



COUNTY of VENTURA

County Executive Office
Clerk of the Board of Supervisors

CLERKS FOR:

Board of Supervisors
Air Pollution Control Board
Air Pollution Control District Hearing Board
Assessment Appeals Boards
Assessment Appeals Hearing Officer
City Selection Committee
Fire Protection District Board of Appeals
Ventura County Consolidated Oversight Board

October 29, 2024

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

Subject: Receive and File the 2024 Biennial Notices; and Adoption of Conflict of Interest Codes for 127 Local Agencies.

Recommendations:

1. That your Board receive and file the attached 2024 Biennial Notices.
2. That your Board adopt the 127 Conflict of Interest Codes attached to this letter (Exhibits 1 – 127).

Fiscal/Mandates Impact:

None

Discussion:

California's Political Reform Act directs each local government agency to adopt a Conflict of Interest Code. Pursuant to Government Code Section 82011, which is part of the Political Reform Act of 1974, the Board of Supervisors is designated as the Code reviewing body for all County of Ventura ("County") departments, agencies and commissions, and all other local agencies with jurisdiction entirely within Ventura County, except for city agencies and the judicial branch.

Pursuant to Government Code Section 87306.5, the Political Reform Act requires the Conflict of Interest Code review and approval process to occur every two years during even-numbered years. A total of 127 local County-related and other local agencies (Table 1) have submitted their 2024 Biennial Notices and Conflict of Interest Codes for review and adoption by your Board, including 56 Conflict of Interest Code amendments. Valley Oak Charter School has submitted its Conflict of Interest Code for initial review and adoption.

The following local agencies have not submitted a 2024 Biennial Notice. These agencies have expressed their intent to submit a 2024 Biennial Notice after the October 1, 2024, deadline imposed by Government Code Section 87306.5:

1. Architecture, Construction, & Engineering (ACE) Charter School
2. California Schools Employee Benefits Organization
3. Fox Canyon Groundwater Management Agency
4. Ventura County Schools Self-Funding Authority

Table 1

1	-	Agriculture/Weights & Measures
2	-	Air Pollution Control Board
3	-	Air Pollution Control District
4	-	Air Pollution Control District Advisory Committee
5	-	Air Pollution Control District Hearing Board
6	-	Area Housing Authority of the County of Ventura
7	-	Arroyo Santa Rosa Basin Groundwater Sustainability Agency
8	-	Assessment Appeals Board No. 1
9	-	Assessment Appeals Board No. 2
10	-	Assessment Appeals Hearing Officer
11	-	Assessor
12	-	Auditor-Controller
13	-	Aviation Advisory Commission
14	-	Bardsdale Cemetery District
15	-	Bell Canyon Community Services District
16	-	Blanchard/Santa Paula Library District
17		Board of Supervisors' – District Office Staff
18	-	Bridges Charter School
19	-	Briggs Elementary School District
20	-	Calleguas Municipal Water District
21	-	Camarillo Academy of Progressive Education (CAPE)
22	-	Camarillo Airport Authority
23	-	Camarillo Health Care District
24	-	Camrosa Water District
25	-	Casa Conejo Municipal Advisory Council
26	-	Casitas Municipal Water District
27	-	Channel Islands Beach Community Services District
28	-	Children & Families First Commission of Ventura County
29	-	Civil Service Commission, Ventura County

30	-	Conejo Open Space Conservation Agency
31	-	Conejo Recreation and Park District
32	-	Conejo Valley Unified School District
33	-	County Clerk and Recorder, Registrar of Voters
34	-	County Counsel
35	-	County Executive Office
36	-	Department of Airports
37	-	Department of Child Support Services
38	-	District Attorney
39	-	El Rancho Simi Cemetery District
40	-	Fillmore and Piru Basins Groundwater Sustainability Agency
41	-	Fillmore Unified School District
42	-	Fillmore-Piru Veterans Memorial District
43	-	Fire Protection District
44	-	General Services Agency
45	-	Gold Coast Transit District
46	-	Golden Valley Charter School
47	-	Grand Jury
48	-	Harbor Department
49	-	Health Care Agency
50	-	Hidden Valley Municipal Water District
51	-	Hueneme Elementary School District
52	-	Human Services Agency
53	-	Information Technology Services
54	-	Ivy Tech Charter School
55	-	Meadows Arts and Technology Elementary School
56	-	Medical Examiner's Office
57	-	Meiners Oaks Water District
58	-	Mesa Union School District
59	-	Moorpark Unified School District
60	-	Mound Basin Groundwater Sustainability Agency
61	-	Mupu Elementary School District
62	-	Oak Park Municipal Advisory Council
63	-	Oak Park Unified School District
64	-	Ocean View School District
65	-	Ojai Unified School District
66	-	Ojai Valley Sanitary District
67	-	Ojai Water Conservation District
68	-	Oxnard Airport Authority

69	-	Oxnard Drainage District No. 1
70	-	Oxnard Drainage District No. 2
71	-	Oxnard Harbor District
72	-	Oxnard School District
73	-	Oxnard Union High School District
74	-	Peak Prep Pleasant Valley
75	-	Piru Cemetery District
76	-	Pleasant Valley County Water District
77	-	Pleasant Valley Recreation and Park District
78	-	Pleasant Valley School District
79	-	Port Hueneme Water Agency
80	-	Probation Agency
81	-	Public Defender
82	-	Public Works Agency
83	-	Rancho Simi Recreation and Park District
84	-	Resource Conservation District
85	-	Resource Management Agency
86	-	Rio School District
87	-	River Oaks Academy Charter School
88	-	Santa Clara Elementary School District
89	-	Santa Paula Designated Local Authority
90	-	Santa Paula Unified School District
91	-	Saticoy Sanitary District
92	-	Sheriff's Office
93	-	Simi Valley School Financing Authority
94	-	Simi Valley Unified School District
95	-	Somis Union School District
96	-	Treasurer-Tax Collector
97	-	Treasury Oversight Committee, Ventura County
98	-	Triunfo Water & Sanitation District
99	-	United Water Conservation District
100	-	University Preparation School - CSU Channel Islands
101	-	Upper Ventura River Groundwater Agency
102	-	Valley Oaks Charter
103	-	Ventura Charter School of Arts & Global Education
104	-	Ventura Council of Governments
105	-	Ventura County Animal Services
106	-	Ventura County Area Agency on Aging Advisory Council
107	-	Ventura County Community College District

108	-	Ventura County Community Health Center Board
109	-	Ventura County Consolidated Oversight Board
110	-	Ventura County Employees' Retirement Association
111	-	Ventura County Health Care System Oversight Committee
112	-	Ventura County Law Library
113	-	Ventura County Library
114	-	Ventura County Medi-Cal Managed Care Commission
115	-	Ventura County Mobile Home Park Rent Review Board
116	-	Ventura County Office of Education
117	-	Ventura County Public Financing Authority
118	-	Ventura County Regional Energy Alliance (VCREA)
119	-	Ventura County Schools Business Services Authority
120	-	Ventura County Transportation Commission
121	-	Ventura Local Agency Formation Commission
122	-	Ventura Port District
123	-	Ventura Regional Sanitation District
124	-	Ventura River Water District
125	-	Ventura Unified School District
126	-	Vista Real Public Charter School, Inc.
127	-	Workforce Development Board of Ventura County

In general, the Conflict of Interest Codes: (1) incorporate by reference the provisions of the Political Reform Act, and its regulations, which constitute the substantive requirements of each agency's code; (2) designate each position title and number of people holding that position which must file a Statement of Economic Interest (Form 700); (3) designate categories of financial interests which each designated position must disclose; and (4) specify the Filing Officer with whom each designated position holder files their Form 700. In turn, the purpose of the Form 700 is to implement the Political Reform Act's requirement for certain government officials to disclose their personal financial interests which might be affected while they are performing their official duties (i.e., making governmental decisions). This financial disclosure requirement helps alert government officials and inform the public about potential conflicts of interest that are prohibited under the Political Reform Act and other state and local laws.

The determination of which agency positions to identify as designated positions in its Conflict of Interest Code, and which categories of financial interests that each designated position must report, is a de-centralized process, the primary responsibility for which resides with the respective County departments, boards, commissions, and other local agencies. Pursuant to Government Code Section 87301, the Conflict of Interest Codes

are subject to review and approval for general sufficiency by your Board as the code reviewing body.

The positions for which the Clerk of the Board is the designated Filing Officer will be eligible to use the electronic filing system (eDisclosure) offered by the Clerk of the Board's office. The Clerk of the Board's office is unique because it utilizes a paperless Form 700 filing system that can easily accommodate additional filers and perform error checks prior to submission.

County Counsel has reviewed the attached Conflict of Interest Codes as to general legal form and sufficiency.

This letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel. If you have any questions, please contact me at (805) 654-2251.



Mia Martinez
Deputy Executive Officer
Chief Deputy Clerk of the Board

Exhibits:

Exhibit	1	-	Agriculture/Weights & Measures - AMENDMENT
Exhibit	2	-	Air Pollution Control Board
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Exhibit	5	-	Air Pollution Control District Hearing Board
Exhibit	6	-	Area Housing Authority of the County of Ventura
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Exhibit	8	-	Assessment Appeals Board No. 1
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