

January 5, 2024

Miles Weiss  
Chief Deputy District Attorney  
Ventura County - District Attorney  
800 South Victoria Avenue  
Ventura, CA 93009-2730

Subject: **Grant Subaward Application Approval**  
Violence Against Women Vertical Prosecution Program  
Grant Subaward #: VV23 01 0560

Dear Miles Weiss:

The California Governor's Office of Emergency Services (Cal OES) has approved your Grant Subaward application in the amount of \$202,545, subject to enactment of applicable State Budget Act. A copy of your approved Grant Subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt of your Report of Expenditures & Request for Funds (Cal OES Form 2-201).

This Grant Subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on the Cal OES website at [www.caloes.ca.gov](http://www.caloes.ca.gov).

Please contact your Program Specialist Juliya Star, at [Juliya.Star@caloes.ca.gov](mailto:Juliya.Star@caloes.ca.gov) with questions.

Sincerely,

Victim Services Grants Processing Unit

cc: Subrecipient's file  
Program Specialist

## **SPECIAL CONDITION**

Grant Subaward No. VV23 01 0560 is hereby approved with the following condition:

- The 2023 STOP funds in the amount of \$202,545 cannot be expended until Cal OES has access to funds through the applicable FY2023-24 Federal award.

**Should the Federal award(s) be reduced, you will be notified and required to amend the Grant Subaward.**

Failure to comply with these requirements may result in the withholding and disallowance of grant payments, the reduction or termination of the Grant Subaward and/or the denial of future grant funds.

Cal OES #	111-00000 - 22	FIPS #	111-00000	VS#		Subaward #	VV23 01 0560
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## CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

MS DLM

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** Ventura County **1a. UEI#:** HG2JKZYYTUT3

2. **Implementing Agency:** Ventura County District Attorney **2a. UEI#:** HG2JKZYYTUT3

3. **Implementing Agency Address:** 800 South Victoria Avenue Ventura 93009-2370  
(Street) (City) (Zip+4)

4. **Location of Project:** Ventura Ventura 93009-2370  
(City) (County) (Zip+4)

5. **Disaster/Program Title:** VV - Violence Against Women Vertical Prosecution Program **6. Performance/**  
**Budget Period:** 1/1/2024 **to** 12/31/2024  
(Start Date) (End Date)

7. **Indirect Cost Rate:** 10% de minimis js **Federally Approved ICR (if applicable):** \_\_\_\_\_ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2022	STOP		\$40,710		\$16,237		\$16,237	\$64,947
9.	<del>2023</del>	<del>STOP</del>		\$153,835		\$51,278		\$51,278	\$205,113
10.	2023	STOP		\$202,545		\$67,515		\$67,515	\$267,060
11.	Select	Select							\$270,060
12.	Select	Select							
<b>Total</b>	<b>Project</b>	<b>Cost</b>		\$202,545	\$202,545	\$67,515		\$67,515	\$270,060


**13. Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

**14. CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

**15. Official Authorized to Sign for Subrecipient:**

Name: Erik Nasarenko Title: District Attorney

Payment Mailing Address: 800 South Victoria Avenue City: Ventura Zip Code+4: 93009-2370

Signature:  Date: 7-3-23

16. Federal Employer ID Number: 956000944

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

DocuSigned by:

Mary Rucker

(Cal OES Fiscal Officer) (Date)

DocuSigned by:

Heather Carlson

(Cal OES Director or Designee) (Date)

ENY: 2023-24 Chapter: 12 SL: 18413  
Item: 0690-102-0890 Pgm: 0385  
FAIN #: 15JOVW-23GG-00561-STOP 07/01/23-06/30/25  
Fund: Federal Trust Fund AL#: 16.588  
Program: Violence Against Women Vertical Prosecution Program  
Match Req.: 25%, C/IK based on TPC  
Project ID: OES23STOP000012  
SC: 2023-18413 Amount: \$ 202,545

Received by CalOES, Nicole Viernes  
Wednesday, July 12, 2023 at 9:41am  
ML # 227150

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

**1. Cal OES Contact Information Section:**

Governor's Office of Emergency Services  
Nancy Ward, Director  
3650 Schriever Avenue  
Mather, CA 95655  
(916) 845-8506 (phone)

**2. Federal Awarding Agency Section:**

<b>Fund Year</b>	<b>Federal Program Fund / AL#</b>	<b>Federal Awarding Agency</b>	<b>Total Federal Award Amount</b>	<b>Total Local Assistance Amount</b>
2023	Violence Against Women Act (STOP) / 16.588	Office of Violence Against Women	\$16,562,077	\$14,905,869
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

**3. Project Description Section:**

- Project Acronym (Please choose from drop down):  
Violence Against Women Vertical Prosecution Program (VV)
- Project Description (Please type the Project Description):

The purpose of the VV Program is to improve the criminal justice system's response to violent crimes against women through a coordinated, multi-disciplinary, prosecutorial response including specialized units with a highly qualified prosecutor and victim advocate.

**4. Research & Development Section:**

- Is this Subaward a Research & Development grant?  
Yes ☐ No ☒





## Grant Subaward Contact Information

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

1. **Grant Subaward Director:**

Name: Miles Weiss Title: Chief Deputy District Attorney

Telephone #: 805-654-2500 Email Address: Miles.Weiss@Ventura.org

Address/City/ Zip Code (9-digit): 800 S. Victoria Avenue, Ventura, CA 93009-2730

2. **Financial Officer:**

Name: Derek Fourage Title: Manager, Accounting

Telephone #: 805-477-1603 Email Address: Derek.Fourage@Ventura.org

Address/City/ Zip Code (9-digit): 800 S. Victoria Avenue, L #2730, Ventura, CA 93009-2730

3. **Programmatic Point of Contact:**

Name: Erin Meister Title: Supervising Senior Deputy District Attorney

Telephone #: 805-654-3907 Email Address: Erin.Meister@Ventura.org

Address/City/ Zip Code (9-digit): 800 S. Victoria Avenue, Ventura, CA 93009-2730

4. **Financial Point of Contact:**

Name: Jenni Cain Title: Program Administrator

Telephone #: 805-477-1676 Email Address: Jenni.Cain@Ventura.org

Address/City/ Zip Code (9-digit): 800 S. Victoria Avenue, L #2730, Ventura, CA 93009-2730

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Erik Nasarenko Title: District Attorney

Telephone #: 805-654-2500 Email Address: Erik.Nasarenko@Ventura.org

Address/City/ Zip Code (9-digit): 800 S. Victoria Avenue, Ventura, CA 93009-2730

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Erik Nasarenko Title: District Attorney

Telephone #: 805-654-2500 Email Address: Erik.Nasarenko@Ventura.org

Address/City/ Zip Code (9-digit): 800 S. Victoria Avenue, Ventura, CA 93009-2730

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Matt LaVere Title: Chair, Ventura County Board of Supervisors

Telephone #: 805-654-2703 Email Address: Matt.LaVere@Ventura.org

Address/City/ Zip Code (9-digit): 800 S. Victoria Avenue, L #1900, Ventura, CA 93009-2730



## Grant Subaward Signature Authorization

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

Implementing Agency: Ventura County District Attorney's Office js

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

### Grant Subaward Director:

Printed Name: Miles Weiss

Signature: *Miles Weiss*

Date: 7/5/23

### Financial Officer:

Printed Name: Derek Fourage

Signature: Derek Fourage Digitally signed by Derek Fourage  
Date: 2023.06.28 08:08:39 -07'00'

Date: 06/28/2023

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: *Michael Jump*

Printed Name: Michael Jump

Signature: Erin Meister Digitally signed by Erin Meister  
Date: 2023.06.27 13:29:21 -07'00'

Printed Name: Erin Meister

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

The following persons are authorized to sign for the **Financial Officer**:

Signature: Chuck Hughes Digitally signed by Chuck Hughes  
Date: 2023.06.27 13:54:33 -07'00'

Printed Name: Chuck Hughes

Signature: Jenni Cain Digitally signed by Jenni Cain  
Date: 2023.06.28 08:25:12 -07'00'

Printed Name: Jenni Cain

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_



## Grant Subaward Certification of Assurance of Compliance

Subrecipient: Ventura County

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	(VV) Violence Against Women Vertical Prosecution Program	VV23 01 0560	01/01/2024-12/31/2024
2			
3			
4			
5			
6			

I, Erik Nasarenko (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

### I. **Proof of Authority – SRH 1.055**

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

### II. **Civil Rights Compliance – SRH Section 2.020**

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

### III. **Equal Employment Opportunity – SRH Section 2.025**

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



**Cal OES**  
GOVERNOR'S OFFICE  
OF EMERGENCY SERVICES

**IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030**

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

**V. California Environmental Quality Act (CEQA) – SRH Section 2.035**

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

**VI. Lobbying – SRH Sections 2.040 and 4.105**

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

**All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.**

**CERTIFICATION**

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.

Official Designee's Signature: 

Official Designee's Typed Name: Erik Nasarenko

Official Designee's Title: District Attorney

Date Executed: 7-3-23

**AUTHORIZED BY:**

I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.

☐ City Financial Officer

☐ County Financial Officer

☐ City Manager

☒ County Manager

☐ Governing Board Chair

Signature: 

Typed Name: Dr. Sevet Johnson

Title: County Executive Officer

Date Executed: 7/10/2023





## Federal Fund Grant Subaward Assurances STOP Violence Against Women Formula Grant Program

Subrecipient: Ventura County

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	(VV) Violence Against Women Vertical Prosecution Program	VV23 01 0560	01/01/2024-12/31/2024
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

### 1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 C.F.R. Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

☒ Subrecipient expends \$750,000 or more in federal funds annually.

☐ Subrecipient does not expend \$750,000 or more in federal funds annually.

### 2. Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The Subrecipient (and any Second-Tier Subrecipient) agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance apply to this Grant Subaward.

The Subrecipient (and any Second-Tier Subrecipient) also agrees that all financial records pertinent to this Grant Subaward, including the general accounting ledger and all supporting documents, are subject to Cal OES's review throughout the life of

the Grant Subaward, during the close-out process, and for seven years after the Subrecipient makes final payments and all other pending matters are closed, unless a different retention period applies. Subrecipients (and any Second-Tier Subrecipients) must provide access to performance measurement information, financial records, supporting documents, statistical records, and any other pertinent records indicated at 2 C.F.R. 200.334.

### **3. Requirements Related to System for Award Management and Unique Entity Identifiers**

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the current information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier assigned by SAM.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers) and are incorporated by reference here.

### **4. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information**

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (as defined in OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or
- Use or operate a "Federal information system" (as defined in OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

**5. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OVW authority to terminate Grant Subaward)**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by Subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)), and are incorporated by reference here.

**6. Determination of Suitability to Interact with Participating Minors**

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

**7. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

## **8. OVW Training Guiding Principles**

Subrecipients (and any Second-Tier Subrecipients) understand and agree that any training or training materials developed or delivered with funding under this Grant Subaward must adhere to the OVW Training Guiding Principle for Grantee and Subgrantees, available at <https://www.justice.gov/ovw/resources-and-faqs-grantees#Discretionary>.

## **9. Potential Imposition of Additional Requirements**

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by OVW during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

## **10. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

## **11. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

## **12. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "educational programs."



### **13. Restrictions on "Lobbying" and Policy Development**

In general, as a matter of federal law, federal funds may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. Subrecipients (or any Second-Tier Subrecipients) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

### **14. Compliance with General Appropriations-law Restrictions on the use of Federal Funds**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

## **15. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct**

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

## **16. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters**

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):

- 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written

notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:

1) Subrecipients represent that:

a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and

2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

**17. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)**

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

## **18. Encouragement of Policies to Ban Text Messaging while Driving**

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

## **19. Compliance with Statutory and Regulatory Requirements**

Subrecipients (and any Second-Tier Subrecipients) agree to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

## **20. VAWA 2013 Nondiscrimination Condition**

Subrecipients (and any Second-Tier Subrecipients) acknowledge that 34 U.S.C. 12291(b)(13) prohibits Subrecipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Subrecipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the Subrecipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The Subrecipient (and any Second-Tier Subrecipient) agrees that it will comply with this provision.

## **21. Misuse of Award Funds**

Subrecipients (and any Second-Tier Subrecipients) understand and agree that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

## **22. Confidentiality and Information Sharing**

Subrecipients (and any Second-Tier Subrecipients) agrees to comply with the provisions of 34 U.S.C. 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of

compliance, such as policies and procedures for release of victim information. Subrecipients (and any Second-Tier Subrecipients) also agree to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>.

### **23. Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability**

Subrecipients (and any Second-Tier Subrecipients) agree that Grant Subaward funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation or companion guide under which the application was submitted.

### **24. Policy for Response to Workplace-related Incidents of Sexual Misconduct, Domestic Violence, and Dating Violence**

Subrecipients (and any Second-Tier Subrecipients) must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

### **25. Performance Progress Reports and Final Report Submission**

Subrecipients agree to provide Cal OES with specific information regarding Grant Subawards. Subrecipients agree to submit an annual report that includes: a) an assessment of whether stated goals and objectives were achieved; b) information on the effectiveness of activities carried out with grant funds, including the number of persons served and the number of persons seeking services who could not be served; c) information on each Grant Subaward made; and d) such other

information as OVW may prescribe. Subrecipients must use the designated forms and/or systems made available by OVW for performance reporting, which identify the information that Subrecipients must collect and report as a condition of receiving funding under this award.

## **26. Publications Disclaimer for STOP Formula Subrecipients**

Subrecipients (and any Second-Tier Subrecipients) agree that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement: "This project was supported by Subgrant No. VV23 01 0560 awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

## **27. Copyrighted Works**

Pursuant to 2 C.F.R. 200.315(b), Subrecipients (and any Second-Tier Subrecipients) may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this Grant Subaward. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a Subrecipient (and any Second-Tier Subrecipient), of this Grant Subaward, for federal purposes, and to authorize others to do so.

In addition, Subrecipients (and any Second-Tier Subrecipients or contractors) must obtain advance written approval from Cal OES, and must comply with all conditions specified by Cal OES in connection with that approval, before: 1) using Grant Subaward funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this Grant Subaward.

It is the responsibility of Subrecipients (and any Second-Tier Subrecipients, contractors, or subcontractors as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

## **28. Ongoing Compliance with Statutory Certifications**

Subrecipients (and any Second-Tier Subrecipients) agree that compliance with the statutory certification requirements is an ongoing responsibility during the Grant Subaward period and that, at a minimum, a hold may be placed on the

Subrecipient's funds for noncompliance with any of the requirements of 34 U.S.C. 10449 (regarding rape exam payments), 34 U.S.C. 10449(e) (regarding judicial notification), 34 U.S.C. 10450 (regarding certain fees and costs), and 34 U.S.C. 10451 (regarding polygraphing of sexual assault victims). Non-compliance with any of the foregoing may also result in termination or suspension of the grant or other remedial measures, in accordance with applicable laws and regulations.

## **29. Requirements for Subrecipients Providing Legal Assistance**

Subrecipients (and any Second-Tier Subrecipients) agree that the legal assistance eligibility requirements, as set forth below, are a continuing obligation on the part of Subrecipients (and any Second-Tier Subrecipients).

a. The legal assistance eligibility requirements are:

- 1) any person providing legal assistance through a program funded under this grant program
  - a) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or
  - b) is partnered with an entity or person that has demonstrated expertise described in subparagraph (a); and
  - c) has completed or will complete training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;
- 2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate state, local, territorial, and tribal law enforcement officials;
- 3) any person or organization providing legal assistance through this grant program has informed and will continue to inform state, local, territorial, or tribal domestic violence, dating violence, stalking, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and
- 4) Subrecipients' (and any Second-Tier Subrecipients') organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, dating violence, domestic violence, or

child sexual abuse is an issue. Subrecipients also agree to ensure that any Second-Tier Subrecipient will comply with this condition.

**30. Federal Funding Accounting and Transparency Act (FFATA)**

Yes    No

- ☒    ☐ Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal year?
- ☐    ☒ If the answer is yes, does the amount of federal funds received equal 80% or more of the Subrecipient's annual gross revenue?
- ☐    ☒ If the answer is yes to the above two questions, did the Subrecipient report to the U.S. Security and Exchange Commission?

For additional information reference: [Award Condition: Reporting Subawards and Executive Compensation \(Updated as of September 2016\) | Office of Justice Programs \(ojp.gov\)](#).

**CERTIFICATION**

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature:  \_\_\_\_\_

Official Designee's Typed Name: Erik Nasarenko

Official Designee's Title: District Attorney

Date Executed: 7-3-23





**Grant Subaward Budget Pages**  
Multiple Fund Sources

Subrecipient: Ventura County		Grant Subaward #: VV23 01 0560	
A. Personnel Costs - Line-item description and calculation	23 STOP	23STOP Match	Total Amount Allocated
Deputy District Attorney III - 1 FTE Salary - \$16,430/mo @ 1 FTE = \$197,160, charging less charging less	\$120,471	\$40,156	\$160,627
Benefits @ 34% of salary = \$67,034 , charging less	\$40,959	\$13,653	\$54,612
Victim Advocate II - .5 FTE Salary - \$5,349/month x 0.6 FTE = \$3,209.3 x 12 months = \$38,512	\$28,129	\$10,383	\$38,512
Benefits @ 42.35% of Salary = \$16,309	\$12,986	\$3,323	\$16,309
Benefits include medical/dental, vision, life/ad&d, retirement, workman's comp, and opeb costs			
Personnel Costs Fund Source Totals	\$202,545	\$67,515	\$270,060
<b>PERSONNEL COSTS CATEGORY TOTAL</b>			\$270,060

DLM



**Grant Subaward Budget Pages**  
Multiple Fund Sources

Subrecipient: Ventura County		Grant Subaward #: VV23 01 0560	
B. Operating Costs - Line-item description and calculation	23 STOP	23STOP Match	Total Amount Allocated
n/a			
Operating Costs Fund Source Totals			—
<b>OPERATING COSTS CATEGORY TOTAL</b>			—

DLM



**Grant Subaward Budget Pages**  
Multiple Fund Sources

Subrecipient: Ventura County		Grant Subaward #: VV23 01 0560	
C. Equipment Costs - Line-item description and calculation	23 STOP	23STOP Match	Total Amount Allocated
n/a			
Equipment Costs Fund Source Totals			—
<b>EQUIPMENT COSTS CATEGORY TOTAL</b>			—

*DLM*

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	23 STOP	23STOP Match	Total Project Cost
Fund Source Totals	\$202,545	\$67,515	\$270,060

*29*

*29*

*29*  
*DLM*

# Budget Summary Report

VV23 Violence Against Women Vertical Prosecution Program

Subaward#: VV23 01 0560

Ventura County

Subaward Period: 01/01/24 - 12/31/24

Violence Against Women Vertical Prosecution Program

Latest Request:

## A Personnel Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	23STOP	202,545	0	202,545	0	202,545
L	23STOP	67,515	0	67,515	0	67,515
<b>Total A Personnel Services - Salaries/Employee Benefits</b>		<b>270,060</b>	<b>0</b>	<b>270,060</b>	<b>0</b>	<b>270,060</b>

## B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	23STOP	0	0	0	0	0
L	23STOP	0	0	0	0	0
<b>Total B. Operating Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	23STOP	0	0	0	0	0
L	23STOP	0	0	0	0	0
<b>Total C. Equipment</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
<b>Total</b>						

## Budget Summary Report

**VV23 Violence Against Women Vertical Prosecution Program**

**Subaward#: VV23 01 0560**

**Ventura County**

**Subaward Period: 01/01/24 - 12/31/24**

Violence Against Women Vertical Prosecution Program

**Latest Request:**

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
<b>Total Local Match:</b>	<b>67,515</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67,515</b>
<b>Total Funded:</b>	<b>202,545</b>	<b>0</b>	<b>202,545</b>	<b>0</b>	<b>202,545</b>
<b>Total Project Cost:</b>	<b>270,060</b>	<b>0</b>	<b>270,060</b>	<b>0</b>	<b>270,060</b>



## Grant Subaward Budget Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: County of Ventura (District Attorney's Office)

***Describe how the line items on the Grant Subaward Budget Pages support program objectives and activities.***

The project's proposed budget includes only funding for experienced staff members -- 1.0 FTE Deputy District Attorney III (DDA) and 0.50 FTE Victim Advocate. The DDA will be assigned exclusively to criminal cases involving violence against women, working to minimize trauma to the victims and vertically prosecuting those who commit criminal acts of violence against women. The Victim Advocate will be assigned at least half-time to cases involving violent crimes against women and will provide direct services to the victims. Program staff will work to improve conviction rates, reduce victim trauma, and provide more consistent and appropriate sentencing.

***Discuss how funds are allocated to minimize administrative costs and support direct services.***

All grant funds will be used to provide direct services. No direct or indirect operating costs or equipment costs are being requested.

***Describe how shared costs are allocated.***

The VV program will be run entirely by Ventura County; there are no costs being shared by subrecipients or contractors. The prosecutor will work full-time on VV



## Grant Subaward Budget Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: County of Ventura (District Attorney's Office)

program matters. The Victim Advocate will work half-time under the VV program; the remainder of their time will be funded by Ventura County or another victim services grant. To ensure time is accurately tracked, all employees who are grant funded will submit a monthly time study showing how many hours each day were spent under each program.

***Describe how Grant Subaward-funded staff duties and time commitments support the proposed objectives and activities.***

The DDA's duties and time commitments will consist exclusively of vertical prosecution of violent crimes against women and at least half of the Victim Advocate's duties will consist of providing direct services to victims of violent crime against women. Working together, these teammates will provide a coordinated prosecutorial response to violence against women, resulting in improved handling of these cases and improved outcomes for victims.

***Discuss the need for any mid-year salary range adjustments.***

The proposed budget includes projected salary increases and assumes the Deputy District Attorney and Victim Advocate will be eligible for merit increases on their anniversary date. No mid-year salary range adjustments will be requested.



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

### **A1. Service Area**

Ventura County is the 12<sup>th</sup> largest county in California with a total population of 843,843 (U.S. Census Bureau 2020 Decennial Census), of which 43.3% is Latina/Latino/Latinx. Far more Ventura County residents now describe themselves as mixed race. The Hispanic or Latino population grew by 10.2% in the county to 356,285 residents in the last decade.

### **A2. Challenges Implementing Vertical Prosecution**

The challenges of implementing vertical prosecution involve the increased volume of these cases. The Covid-19 pandemic exacerbated isolation among victims and heightened psychological impacts on both victims and perpetrators, leading to a distressing surge in acts of violence against women worldwide. Recently, the Ventura County Family Justice Center (FJC) experienced a 19% increase in victims served, from 2,100 in 2021, to 2,500 in 2022. This increase occurred while our local courts were operating in a highly limited fashion, resulting in 75% fewer jury trials and a dramatic slowdown in case resolutions. Consequently, the District Attorney's Office's Sexual Assault and Family Protection units are grappling with a serious backlog, with caseloads among our eight domestic violence prosecutors increasing by more than 30 percent. To avoid handling these most sensitive cases in assembly-line fashion,





## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

the unit requires additional resources to continue to compassionately assist victims and prosecute offenders through a vertical prosecution model.

### **A3. Victim/Survivor Benefits Attributed to Vertical Prosecution**

Vertical prosecution fosters many benefits for victims/survivors.

Collaboration is key among these benefits, with diverse professionals from within and outside the justice system, including prosecutors, victim advocates, non-profit service providers and others all working for victims. In 2019, the Ventura County District Attorney's Office (VCDA) established the Ventura County Family Justice Center (FJC), a collective effort with over 40 community partners. The FJC offers comprehensive support to victims of domestic violence and sexual assault, providing wraparound services from multiple agencies and organizations under one roof. Its core mission revolves around reducing trauma, preventing repeat victimization, and facilitating positive and lasting transformations for survivors of violence. The VCDA aims to forge a close working relationship between the vertical prosecutor and the FJC, ensuring victims receive holistic support while minimizing the potential for re-traumatization. The vertical prosecutor will have the opportunity to meet victims at the FJC, concurrently providing access to essential resources. Ultimately, this will enhance victims' access to justice, and optimize the response to violence against women.



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

### **B1. Screening Criteria**

To ensure the appropriate assignment of cases to the vertical prosecutor, the following screening criteria will be implemented. Incoming domestic violence cases targeting women, specifically those involving perpetrators with a history of domestic violence convictions or accusations of sexual violence against a female intimate partner, will be directed to the dedicated vertical attorney-advocate team. Once a case is filed, the victim's name and contact details will be entered into the VCDA case management system and the grant funded victim advocate will be promptly notified and vertically assigned to work with the victim through all stages of the case.

### **B2. Rationale Used to Determine Case Assignments**

VCDA currently employs all three vertical prosecution models:

True Vertical Prosecution: In cases involving particularly vulnerable victims, True Vertical Prosecution may be used to ensure the presence of a vertical prosecutor during all case stages. This approach is essential for instilling a sense of comfort and confidence in victims who have experienced significant trauma.

Major Stage Prosecution: Presently, our Sexual Assault and Family Protection units have informally adopted the Major Stage Prosecution Model. Prosecutors within these units are expected to attend all substantive court



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

hearings to ensure continuity, consistency, and effective case management.

**This model has proven successful and will most often be used under this grant.**

Unit Vertical Prosecution: In cases that involve less sensitive conduct, Unit Vertical Prosecution may be used. The primary prosecutor will work closely with the vertical victim advocate and only under extraordinary circumstances will a designated secondary prosecutor act on the case. Under this model, the interests of robust litigation are served, while safeguarding the interests of justice.

Assignment of cases to each method of vertical prosecution will be determined by the unit supervisor and grant prosecutor, in consultation with the grant victim advocate. These assignments will be noted and tracked in case files and our case management system.

### **B3. Elements of the Community Coordination Plan**

The VCDA actively facilitates a Community Coordination Plan concerning cases of sexual assault. These cases are addressed in a monthly Safe Harbor case review, which is a roundtable composed of social workers, victim advocates, a district attorney supervisor, and law enforcement with the express goal of discussing sexual assault cases handled over the previous month. The team explores methods to improve victim support while identifying action-items to build a more effective prosecution case. Collaborating closely with the Safe



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

Harbor team, VCDA is currently engaged in the implementation of a protocol for domestic violence forensic exams. VCDA participants in these Safe Harbor efforts will apprise the grant team of developments resulting from the Community Coordination Plan to ensure that victims are served holistically. The FJC also conducts a monthly partners meeting with all 40 governmental and non-profit agencies involved in the FJC. These meetings address case-reviews and operational issues impacting services to victims of domestic violence, sexual assault, child abuse, elder abuse, human trafficking and hate crimes. The grant prosecutor and victim advocate will attend both of these regular meetings.

### **B4. Plan to Ensure All Victims are Provided with Direct Services or Referrals**

Coordination with the FJC will educate the grant prosecutor and victim advocate about the services available through the FJC and its partners, enabling them to ensure all victims receive comprehensive and integrated direct services as well as effective referrals. The FJC offers a unique advantage, as victims can access the services of over 40 agency partners in one meeting. When a case is received, the vertical prosecutor will review it and promptly notify the assigned victim advocate, who will refer the victim to the FJC, where they will have access to a range of wraparound resources. This presents an opportunity for the vertical prosecutor and advocate to meet with the victim,



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

establish immediate contact, and demystify the criminal justice system with the goal of alleviating the inherent trauma associated with the system.

### **B5. Protocol Implementation in Event of Change of Venue**

In the rare instance a vertically prosecuted case needs a change in venue, a protocol emphasizing communication will be followed to ensure a seamless transition. The vertical team will contact their counterparts in the new jurisdiction to introduce the victim to the new team. The vertical prosecutor will coordinate closely and foster clear lines of communication among all stakeholders. This collaborative approach will be adaptable to accommodate the individual case and comply with the laws of the transfer jurisdiction.

### **B6. Plans to Sustain Vertical Prosecution Activities Beyond Grant Subaward Cycle**

The VCDA has been committed to vertical prosecution of domestic violence and sexual assault cases since 2002, which will continue during and after this grant period. To ensure the sustainability of the added grant positions, the VCDA will allocate resources toward training programs, knowledge sharing, and resource sharing among law enforcement partners. Furthermore, VCDA is opening a second FJC, located in the City of Oxnard. The vertical prosecutor and advocate will collaborate with victims at both FJC locations during and after the grant period, furthering our commitment to vertical prosecution.



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

### **C1. Ability to Improve the Criminal Justice System Processing of Violent Crimes**

#### **Against Women**

The presence of an experienced vertically assigned prosecution team will significantly benefit victims. First, by concentrating on repeat offenders, the vertical prosecutor will be able to fervently advocate at all stages of the case (including: bail motions, pre-trial motions to admit prior evidence of domestic violence, and greater sentencing outcomes). This will serve both the victim and community because the impact of dedicated vertical prosecution will result in more consistent sentences and reduced recidivism rates. Moreover, by collaborating closely with professionals at the FJC, the vertically assigned prosecutor and advocate will be able to ensure a coordinated response to violent offenses against women. This collaborative effort, and the multi-disciplinary services available through the FJC, minimizes gaps and strengthens victim support throughout the entire criminal justice process. Overall, the inclusion of a vertically assigned prosecutor and advocate will result in a comprehensive, victim-centered approach that improves access to justice, enhances victim well-being, and fortifies the overall response to violence against women within the criminal justice system.



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

### **C2. Ventura County District Attorney's Office's Expertise in Vertical Prosecution**

The VCDA strategically employs vertical prosecution within the Sexual Assault and Family Protection units. The vertical approach was adopted because it ensures the reviewing prosecutor takes full ownership of filed cases and develops a consistent relationship with the victim. This model was adopted in 2002 after receiving this vertical prosecution grant, and since that time this office has adopted a general practice of informal vertical prosecution. After VCDA stopped applying for the grant, VCDA continued to vertically prosecute these cases, but recently has had to contend with larger caseloads. This grant will help the office continue vertical prosecution with an emphasis on a reduced caseload for the vertical prosecutor. The VCDA is knowledgeable and experienced in the mechanics of vertical prosecution and would greatly benefit from focused resource allocation to serve vulnerable women who are victims of violent crime.

### **C3. Expertise in Implementing Three Methods of Vertical Prosecution**

The Ventura County District Attorney's Office has successfully implemented True Vertical Prosecution within the Sexual Assault Family Protection Unit since 2002. This model has demonstrated steadfast application within the Sexual Assault unit, as the reviewing deputy district attorney assumes



## Grant Subaward Programmatic Narrative

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

full responsibility for the cases they file, overseeing them through the entire process until sentencing. The Domestic Violence Unit has adopted a Major Stage Vertical Prosecution model, wherein the assigned Deputy District Attorney comprehensively handles all cases they file, except in the event of a scheduling conflict, in which case a designated backup prosecutor would step in to fulfill the prosecutorial duties. This approach ensures dedicated handling of cases, reinforcing the VCDA commitment to delivering a streamlined prosecutorial process in both the Sexual Assault and Family Protection units.

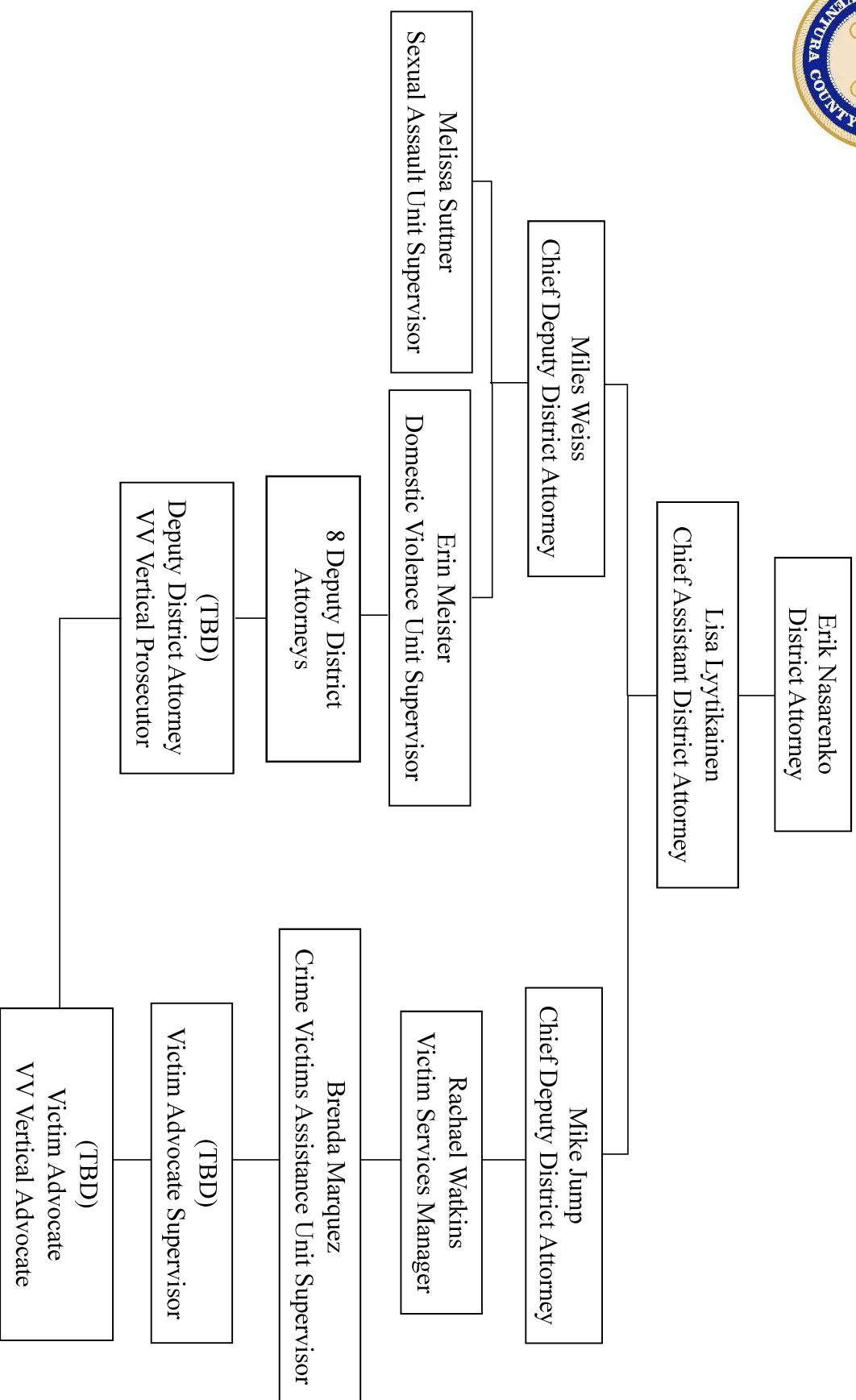
### **C4. Policies and Procedures Used to Implement Vertical Prosecution**

To implement vertical prosecution, the VCDA will add an experienced attorney to the Domestic Violence Unit as the vertical prosecutor, supported by an existing back-up prosecutor from the Domestic Violence Unit. After cases are screened for review, the vertical prosecutor will assume responsibility for filing charges and attending all significant court proceedings. In instances where scheduling conflicts arise, the designated back-up prosecutor will provide necessary assistance, ensuring continuity. At the filing stage, the designated victim advocate will be promptly notified through the VCDA's internal computer system, prompting them to establish contact with the victim and ensure holistic wrap-around services and referrals are provided.





## OFFICE OF THE DISTRICT ATTORNEY – VENTURA COUNTY



**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

<b>Subrecipient:</b> Ventura County	<b>UEI #</b> HG2JKZYYTUT3	<b>FIPS #:</b> 111-00000
<b>Grant Disaster/Program Title:</b> Violence Against Women Vertical Prosecution (VV) Program		
<b>Performance Period:</b> 01/01/24	<b>to</b> 12/31/24	<b>Subaward Amount Requested:</b> \$202,545
<b>Type of Non-Federal Entity</b> (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

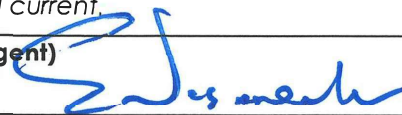
The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	3-5 years
3. How many grants does your organization currently receive?	>10 grant
4. What is the approximate total dollar amount of all grants your organization receives?	\$5,900,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	No
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

**Certification:** This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.

**Signature: (Authorized Agent)**



**Date:**

7-3-23

**Print Name and Title:**

Erik Nasarenko, District Attorney

**Phone Number:**

805-654-2500

Cal OES Staff Only: SUBAWARD # VV23 01 0560



## Grant Subaward Service Area Information

Grant Subaward #: VV23 01 0560

Subrecipient: Ventura County

1. County or Counties Served:  
Ventura County

County where principal office is located: Ventura

2. U.S. Congressional District(s) Served:  
CA-024, CA-026

U.S. Congressional District where principal office is located: CA-024

3. State Assembly District(s) Served:  
38th Dist., 42nd Dist., 46th Dist.

State Assembly District where principal office is located: 38th Dist.

4. State Senate District(s) Served:  
19th Dist., 27th Dist.

State Senate District where principal office is located: 19th Dist.

5. Population of Service Area: 843,843 (US Census Bureau, 2020 Decennial Census)