

Central Services  
**Joan Araujo**, Director

Engineering Services  
**Anastasia Seims**, Director

Roads & Transportation  
**Anitha Balan**, Director

Water & Sanitation  
**Vacant**, Director

Watershed Protection  
**Jeff Palmer**, Director

October 8, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject:** Confirmation of the Original Professional Services Contract No. AE24-016 and Modification No. 1 for Design Services for the Ojai Valley Trail Maintenance Improvement Project with Origins Engineering Co. as Previously Approved by a Deputy Purchasing Agent in the Public Works Agency; Approval of, and Authorization for the Public Works Agency Director to Execute, Contract Modification No. 2 in an Amount of \$59,990 for Architectural and Engineering Services for Additional Design and Construction Administration Support for a Revised Maximum Total Contract Amount of \$254,570; Finding that the Project is Categorically Exempt from the California Environmental Quality Act (CEQA); Project No. P6T24006; Supervisorial District No. 1.

**Recommendations:**

1. Confirm the original Professional Services Contract No. AE24-016 (Exhibit 2) and Modification No. 1 (Exhibit 3) with Origins Engineering Co. for engineering design for the Ojai Valley Trail Maintenance Improvement Project with a maximum total amount not to exceed \$194,580, as previously approved by a Deputy Purchasing Agent in the Public Works Agency (PWA).
2. Approve, and authorize the PWA Director to execute, Modification No. 2 to the Professional Services Contract No. AE24-016 with Origins Engineering Co. (Exhibit 4) to add design of additional length of the trail and construction administration support services, and increase the maximum fee by \$59,990 for a revised maximum total contract amount not to exceed \$254,570.
3. Find that the Project is categorically exempt from the California Environmental Quality Act (CEQA) under Section 15301 of the State CEQA Guidelines (Class 1) and that there are no unusual circumstances under CEQA Guidelines Section 15300.2 (c)



**Fiscal/Mandates Impact:**

Mandatory: No  
Source of Funding: General Fund Division 1060 Capital Projects (4250)  
Funding Match Required: None  
Impact on Other Department(s): None

**Summary of Revenue and Total Costs:**

		<b><u>FY 2024-25</u></b>		<b><u>FY 2025-26</u></b>
Revenue:	\$	0	\$	0
Costs:				
Direct	\$	59,990	\$	0
Indirect – Agency/Dept.				
Indirect – County CAP				
Total Costs	\$	59,990	\$	0
Net Costs	\$	59,990	\$	0
Recovered Indirect Costs	\$	0	\$	0

**Current Fiscal Year Budget Projections:**

<b>FY 2024-25 Budget Projection for CEO Capital Projects – Division 1060</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$559,512	\$8,606,149	\$8,606,149	\$0
Revenue	\$0	\$2,710,807	\$2,710,807	\$0
Net Cost	\$559,512	\$5,895,342	\$5,895,342	\$0

Sufficient appropriations and revenue are included in the FY 2024-25 Adjusted Budget.

**Discussion:**

On October 11, 2023, the Board of Supervisors (Board) approved the County's federal Fiscal Recovery Plan (Funding Plan.) This Funding Plan consisted of approximately 40 projects and programs, including the Ojai Valley Trail Maintenance Improvement project (Project). The scope of the proposed Project includes repaving, spot repair, base stabilization, hillside mitigation, hazard tree mitigation, root management and fence repair of the 9.5 mile stretch of trail from Foster Park to Soule Park and a 3.6 mile portion of the trail within the City of Ventura jurisdiction from the end of the previous improvement project near Potawatomi Street to Foster Park; see Exhibit 1, Vicinity and Location Maps.



On October 9, 2023, Professional Services Contract AE24-016 (Exhibit 2) was issued to Origins Engineering Co. (Origins) for programming and initial site study for the proposed Project to be compensated at the hourly rates set forth therein for actual services performed in an amount not to exceed \$194,580. Contract AE24-016 Modification No. 1 (Exhibit 3) extended the contract completion date.

Contract AE24-016 Modification No. 2 (Exhibit 4) would revise the contract to include design for the additional 3.6-mile portion of the trail and construction administration support services, and increase the maximum fee by \$59,990 for a revised maximum total contract not-to-exceed amount of \$254,570.

This Project is for maintenance and repair of existing public facilities and represents no expansion of an existing use. Therefore, the project is categorically exempt from CEQA under State CEQA Guidelines, Section 15301 Class 1. The exceptions to the exemptions do not apply because there are no unusual circumstances of the project (see section 15300.2(c)). The notice of exemption has been included as Exhibit 5.

### **Strategic Plan**

This item contributes to the Board's 2024-2027 strategic priority to provide:

- III. Reliable infrastructure and sustainability through
  - 1. Maintaining and improve dependable public resources to serve the needs of our diverse communities.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, County Counsel, and the General Services Agency.

If you have any questions concerning this item, please contact:

<b><u>Person</u></b>	<b><u>Telephone No.</u></b>	<b><u>Subject Matter</u></b>
Brian D'Anna	805-654-2025	Contracting, Project Management and Technical requirements
Colter Chisum	805-654-3945	Project Justification
Justin Bertoline	805-677-8759	Project Financing



Sincerely,

A handwritten signature in blue ink, appearing to read "Anastasia L. Seims".

Anastasia Seims, PE  
Director  
Engineering Services

Attachments:

- Exhibit 1 – Vicinity and Location Map
- Exhibit 2 – Professional Services Contract AE24-016
- Exhibit 3 – AE24-016 Modification No. 1
- Exhibit 4 – AE24-016 Modification No. 2
- Exhibit 5 – Notice of Exemption

