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September 10, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: Second Public Hearing Regarding Adoption of an Ordinance to Place the Classifications of Assistant Director Behavioral Health, Behavioral Health Division Manager-E, and Assistant Director Public Health in the Unclassified Service

Recommendation

We recommend that your Board adopt an Ordinance amending the Ventura County Ordinance Code, Division 1, Chapter 3, Article 4, Civil Service System, to place the classifications of Assistant Director Behavioral Health, Behavioral Health Division Manager-E, and Assistant Director Public Health in the unclassified service. This Ordinance will become effective thirty (30) days from the conclusion of this hearing. A copy of the proposed Ordinance is attached as Exhibit 1.

Strategic Priority

This item supports the County's Strategic Priority to attract, hire, develop, and retain a diverse workforce empowered to meet the needs of our customers.

Unclassified Service

This is the second public hearing regarding adoption of an Ordinance to amend the Ventura County Ordinance Code, Division 1, Chapter 3, Article 4, Civil Service System, to place the classifications of Assistant Director Behavioral Health, Behavioral Health Division Manager-E and Assistant Director Public Health in the unclassified service. An initial public hearing was held on July 23, 2024.

The Assistant Director Behavioral Health will report directly to the Director of Behavioral Health and has high-level responsibility assisting in the planning and direction of all Behavioral Health services. The Behavioral Health Division Manager-E will report directly to the Director of Behavioral Health or the Assistant Director Behavioral Health, depending on assignment, and will be responsible for providing divisional monitoring and oversight of the operations within Behavioral Health. The classification of Assistant Director Public Health is replacing, in name only, the classification of Assistant Director Behavioral/Public Health, which was previously in the unclassified service.

Due to the scope and complexity of these job classifications, it is recommended that your Board adopt the attached proposed Ordinance placing these classifications in the unclassified service.

For the first public hearing held on July 23, 2024, the Ordinance incorrectly listed the new title for Assistant Director Public Health as Assistant Director Behavioral Health Services. The title is now listed correctly in the Ordinance attached as Exhibit 1.

The County Executive Office, County Counsel, and the Auditor-Controller's Office have reviewed this letter. If you have questions, please contact me at (805) 654-2561.

Respectfully submitted,



Danielle Keys
County Human Resources Director/Labor Relations



Sevet Johnson, PsyD
County Executive Officer

c: Jeffery S. Burgh, Auditor-Controller
Tiffany N. North, County Counsel
Mike Pettit, Assistant County Executive Officer
Scott Powers, County Chief Financial Officer

Attachment: Exhibit 1 – Ordinance