

*Setting the Standard in Health Care Excellence*

July 23, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**SUBJECT:**

**Transfer of Four Full-Time Positions from the Behavioral Health Department to the Health Care Agency Contracts Management Department.**

**RECOMMENDATION:**

Authorize the Director of Human Resources to transfer the following regular position allocations to the organizational unit listed below, effective July 23, 2024.

Position No.	Job Code	Position Title	Dept.	From Unit	To Unit	FTE	Compensation Frequency	Annual Range
20006	31	Administrative Assistant II	HCA	3201	3301	1.0	Bi-Weekly	\$57,887.18-\$81,187.67
24369	748	Program Administrator III	HCA	3201	3301	1.0	Bi-Weekly	\$81,629.99-\$114,293.20
28263	748	Program Administrator III	HCA	3201	3301	1.0	Bi-Weekly	\$81,629.99-\$114,293.20
30123	1174	Senior Program Administrator	HCA	3201	3301	1.0	Bi-Weekly	\$91,741.21-\$128,450.31

**FISCAL IMPACT:**

There is no fiscal impact with this item.

**STRATEGIC PLAN PRIORITY:**

The item presented in this Board letter supports the Healthy, Safe, and Resilient Communities strategic priority of the County Strategic Plan as it is designed to meet the goal of providing access to quality healthcare required for our community to thrive.

**DISCUSSION:**

In April 2024, the Health Care Agency (HCA) Administration consolidated the contracts staff of the Behavioral Health Department with the HCA contracts department. Four full-time position allocations assigned to the Behavioral Health Department (Table 1) were placed under the supervision of the HCA Director of Contracts Management. The requested position transfers will finalize the consolidation.

This letter has been reviewed by the County Executive Office, County Counsel, Auditor-Controller's Office and Human Resources. If you have any questions regarding this item, please contact John Polich, HCA Deputy Director for Government and Regulatory Affairs, at (805) 677-5140.



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