

May 14, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT:** Approval of, and Authorization for the Ventura County Behavioral Health (VCBH) Director to Sign, the First Amendment to the Agreement with United Parents to Provide Substance Abuse and Mental Health Services Administration (SAMHSA) Funded Respite Services, to Increase the Maximum Amount of the Agreement from \$229,553 to \$233,653 (an Increase of \$4,100), Effective May 14, 2024 Through June 30, 2024; Approval of, and Authorization for the VCBH Director to Sign, the Agreement with United Parents to Provide SAMHSA Funded Respite Services, in the Maximum Amount of \$233,653, Effective July 1, 2024 Through June 30, 2025; Approval of, and Authorization for the VCBH Director to Sign, the Agreement with Health Care Foundation for Ventura County, Inc. for MHSA, Mentored Internship Program (MIP) and Southern County Regional Partnership (SCRIP) Pipeline Funded Educational Stipend and Basic Needs Program Funding Support and Administration Services, in the Maximum Amount of \$348,738, Effective July 1, 2024 Through June 30, 2025; Approval of, and Authorization for the VCBH Director to Approve Limited Modifications and Extend the Term of the Agreements as Specified Herein.

**RECOMMENDATIONS:**

1. Approval of, and authorization for the Ventura County Behavioral Health (VCBH) Director or designee to sign, the First Amendment to the agreement with United Parents to provide Substance Abuse and Mental Health Services Administration (SAMHSA) funded services, to increase the maximum amount of the agreement from \$229,553 to \$233,653 (an increase of \$4,100), effective May 14, 2024 through June 30, 2024 (Exhibit 1).
2. Approval of, and authorization for the VCBH Director to sign, the agreement with United Parents to provide SAMHSA funded respite services, in the maximum amount of \$233,653, effective July 1, 2024 through June 30, 2025 (Exhibit 2).
3. Approval of, and authorization for the VCBH Director or designee to sign, the agreement with Health Care Foundation for Ventura County, Inc. (HCFVC) for fiscal

administration services relating to MHSA, Mentored Internship Program (MIP) and Southern County Regional Partnership (SCRIP) Pipeline funded educational stipends and basic needs program supports, in the maximum amount of \$348,738, effective July 1, 2024 through June 30, 2025 (Exhibit 3).

4. Authorization for the VCBH Director or designee to approve modifications to decrease the amount of each agreement (Exhibits 2 and 3), to approve budget modifications that do not increase the amount of the agreement, to approve corrections, clarifications and technical changes and modifications to the agreement, when the changes are consistent with the original purpose of the contract and do not result in additional costs to the County, and are reviewed and approved as to form by the County Counsel's Office.
5. Authorization for the VCBH Director or designee to extend the term of each of the agreement attached as Exhibits 2 and 3 up to two (2) times for a period not to exceed one (1) year each, on the same or more favorable terms and conditions (with any changes in the scope of work to be consistent with the original purpose of the agreement), and for an amount not to exceed the pro rata amounts of (a) each agreement amount (as amended) and (b) any Board-approved increase made to each agreement amount within FY 2024-25 of FY 2025-26, subject to all necessary prior appropriations and other budgetary approvals by your Board and to review and approval as to form by County Counsel.

**FISCAL/MANDATES IMPACT:**

**MHL Budget Division # 3205 Youth Family Program Services**

Mandatory: No ☒ Yes ☐ Cite Authority:

Source of Funding: Substance Abuse and Mental Health Services Administration (SAMHSA) Mental Health Block Grant (MHBG) Funding

Funding Match Required: No

Impact on Other Department(s): None

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Summary of Revenue and Total Costs		
Revenue:	\$4,100	\$233,653
Costs:		
Direct Cost	\$4,100	\$233,653
Indirect – Dept.	\$0	\$0
Total Costs	\$4,100	\$233,653
Net County Costs	\$0	\$0

FY 2023-24 Adjusted Budget for MHL Division #3200-3205				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$43,280,750	\$46,707,251	\$46,192,310	\$514,941
Revenue	\$43,280,751	\$44,702,177	\$44,195,811	(\$506,366)
Net Cost	(\$1)	\$2,005,074	\$1,996,499	\$8,575

Note: Revenue and appropriations are included in the FY2023-24 adjusted budget and FY 2024-25 preliminary budget for MHL Division 3200-3205.

### **MHSA Division #3260**

Mandatory: No ☒ Yes ☐ Cite Authority:

Source of Funding: Proposition 63 (Mental Health Services Act (MHSA), Mentored Internship Program (MIP) Grant and Southern County Regional Partnership (SCRIP) Pipeline

Funding Match Required: No

Impact on Other Department(s): None

	<u>FY 2023-2024</u>	<u>FY 2024-2025</u>
Summary of Revenue and Total Costs		
Revenue:	\$0	\$348,738
Costs:		
Direct Cost	\$0	\$348,738
Indirect – Dept.	\$0	\$0
Total Costs	\$0	\$348,738
Net County Costs	\$0	\$0

FY 2023-24 Adjusted Budget for MHSA Division #3260				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$90,051,311	\$116,059,238	\$111,538,341	\$4,520,897
Revenue	\$86,774,914	\$106,721,301	\$119,905,214	\$13,184,913
Net Cost	\$3,276,397	\$9,337,937	(\$8,367,873)	\$17,705,810

Revenue and appropriations are included in the FY 2024-2025 preliminary budget for MHSA Division #3260.

**STRATEGIC PLAN PRIORITY:**

The item presented in this Board letter aligns to the diverse and innovative workforce dedicated to service excellence strategic priority of the County Strategic Plan as it is designed to meet the goal of leveraging innovative and continuous improvement to provide efficient and effective services.

**DISCUSSION:**

**Recommendations #1 & 2:**

United Parents provides respite services (short-term, temporary relief/care) for parents and caregivers of children with serious emotional, behavioral, and mental health issues. Trained respite providers care for the children in or out of the home. Program services are designed to minimize stressors on caregivers and families which could lead to destabilization, crisis, and the potential for children to be placed out of the home. In FY 2023-24 (July through February), there were 82 families enrolled while 177 unduplicated families have been served.

The proposed FY 2023-24 amendment with United Parents (Exhibit 1) is needed in order to fund quarterly respite fun events that have proven beneficial to the child's social well-being, encouraging pro-social interactions and beneficial to the overall program. These events are based in an active environment such as mini-golf or a zoo, and provide an opportunity for the kids to bond with peers and make new friends. This agreement is funded by SAMHSA.

Contractor performance is reviewed throughout the fiscal year to ensure compliance with the agreement goals and outcomes. United Parents has complied with the terms and conditions of its agreement and performed satisfactorily in the delivery of services. When necessary, technical assistance has been provided to resolve any contractual issues. VCBH is satisfied with the performance of this contractor and anticipates that services to be provided under the renewed agreement will meet or exceed expectations for service delivery during the specified term. Monitoring will be conducted throughout FY 2024-25 in order to review contract compliance and ensure the provision of appropriate high-quality program services. The proposed FY 2024-25 agreement with United Parents (Exhibit 2) is for a one-year term (July 1, 2024 through June 30, 2025) for the same contract amount, assuming approval of Recommendation #1 above. This agreement includes substantial contract boilerplate language revisions to align with VCBH's boilerplate non-Medi-Cal Mental Health services agreements template.

VCBH requests approval of, and authorization for the VCBH Director or designee to sign, the amendment to the FY 2023-24 agreement with United Parents for respite services, adding \$4,100 for a maximum amount of \$233,653, effective May 14, 2024 through June 30, 2024, and the FY 2024-25 agreement in the maximum amount of \$233,653, effective July 1, 2024 through June 30, 2025.

**Recommendation #3:**

HCFVC provides administration and disbursement services for the following VCBH activities: 1) MHSA funded Full-Service Partnership (FSP) and Rapid Integration Support and Engagement (RISE) program basic needs payment services for provision of items such as clothes, food, and housing, and for FSP "Whatever It Takes" purposes, 2) Mentored Internship Program (MIP) Grant funded internship stipends for undergraduate and graduate students pursuing a degree in clinical behavioral health fields at an educational institution with which VCBH has a memorandum of understanding, and who are receiving their clinical practicum experience at VCBH, and 3) MHSA funded housing fund services for clients in immediate need of financial assistance to access supplemental housing resources, such as application fees, moving expenses and utilities. HCFVC serves as the fiscal agent for these funds and makes payments to VCBH selected service providers, on behalf of clients, and directly to MIP interns, in line with established policies and timeframes.

The proposed FY 2024-25 Agreement with HCFVC (Exhibit 3) will: (1) decrease the maximum contract amount to \$348,738 (2) decrease MIP stipend services (Budget B-1) to six months, a decrease from \$230,923 to \$59,800 due to MIP 2 Grant funds ending, and (3) increase housing fund services (Budget B-3) from \$17,250 to \$103,500 (an increase of \$86,250). The basic needs funds (Budget B-2) will remain the same. This agreement is funded by the MHSA, MIP, and SCRP.

VCBH recommends approval of, and authorization for the VCBH Director or designee to sign, the agreement with HCFVC for MHSA, MIP, and SCRP funded educational stipend and basic needs program funding supports and administration services, in the maximum amount of \$348,738, effective July 1, 2024 through June 30, 2025.

**Recommendation #4:**

In order to quickly respond to changes needed to achieve agreement goals and ensure costs are maintained within available funding and budgets, VCBH also requests authorization for the VCBH Director or designee to approve modifications to decrease the amount of the agreements listed in Recommendation Nos. 2-3 (Exhibits 2 and 3), to approve budget modifications that do not increase the amount of the agreements, or to approve corrections, clarifications and technical changes and other modifications to the agreements, when the changes are consistent with the original purpose of the



agreements and do not result in additional costs to the County, and are reviewed and approved as to form by County Counsel.

**Recommendation #5:**

VCBH also requests authorization for the VCBH Director or designee to extend the terms of the agreements (in Exhibits 2 and 3) up to two (2) times, for a period not to exceed one (1) year each, on the same or more favorable terms and conditions (with any change in the scope of work to be consistent with the original purpose of each agreement), and for an amount not to exceed the pro rata amount of (a) the agreement amount and (b) any Board-approved increases made to the agreement amount within FY 2024-25. All extensions are subject to all necessary prior appropriations and other budgetary approvals by your Board and to review and approval as to form by County Counsel.

This Board letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please contact VCBH Interim Behavioral Health Director Loretta L. Denering, DrPH, MS at (805) 981-2214 or HCA Assistant Chief Financial Officer Narcisa Egan at (805) 973-5357.



LORETTA L. DENERING, DRPH, MS  
Interim Behavioral Health Director



BARRY L. ZIMMERMAN  
Health Care Agency Director

**Attachments:**

Exhibit 1 - FY23-24 United Parents First Amendment  
Exhibit 2 - FY24-25 United Parents Agreement  
Exhibit 3 - FY24-25 HCFVC Agreement