

**AMENDMENT #4
TO CONTRACT BETWEEN
COUNTY OF VENTURA
AND
TRUSTEES OF THE STATE OF CALIFORNIA ON BEHALF OF SAN DIEGO STATE UNIVERSITY,
SOCIAL POLICY INSTITUTE
FOR
WELLNESS SYSTEM CONSULTATION AND CAPACITY BUILDING**

The County of Ventura (County) and Trustees of the State of California on behalf of San Diego State University, Social Policy Institute (Contractor), hereby agree that the contract previously entered into by the parties, also identified as County of Ventura Contract No. C2223.12, and amended by Administrative Change #1 effective May 1, 2023, amended by Amendment #2 effective July 1, 2023, Administrative Change #3 effective May 1, 2024 is further amended, effective July 1, 2024, as follows:

1. The "Term" contained in the table on the first page is amended by deleting "July 1, 2022-June 30, 2024," and replacing it with "July 1, 2022-June 30, 2025."
2. The "Contract Amount" contained in the table on the first page is amended by deleting "\$644,258 for Fiscal Year July 1, 2022-June 30, 2023, and \$641,896 for Fiscal Year July 1, 2023-June 30, 2024" and replacing it with "\$644,258 for Fiscal Year July 1, 2022-June 30, 2023, \$641,896 for Fiscal Year July 1, 2023-June 30, 2024 and "\$324,267 for Fiscal Year July 1, 2024-June 30, 2025. Any remaining funds from one Fiscal Year may not be carried into the subsequent Fiscal Year."
3. Section 1. SERVICES TO BE PERFORMED BY CONTRACTOR. The first sentence is deleted and replaced with the following: "In consideration of the payments hereinafter set forth, Contractor will perform services for County in accordance with the terms, conditions and specifications set forth herein and in Exhibits A, A1, B1, B2, B3, B4, C, C1, C2 and D to this Contract."
4. Section 2. PAYMENTS. The first sentence is deleted and replaced with the following: "In consideration of the services rendered in accordance with all applicable terms, conditions and specifications, County will make payment to Contractor in the manner specified in Exhibit A (Scope of Work), in Exhibit A1 (Scope of Work for Fiscal Year 2023-2024) and in Exhibit A2 (Scope of Work for Fiscal Year 2024-2025) and in accordance with the approved budget for this Contract herein included as Exhibit B1, B2 and B3."
5. Section 6. The first sentence is deleted and replaced with the following: "The term of this Contract is from July 1, 2022 – June 30, 2025, subject to all terms and conditions set forth herein and subject to the appropriation of funds by the Board of Supervisors."
6. Section 25. EXHIBIT LIST: This section is amended by adding the following exhibits to the Exhibit List:
 - Exhibit A2-Scope of Work Fiscal Year 2024-2025
 - Exhibit B3-Budget Fiscal Year 2024-2025
 - Exhibit C2-Performance Measures Fiscal Year 2024-2025
7. Exhibit A2-Scope of Work (for Fiscal Year 2024-2025), attached hereto and incorporated by reference, is added to this Contract.
8. Exhibit B4-Budget (for Fiscal Year 2024-2025), attached hereto and incorporated by reference, is added to this Contract.
9. Exhibit C2-Performance Measures (for Fiscal Year 2024-2025), attached hereto and incorporated by reference, is added to this Contract.
10. All other terms and conditions of the Contract remain the same.

COUNTY OF VENTURA

Authorized Signature

Melissa Livingston

Director, Human Services Agency

Date

SAN DIEGO STATE UNIVERSITY, SOCIAL POLICY INSTITUTE

Joshua
Uhlich

Digitally signed by
Joshua Uhlich
Date: 2024.07.02
16:07:50 -0700

Authorized Signature

Joshua Uhlich

Director, Procure to Pay

7/2/2024

Date

SAN DIEGO STATE UNIVERSITY, SOCIAL POLICY INSTITUTE

Lori Clarke (Jul 11, 2024 07:20 PDT)

Authorized Signature

Lori Clarke

Director, Social Policy Institute

Title

Jul 11, 2024

Date

* If a corporation, this Contract must be signed by two specific corporate officers.

The first signature must be either the (1) Chief Executive Officer, (2) Chairman of the Board, (3) President, or any (4) Vice President.

The second signature must be the (a) Secretary, an (b) Assistant Secretary, the (c) Chief Financial Officer, or any (d) Assistant Treasurer.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

FY 24-25 EXHIBIT A2

I. PROGRAM OBJECTIVES

The purpose of this Contract is for the CONTRACTOR to provide services needed to help COUNTY Children Family Services (CFS) achieve deliverables and milestones that will bring significant revenue from the State of California (State) to support Wellness System goals. CONTRACTOR shall assist COUNTY in meeting mandates by the State, including but not limited to Families First Preservation Services Act (FFPSA); Juvenile Justice Realignment; California Advancing and Innovating Med-Cal (CalAIM); Mental Health Services Act (MHSA); Community Schools Initiatives; and Adverse Childhood Experiences Aware (ACES). The services provided by this Contract shall be collectively referred to as the Program.

II. CONTRACTOR RESPONSIBILITIES

During the term of this Contract, CONTRACTOR shall:

- A. **CAPACITY BUILDING: STRATEGIC PLANNING and IMPLEMENTATION:** Support Ventura County CFS and its partners to build capacity to fully implement and sustain the infrastructure and assets needed to develop an aligned and integrated Wellness System for children, youth, and families. Convene Ventura County cross-sector partners, along with parent and community stakeholders to build internal skills to strengthen the structure for an aligned and integrated wellness system. Convene Ventura County Leadership (via the Inter-Agency Leadership Team/ ILT) to provide policy guidance and resources for the integrated wellness system. Engage established and emerging CBO leaders to grow capacity, mentoring, and contributions for system alignment and integration. Facilitate Agency-wide HSA ICPM Event/Model Launch to engage and align depts throughout HSA. Support CFS in aligning and integrating equity, parent leadership, and youth voice. Build capacity for CPP Implementation Plan, Impl. Activities, and Sustainability. Support CFS and partners through ICPM training transition.
- B. **CAPACITY BUILDING: CONTINUED QUALITY IMPROVEMENT (CQI) Develop, implement, and build capacity for a continuous quality improvement system for Ventura County's Wellness System.** Support the development of a set of shared Wellness System metrics. Explore and adopt or adapt measures of wellness, to include HOPE indicators. Smart goals adopted across all Wellness System partners.
- C. **CAPACITY BUILDING: WELLNESS SYSTEM COMMUNICATIONS Develop and disseminate key messages and information to fully inform and engage Wellness System partners and stakeholders.** Ensure there is broad stakeholder engagement and participation in the Wellness System through ongoing WS communications/updates to WS partners. Co-develop and disseminate a CPP Roadmap and Briefs about the CPP implementation priorities. Develop and regularly update "level setting" information for WS orientation

and develop materials for statewide and local presentations on the Wellness System as requested. Develop Wellness System website content and coordinate document sharing systems as needed.

- D. Meet regularly (i.e., no less than once per quarter) with appointed CFS Administrative Specialist to assess the progress and success of the services.
- E. Provide CFS Administrative Specialist with feedback on organizational training needs.
- F. Meet other specific identified needs as they arise, consistent with FFPSA.
- G. Comply with the CFS General Contracts Conditions, as applicable, included and incorporated herein as a part of this Contract as Exhibit D.
- H. Cultivate staff and program capacity in the areas of diversity, equity and inclusion to address and serve families in the child welfare system in a culturally and linguistically considerate manner and ensure equal access to services and equitable outcomes across the diverse client population.
- I. Strive to create an inclusive environment where every client/participant feels like they belong.

III. SUBCONTRACTING

CONTRACTOR, with prior written approval by COUNTY, may subcontract any of its duties and responsibilities under this Contract to a third party provided that: (A) subcontractor is an eligible service provider; (B) subcontractor is held to the same policies, procedures, conditions and mandates as pertain to the CONTRACTOR; (C) CONTRACTOR ensures that selected subcontractors are not debarred or suspended from receiving federal funds, per 2 CFR 200; (D) CONTRACTOR shall be liable for all actions of any subcontractor in the operation of this project; and (E) CONTRACTOR shall monitor performance and compliance with all aspects of said subcontract and report all findings and corrective actions to COUNTY.

IV. EQUIPMENT

Equipment purchased with funds paid or provided to CONTRACTOR under this Contract shall be the property of COUNTY. COUNTY retains the right to have all such property returned upon conclusion of the contract period.

V. COUNTY RESPONSIBILITIES:

- A. COUNTY CFS Staff Development Administrative Specialist shall be the designated contact within CFS to act as a liaison for the CONTRACTOR.
- B. COUNTY shall reimburse CONTRACTOR in accordance with the requirements of the training and compensation schedule.
- C. Identify any additional training areas that may be required by COUNTY.
- D. COUNTY will meet with CONTRACTOR on a quarterly basis to review quarterly activity report for compliance.

VI. PERFORMANCE MEASURES

- A. CONTRACTOR shall submit cumulative performance reports to the COUNTY on a quarterly basis.
- B. Reports shall detail all services provided as identified in **Exhibit C** and any obstacles to achieving the expected outcomes. **Reports are due within 15 working days after the end of each quarter.**

VII. COMPENSATION and PAYMENT SCHEDULE

- A. CONTRACTOR and COUNTY acknowledge and agree that this is a cost reimbursement contract. The total compensation amount for Program services provided under this Contract shall not exceed **\$324,267**. CONTRACTOR shall submit an invoice monthly for all services and expenses provided for the previous month no later than 30 days following the end of each quarter to Human Services Agency-Fiscal Division. If Contract invoices or other required documentation are not submitted within ninety (90) days of the activity occurring, CONTRACTOR will pay to COUNTY \$50 per day as liquidated damages beginning on the 91st day following the original due date, unless reasonable justification is submitted to County and approved by County.
- B. Invoices for services provided through a subcontract shall be paid by the CONTRACTOR with such amounts included in CONTRACTOR'S regular invoice to the COUNTY for reimbursement.
- C. In accordance with the approved budget, included herein as Exhibit B, COUNTY shall reimburse to the CONTRACTOR the approved costs within 30 days of the receipt of an approved invoice.

VIII. MONITORING

- A. COUNTY will conduct a compliance and fiscal monitoring process of this project at least once annually to determine compliance with all requirements outlined herein. A report on the project will be issued to the CONTRACTOR in accordance with COUNTY procedures. COUNTY will provide a minimum two-week notice prior to conducting an on-site monitoring this project.
- B. Failure to resolve COUNTY-identified monitoring deficiencies to COUNTY satisfaction within 90 days of the issuance of the monitoring report will be cause for withholding of funds by the COUNTY, unless this COUNTY otherwise extends this time frame.
- C. Monitoring reports will be used to evaluate requests for proposals or for renewal of this contract.
- D. COUNTY will review quarterly reports issued by CONTRACTOR for compliance with minimum expected attendance levels for all classes and reserves the right to cancel any future offerings of those courses where there exists a pattern of attendance of less than four persons.

Contract Budget		Exhibit B4	
1. CONTRACTOR NAME: San Diego State University Research Foundation			
2. PROGRAM ACTIVITY/PROJECT NAME: Wellness System Consultation and Capacity Building			
3. PERFORMANCE PERIOD		4. EFFECTIVE DATES	
FROM: 7/1/24	TO: 6/30/25	INITIAL CONTRACT EFFECTIVE DATE: 7/1/2022	
		AMENDMENT #: 4	
CONTRACT #: C2223.12		AMENDMENT EFFECTIVE DATE: 7/1/2024	

BUDGET SUMMARY			
I. DIRECT PROGRAM EXPENSES	BUDGET SUMMARY	LEVERAGED COSTS	LEVERAGE TYPE (In-Kind or Cash)
A. Staff Salaries	\$ 153,567		
B. Staff Fringe Benefits	\$ 51,356		
C. Program Operating Expenses	\$ 21,046		
D. Contractual Services	\$ 33,500		
E. Client/Participant Direct Costs	\$ -		
F. Other	\$ -		
SUBTOTAL SECTION I-DIRECT PROGRAM EXPENSES	\$ 259,469	\$ -	
II. INDIRECT COSTS	\$ 64,798	\$ -	
TOTAL NOT TO EXCEED CONTRACT AMOUNT	\$ 324,267	\$ -	

BUDGET DETAIL				
I. DIRECT PROGRAM EXPENSES				
A. Staff Salaries (List Position/Title)	Monthly Salary	FTE(S)	# of Months	Total
Lori Clarke, SPI Director	\$ 13,121	100%	3.60	\$ 47,236.00
Jacob Schmall, Program Coordinator	\$ 5,547	100%	2.40	\$ 13,313.00
Angelica Oberleithner, Project Director	\$ 8,320	100%	7.08	\$ 58,906.00
Yvonne Epps, Program Manager	\$ 6,042	100%	2.40	\$ 14,501.00
Katherine Collins, LMS Specialist	\$ 6,436	100%	0.30	\$ 1,931.00
Graduate Student TBN	\$ 2,947	100%	6.00	\$ 17,680.00
A. Subtotal Staff Salaries				\$ 153,567.00

B. Staff Fringe Benefits	Rate (%)	Total
Payroll Taxes (Social security, Medicare, etc.)		\$ -
Health Benefits		\$ -
Retirement Contributions		\$ -
Other (please describe):	Using actual fringe rates, calculated at 15% - 50% depending on employee. Fringe benefits are calculated according to CSU guidelines and can include FICA, SUI, Workers Compensation, State Disability, Sick Leave, Vacation Leave, Voluntary Retirement, Dental Insurance, Health Insurance, and Life Insurance dependent upon employee classification. For full details see: https://www.foundation.sdsu.edu/pdf/srd_fringe_rate_estimate.pdf	\$ 51,356
B. Subtotal Staff Fringe Benefits		\$ 51,356

C. Program Operating Expenses (Must be verifiable and cannot also be treated as an Indirect Cost.)	Budget Justification & Calculation Details	TOTAL
Staff Travel, Facility Lease/Mortgage, Telephone/Utilities, Insurance Related to the Program, Office Supplies & Equipment*, Program Outreach, Other Program Costs	Use the percentage of program payroll amounts to determine.	\$ -
Travel	In-person travel to Ventura as requested to convene and facilitate the HSA ICPM Event; Quarterly in-person WSC, WSPC, and ILT Learning Exchanges.	\$ 9,500
Office Supplies	Routine office supplies, estimated to be minimal this FY.	\$ 300

Contract Budget		Exhibit B4	
1. CONTRACTOR NAME: San Diego State University Research Foundation			
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3. PERFORMANCE PERIOD		4. EFFECTIVE DATES	
FROM: 7/1/24	TO: 6/30/25	INITIAL CONTRACT EFFECTIVE DATE: 7/1/2022	
		AMENDMENT #: 4	
CONTRACT #: C2223.12		AMENDMENT EFFECTIVE DATE: 7/1/2024	

Rent	SPI downsized this FY and is looking to potentially further downsize in FY 24/25. Cost reductions will be reported to the County.	\$ 10,246
Other Program Costs	This is for project related expenses, such as learning meals when required for a state-wide convening.	\$ 1,000
		\$ -
C. Subtotal Direct Program Operating Expenses		\$ 21,046
(*Note: For equipment items over \$5,000 and a useful life of more than one year, additional approval is needed. Please list all such items individually with the per-unit costs.)		

D. CONTRACTUAL SERVICES (List legal entity name for each)	Contract Description & Cost Details	Subaward (S) or Vendor (V) (to)	Total
Alex Briscoe	CalAIM subject matter expert who will build capacity	V	\$ 18,000
Richard Kenecht	IPM subject matter expert who will support the HAS	V	\$ 4,500
Beth Kuntsler	Communications subject matter expert who will	V	\$ 3,500
Graphic Design TBA	Technical assistance for producing reports and	V	\$ 7,500
D. Subtotal Contractual Services			\$ 33,500

E. CLIENT/PARTICIPANT DIRECT COSTS				TOTAL
Vocational Training Costs	Avg. Cost Per Participant	# of Participants		
	\$ -	0		\$ -
On-the-Job Training	Avg. Rate Per Hour	Avg. Hours Per Month	Avg. # of Months	
Participant Wages				\$ -
Participant Benefits	Avg. Benefit Rate (%):			\$ -
Supportive Services (WIOA contract only)	Add Budget Justification & Calculation Details Below			
				\$ -
Family Stabilization Support Funds (CFS contracts only, when permitted)	Add Budget Justification & Calculation Details Below			
				\$ -
E. Subtotal Client/Participant Direct Costs				\$ -
F. OTHER (Please Describe)	Budget Justification & Calculation Details			
				\$ -
				\$ -
F. Subtotal Other				\$ -

DIRECT PROGRAM COSTS TOTAL	\$ 259,469
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II. INDIRECT COSTS* (Use one of the options below.)				
	Rate (%)	Cost Base Rate Applied to (Amount)	Cost Base (Type)	Total
1. Federally Negotiated Indirect Cost Rate (Must attach your approved ICRA)	26%	\$ 249,223	MTDC, Off Campus Sponsored Program	\$ 64,798
2. De Minimis 10%	10%	\$ -	MTDC	\$ -
3. Other Program Special Rate (May be referenced in RFP, provide details)				\$ -
INDIRECT COSTS TOTAL				\$ 64,798

*Please note that items cannot be charged as both Direct Program Expenses and Indirect Costs. See 2 CFR §200.412-§200.415.

Contract Budget		Exhibit B4
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Please list the general items classified by your agency as Indirect Costs:

San Diego State University Research Foundation's Federally-Negotiated Rate Agreement is with the Department of Health and Human Services through the DCA Western Field Office dated August 06, 2020. The Facilities and Administrative (F&A) rate used in this budget is 26% on the modified total direct costs (MTDC) for off-campus other sponsored project. The MTDC base includes all direct costs with the exception of rental costs for off-site facilities (Facility Lease/Mortgage). For full details see: https://www.foundation.sdsu.edu/pdf/srd_fa_rate_cost_agreement.pdf

EXHIBIT C2**July 1, 2024 –June 30, 2025****AGENCY/PROGRAM NAME: San Diego State University, Social Policy Institute (SPI)**

Goal 1: CAPACITY BUILDING: STRATEGIC PLANNING and IMPLEMENTATION Support Ventura County CFS and its partners to build capacity to fully implement and sustain the infrastructure and assets needed to develop an aligned and integrated Wellness System for children, youth, and families.

Objective (What are we trying to achieve?)	Activities (What strategies to implement objective?)	Deliverables (Outputs)	Measure (How will we measure success?)	Timeline (When?)
Objective 1.1: Convene Ventura County cross-sector partners, along with parent and community stakeholders to build internal skills to strengthen the structure for an aligned and integrated wellness system.	1.1.a. With Co-Chairs, plan, convene and facilitate VC partners in bi-monthly WS Collaborative meetings 1.1.b. Support facilitation of ad hoc workgroups as requested. 1.1.c. Contribute to planning for WSPC and alignment	1.1.a. Well attended (Bi-Monthly) WS Collaborative (Agenda & Discussion Highlights) 1.1.b. Quarterly reports documenting outcomes of all SPI-related Wellness System activities 1.1.c. Process for maintaining and updating Meeting Inventory documenting clear purpose for each structure w/o duplication	1.1.a. Increased engagement and membership of organizations in WS Collaborative as evidenced by Network tracking and/or attendance record 1.1.b. # of Cross-sector partners active participation for alignment and integration 1.1.c Interlocking agendas across Wellness Gov Structure	Q1-Q4
Objective 1.2: Convene Ventura County Leadership (via the Inter-Agency Leadership Team/ILT) to provide policy guidance and resources for the integrated wellness system.	1.2.a. Plan, convene and facilitate meetings w/ Director of HSA and the Full Interagency Leadership Team (ILT) 1.2.b. Assist in prep of periodic briefings for the Board of Supervisors (BOS)	1.2.a. Regular meetings (Agenda & Discussion Highlights). Inventory of policy guidance connected to AB 2083 milestones 1.2.b. Quarterly reports documenting Board presentations and notes	1.2.a. List of actions undertaken based on policy guidance 1.2.b. BOS meeting agendas and notes reflect buy-in and support for Wellness System as evidenced by shared leadership and accountability	Q1-Q4
Objective 1.3: Engage established and emerging CBO leaders to grow capacity, mentoring, and contributions for system alignment and integration.	1.3.a. Support VC to convene CBOs in stakeholder meetings to engage them in system building efforts.	1.3.a. Regular Stakeholder meetings with CBO leadership	1.3.a. Network Analysis to show level of alignment, integration, and collaboration among VC's CBO partners.	Q2-Q4

Objective (What are we trying to achieve?)	Activities (What strategies to implement objective?)	Deliverables (Outputs)	Measure (How will we measure success?)	Timeline (When?)
	1.3.b. Facilitate discussion of strategies to coordinate capacity building and established CBOs mentoring emerging grassroots organizations.	1.3.b. Plan for capacity building options including description of participating CBOs	1.3.b. Report on specific capacity that increased as a result of these activities	Q2-Q4
Objective 1.4: Agency-wide HSA ICPM Event/Model Launch to engage and align depts throughout HSA	1.4.a Plan, develop, and implement an Agency-wide ICPM Training for HSA	1.4.a Scalable Model for All-Agency Training in ICPM	1.4.a # of participants	Q1-Q2
	1.4.b Develop transfer of learning activities to ensure uptake	1.4.b Transfer of Learning Toolkit	1.4.b Participant Satisfaction & commitment to action	
Objective 1.5: Support CFS in aligning and integrating equity, parent leadership, and youth voice.	1.5.a. Update inventory of existing efforts and consider further integration and alignment	1.5.a. Inventory identifying considerations for further integration	1.5.a. # of completed or in-progress actions based on inventory	Q1-Q2
	1.5.b. Facilitate engagement of youth-serving providers to determine how youth input is provided and can be better aligned.	1.5.b. List of actions undertaken to strengthen youth voice based on YES report.	1.5.b. # of completed and in process actions	Q2-Q3
Objective 1.6: Build capacity for CPP Implementation Plan, Impl. Activities, and Sustainability	1.6.a Work with public cross-sector and community partners to build shared understanding of CPP and planned implementation steps	1.6.a Convenings and materials that facilitate CPP Impl. Plan understanding	1.6.a # engaged partners in CPP Impl. Process	Q1-Q2
	1.6.b Build capacity to develop, implement, and track CPP Impl. steps	1.6.b Updated workplans/Roadmap	1.6.b # CPP Impl. Action steps completed, revised, or added	Q3 – Q4
Objective 1.7: SPI staff and SME consultants to support plan and activities to maximize prevention funding	1.7.a Develop Managed Care Plan (MCP) Strategy	1.7.a Develop MOU for VC leveraging the statewide MOU template	1.7.a Fully executed MOU	Q1-Q4

Objective <i>(What are we trying to achieve?)</i>	Activities <i>(What strategies to implement objective?)</i>	Deliverables <i>(Outputs)</i>	Measure <i>(How will we measure success?)</i>	Timeline <i>(When?)</i>
Objective 1.8: Support CFS and partners through ICPM training transition	1.7.b Analysis of opportunities for ensuring access to Mental Health Services for all foster children/youth	1.7.b Inventory of access to MH strategies for all foster children/youth	1.7.b. Written Report	Q2-3
	1.7.c County Staff and Leadership Technical Assistance and Training	1.7.c Working knowledge of the architecture of Medicaid and CalAIM/CYBHI	1.7.c Self-report of staff utilizing knowledge of Medical, CalAIM and related funding mechanisms in day to day work	Q1-4
	1.7.d Enhance CFS and Partner capacity to execute MCP and funding strategies	1.7.d Strategies for maximization of funding across all three levels of prevention	1.7.d Prevention Funding maximization report	Q3
		1.7.e. Funding and sustainability plan to support the VC Community Pathway Pilot	1.7.e VC Community Pathway funding & sustainability Plan incorporated into CPP Roadmap	Q2 – 4
		1.7.f. School-based strategy co-developed with cross-sector partners	1.7.f School-based strategy presented to ILT/WSPC and discussed	Q4
	1.8.a. Coordinate ICPM training in August in alignment with ICPM workgroup and VC trainers	1.8.a. ICPM training provided to 1-2 cohorts (up to 80 participants)	1.8.a. # of participants; pre/post assessment analysis; feedback report	Q1
	1.8.b. Coordinate support and training to new vendor, if needed/requested (to incl. transition of curriculum, LMS, etc.) to ensure continuation of ICPM training in the County under new contract	1.8.b. Smooth transition to ICPM Training under new County contract	1.8.b ICPM Implementation Plan for FY 24/25	Q1-2

AGENCY/PROGRAM NAME: San Diego State University, Social Policy Institute (SPI)

Goal 2: CAPACITY BUILDING: CONTINUED QUALITY IMPROVEMENT (CQI) Develop, implement, and build capacity for a continuous quality improvement system for Ventura County's Wellness System.

Objective <i>(What are we trying to achieve?)</i>	Activities <i>(What strategies to implement objective?)</i>	Deliverables <i>(Outputs)</i>	Measure <i>(How will we measure success?)</i>	Timeline <i>(When?)</i>
Objective 2.1: Support the development of a set of shared Wellness System metrics.	2.1.a. Facilitate communication between and among ILT, WSSC, and E4C	2.1.a. Documented input from all relevant stakeholders	2.1.a. Discussion Highlights	Q1-4
	2.2.b. Provide SME guidance on requirements for valid, robust measures	2.1.b. Proposed list of smart goals and data indicators	2.1.b. Monthly data dashboards, Quarterly Reports	
Objective 2.2: Explore and adopt or adapt measures of wellness, to include HOPE indicators.	2.2.a. Develop interlocking agenda for exploration of wellness indicators	2.2.a. HOPE Task Team convened	2.2.a. Roster of HOPE TT members and Discussion Highlights	Q2
	2.2.b. Build consensus for desired indicators	2.2.b Review and select Wellness indicators that are the best fit for VC	2.2.b List of Wellness Indicators, integrated into dashboard planning	
Objective 2.3: Smart goals adopted across all Wellness System partners.	2.3.a. Convene cross sector, community, and parent partners to review data, input, and peer review report	2.3.a. Agenda and discussion highlights	2.3.a. Roster and number of participants	Q4
	2.3.b. Assist VC and partners to develop and prioritize potential system improvements	2.3.b. List of considered system improvements	2.3.b. # of system improvements incorporated into the final report	

AGENCY/PROGRAM NAME: San Diego State University, Social Policy Institute (SPI)

Goal 3: CAPACITY BUILDING: WELLNESS SYSTEM COMMUNICATIONS Develop and disseminate key messages and information to fully inform and engage Wellness System partners and stakeholders.

Objective <i>(What are we trying to achieve?)</i>	Activities <i>(What strategies to implement objective?)</i>	Deliverables <i>(Outputs)</i>	Measure <i>(How will we measure success?)</i>	Timeline <i>(When?)</i>
Objective 3.1: Ensure there is broad stakeholder engagement and participation in the Wellness System through ongoing WS communications/updates to WS partners.	3.1.a. Regularly convene a cross-system Communications Workgroup	3.1.a. Sustainable capacity for the WS Communications WG	3.1.a. Workgroup Charter, Meeting Agendas and Notes; Workgroup roster	Q1
	3.1.b. Co-design, co-develop and disseminate key messages and updates to WS partners and stakeholders	3.1.b. Infographics, social media posts, briefs, regular newsletter updates, etc.	3.1.b. Dissemination list, and data indicators	Q2-4
	3.1.c. Share data with public and community partners	3.1.c. Strategic Communications Workplan 2024-25	3.1.c. Quarterly progress reports on strategic plan items	Q1-4
Objective 3.2: Co-develop and disseminate a CPP Roadmap and Briefs about the CPP implementation priorities.	3.2.a. Partner with CFS and collaborative partners to co-design and develop materials	3.2.a. Brief/s on CPP priorities, such as the Community Pathway, Basic Needs and Service Array (Guaranteed Income Pilot and selected Evidence-based Programs), and Shift from Mandated Reporting to Community Supporting in Ventura County	3.2.a. Materials developed and distributed	Q2 – 4
Objective 3.3: Develop and regularly update “level setting” information for WS orientation and develop materials for statewide and local presentations on the Wellness System as requested.	3.3.a. Partner with CFS and collaborative WS co-chairs to ensure collaborative meetings include updated information on the wellness system	3.3.a. Updated content and graphics for slides and other materials	3.3.a. Materials on file	Q1 - 4
	3.3.b. Partner with cross-system leaders to develop presentation materials	3.3.b. Presentation slides, handouts, and resources	3.3.b. Materials provided	

Objective <i>(What are we trying to achieve?)</i>	Activities <i>(What strategies to implement objective?)</i>	Deliverables <i>(Outputs)</i>	Measure <i>(How will we measure success?)</i>	Timeline <i>(When?)</i>
Objective 3.4: Develop WS website content and coordinate document sharing systems as needed.	3.4.a. Work with CFS and the WS communications workgroup to develop website content. 3.4.b Provide support to partner agencies that have implemented a WS page on their website or plan to develop one	3.4.a.& b Updated partner websites	3.4.a. Feedback from collaborative partners about website usage	Q 1-4