	\$ 50,142	\$ 0
Indirect - Agency/Department	\$ 0	\$ 0
Indirect – CAP	\$ 0	\$ 0
Total Costs	\$ 0	\$ 0
Net Road Fund Costs Including Indirects	\$ 50,142	\$ 0
Recovered Indirect Cost	\$ 0	\$ 0



<b>Current FY 2023-24 Budget Projection for Road Fund Unit 4081</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 28,713,100	\$ 32,817,702	\$ 30,824,000	\$ 1,993,702
Revenue	\$ 45,731,200	\$ 45,731,200	\$ 40,633,400	(\$ 5,097,800)
Net Cost	(\$ 17,018,100)	(\$ 12,913,498)	(\$ 9,809,400)	(\$ 3,104,098)

Sufficient appropriations are included in the FY 2023-24 Road Fund budget.

**Discussion:**

Included with this board letter is a consulting services contract (Exhibit 3) which has been negotiated with Yeh and Associates Consultants, Inc. (Yeh) of Ventura, CA, in accordance with the policy adopted by your Board on November 3, 1996. Under this contract, Yeh will be assisting the Public Works Agency, Roads & Transportation (PWA-RT) by providing geotechnical engineering services for the Matilija Canyon Road Slope Repair MP 0.30 to 0.52 Project as shown on Exhibit 1 (Vicinity Map) and Exhibit 2 (Location Map).

The recent 2023 storm events significantly impacted Matilija Canyon Road causing slope failure, damaging the roadway, and washing out the roadway shoulder at multiple locations. Initially the road was closed but was reopened with limited access to residents once debris was removed, one-lane two-way traffic was established in one location, and the road was inspected by PWA-RT to allow local traffic only.

Under the proposed contract, Yeh will provide a geotechnical investigation and related geotechnical services. This work will include the drilling of exploratory borings, field reconnaissance, and geologic mapping to determine current conditions and the extent of mitigation. Based on data collected from their analysis and in the field, Yeh will provide a Geotechnical Report that will include discussions on current subsurface conditions, recommendations of safety measures, and design alternatives for the road repair and slope stability.

Payment for the consultant's services will be made at a contract lump sum price with the total not to exceed \$50,142 without a modification of this contract. It is anticipated that all work under this contract will be completed by Summer 2024.

**Strategic Plan:**

This item contributes to the Board of Supervisors (Board) 2024-2027 strategic priority to provide:

III. Reliable infrastructure and sustainability through  
Investing in sustainable infrastructure, renewable energy, and preservation of our natural resources.



This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions, please call the undersigned at (805) 654-2077.

 acting  
Anitha Balan, PE  
Director  
Roads & Transportation

Attachments:

Exhibit 1 – Vicinity Map  
Exhibit 2 – Location Map  
Exhibit 3 – AE24-031 – Consultant Services Contract

