



# COUNTY OF VENTURA PROBATION AGENCY

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September 26, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**SUBJECT: Approval of, and Authorization for the Chief Probation Officer or Designee to Sign, a One-Year Contract with California Forensic Medical Group, Incorporated, for Medical Services for Youth in the Juvenile Facilities, In the Amount of \$1,885,472 Per Year, Subject to Annual Adjustments up to Five Percent Per Year and Excessive Youth Charges; Authorization for the Chief Probation Officer or Designee to Sign Amendments to Make Minor Changes to the Contract and to Extend the Contract by up to Four One-Year Periods; and to Ratify Probation Agency to Allow Services to be Provided From July 1, 2023 to Current Date Pending Approval of This Contract.**

## **RECOMMENDATIONS:**

It is recommended that your Board:

1. Approve, and authorize the Chief Probation Officer or designee to sign, a one- year contract (Exhibit 1) with California Forensic Medical Group, Incorporated (CFMG), for medical services for youth in the Juvenile Facilities, in the amount of \$1,885,472 per year, subject to an annual Consumer Price Index adjustment, not to exceed five percent (5%) per year, and an "excessive youth" charge for quarters with a higher in-custody population.
2. Authorize the Chief Probation Officer to sign amendments to make minor changes to the contract (defined below) with approval from County Counsel and the CEO's Office.
3. Authorize the Chief Probation Officer to sign amendments extending the contract for up to four (4) one-year periods.
4. Ratify Probation Agency's allowing CFMG to continue services from July 1, 2023 to current date.

**FISCAL MANDATES/IMPACT:**

Mandatory: No  
 Source of Funding: YOBG (Youth Offender Block Grant)  
 SB823 (DJJ Realignment)  
 Funding Match Required: None required  
 Impact on Other Departments: Minimal

<b>Summary of Revenue and Total Costs:</b>	<b>FY 2023-2024</b>	<b>FY 2024-25</b>
Revenue:	\$1,885,472	1,942,036
Costs:		
Direct	\$1,885,472	\$1,942,036
Indirect – Dept.	\$0	\$0
Indirect – County CAP (B)	\$0	\$0
Total Costs	\$1,885,472	\$1,942,036
 Net County Cost, Including Indirect Costs	 \$0	 \$0

Recovered Indirect Cost:  
 (Dept. and County CAP)  
 \*Indirect costs are not material.

<b>Ventura County Probation Agency            FY 2023-24 Budget Projection for BU #2624 – As of AP01</b>				
	<b>Adopted Budget</b>	<b>Adjusted Budget</b>	<b>Projected Budget</b>	<b>Estimate (Savings/Deficit)</b>
Appropriations	\$5,318,541	\$5,318,541	\$5,318,541	\$0
Revenue	\$5,318,541	\$5,318,541	\$5,318,541	\$0
Net Cost	\$0	\$0	\$0	\$0

There is sufficient revenue and appropriations in Unit 2624 FY23/24 adopted budget to fund the contract, and sufficient revenue and appropriations will be included in future years budget.

**Reason for Ratifications:**

CFMG and Probation were in extended negotiations to add additional services to this new agreement, including tattoo removal, psychiatrist, and pharmacy services. The negotiations and budget review took longer than expected for both parties, however, the parties agreed for CFMG to provide these mandated medical services to the County pending finalized negotiations.

**DISCUSSION:**

On December 15, 2016, your Board approved a five-year contract with CFMG, to provide medical, dental, and psychiatric services for inmates and youth in custody in facilities operated by the Sheriff's Office and the Probation Agency. The original term of this contract was to end on June 30, 2021.

On June 21, 2022, your Board approved an extension of the contract to June 30, 2023 in the amount of \$844,520. This extension was intended to allow time for Probation and CFMG to negotiate a new contract.

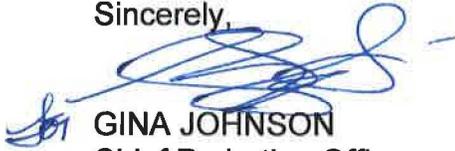
This new contract has been separated from the Sheriff's new contract with CFMG and no longer shares services and resources with the Sheriff. This contract also includes new services, including a psychiatrist, tattoo removal, and pharmacy services. CFMG has continued providing services beyond the prior contract's expiration on June 30, 2023, in anticipation of your Board's approval of this new contract.

Your Board is being asked to authorize the Chief Probation Officer or designee to sign the contract in Exhibit 1, effective July 1, 2023, in the annual amount of \$1,885,472, subject to annual Consumer Price Index increases up to five percent per year. The contract also includes an "excessive youth" charge for each quarter in which the average in-custody population exceeds 110 youth/young adults. Your Board is also being requested to authorize the Chief Probation Officer or designee to sign amendments to the contract in Exhibit 1 to make minor changes to the services, deliverables, reporting, and data collection requirements, with the prior approval of the County Executive Office and County Counsel. A "minor change" for purposes of this authorization will be a change required by CFMG that does not result in an increase in the costs incurred by the Probation Agency for provision of services under the contract. Your Board is also being asked to authorize the Chief Probation Officer to sign amendments to the contract in Exhibit 1 to extend the contract for up to four (4) one-year periods. Your board is also being asked to ratify services provided by CFMG from July 1, 2023, to current date.

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The County Executive Office, the Auditor-Controller's Office, and County Counsel have reviewed this letter. If you have any questions regarding this item, please feel free to contact me at (805) 654-2100 or Chief Deputy Tim Dowler at (805) 981-5526.

Sincerely,



GINA JOHNSON  
Chief Probation Officer

Attachment:  
Exhibit 1 - Contract with CFMG