

**CONSULTING SERVICES CONTRACT: AEA 20-08**  
**AMENDMENT of CONTRACT NO. 2**  
**Camarillo Airport – AIRPORT LAYOUT PLAN UPDATE**

The County of Ventura (County), and Coffman Associates, Inc., (Consultant) enter into this agreement (Amendment No. 2) to amend the existing consulting services contract between them, entered into on September 24, 2020, and first amended on February 9, 2023 (Amendment No.1), for planning services to update the airport layout plan (Contract).

County and Consultant desire to amend the terms of said existing Contract to allow for the additional costs incurred to refresh data needed to complete the airport layout plan update.

NOW THEREFORE, County and Consultant agree as follows:

1. All provisions of the existing Contract and Amendment No. 1 remain in full force and effect except as expressly modified by this Amendment.
2. The following changes are made to the Contract:
  - a. EXHIBIT B, TIME SCHEDULE, the first paragraph is deleted and replaced in its entirety with the following paragraph:

The CONSULTANT shall complete all work as described in Exhibit A Scope of Services by December 31, 2024.
  - b. EXHIBIT C, FEES and PAYMENT, Paragraph I.A is deleted and replaced in its entirety with the following paragraph:

A. The COUNTY shall compensate CONSULTANT at the Not-to-Exceed amount of eight hundred twelve thousand seven hundred ninety-one dollars (\$812,791) to complete all services as detailed in Exhibit A Scope of Services.
  - c. EXHIBIT C, FEES and PAYMENT, Paragraph II.A is deleted and replaced in its entirety with the following paragraph:

A. Progress payments for fees due under Paragraph 1.A above will be made monthly on a presentation of an invoice for work actually completed on authorized Exhibit A Scope of Services. Payments will be processed within thirty (30) days of receipt of invoice by the Department of Airports or ten (10) business days from receipt of the Department of Airport's approved invoice by the Auditor-Controller's office.

3. By this Amendment, the current Contract amount of six hundred eighty-six thousand thirty-two dollars (\$686,032) is increased by one hundred twenty-six thousand seven hundred fifty-nine dollars (\$126,759), to a total of eight hundred twelve thousand seven hundred ninety-one dollars (\$812,791).

CONSULTANT: COFFMAN ASSOCIATES, INC.

Taxpayer No.: 43-1201450

Dated: July 29, 2024

David Fitz

Digitally signed by  
David Fitz  
Date: 2024.07.29  
17:05:48 -05'00'

David Fitz, Chief Executive Officer

Print Name and Title

Dated: July 29, 2024

Matt Quick

Digitally signed by Matt Quick  
Date: 2024.07.29 15:00:58  
-07'00'

Matt Quick, Principal

Print Name and Title

COUNTY: County of Ventura

Dated: July 29, 2024

Keith Freitas

Keith Freitas Director of Airports

CONSULTING SERVICES CONTRACT: AEA 20-08  
AMENDMENT of CONTRACT NO. 2  
Camarillo Airport – MASTER PLAN UPDATE

Signature: *Keith Freitas*

Email: keith.freitas@ventura.org

# AEA 20-08 CMA ALP\_Coffman\_Amendment No 2\_Signed

Final Audit Report

2024-07-29

Created:	2024-07-29
By:	Sujin Beck (sujin.beck@ventura.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWQT6SvqIT-mhKouGtFTxVnX7A_Sbd8cl

## "AEA 20-08 CMA ALP\_Coffman\_Amendment No 2\_Signed" History

 Document digitally presigned by Matt Quick (mquick@coffmanassociates.com)


2024-07-29 - 10:00:58 PM GMT

 Document digitally presigned by David Fitz (dfitz@coffmanassociates.com)

2024-07-29 - 10:05:48 PM GMT

 Document created by Sujin Beck (sujin.beck@ventura.org)

2024-07-29 - 10:13:32 PM GMT

 Document emailed to Keith Freitas (keith.freitas@ventura.org) for signature

2024-07-29 - 10:14:59 PM GMT

 Email viewed by Keith Freitas (keith.freitas@ventura.org)

2024-07-29 - 10:27:44 PM GMT

 Document e-signed by Keith Freitas (keith.freitas@ventura.org)

Signature Date: 2024-07-29 - 10:28:27 PM GMT - Time Source: server

 Agreement completed.

2024-07-29 - 10:28:27 PM GMT