

Title

Ventura County Public Defender's Office

by Michael Albers in Proposition 47 Grant Program, Cohort 4 - Request for Proposals

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Score

n/a

Proposition 47

checked

SUBMITTING A PROPOSAL FOR PROPOSITION 47 GRANT FUNDS

The Proposition 47, Safe Neighborhoods and Schools Act Grant Program, Request for Proposals is divided into four sections: Applicant Information, Project Title and Project Summary Proposal Narrative and Budget (with key Attachments) Key Project Contacts Other Attachments: Mandatory and Optional Each section has fields that require a response. Applicants will be prompted to provide written text, numerical input, radial button choices, and upload attachments. Documents in Word, Excel, and/or PDF are allowable formats for upload attachments. Some responses requiring narrative text input have a limited number of allowable characters for those fields. If a character limit has been enabled for a specific response field, a character counter will display the number of characters allowed and will then show the number of characters remaining as text is entered into the response field. Character limits include all text, punctuation, and spaces. If the character limit is exceeded, a red prompt will appear with the message "You have exceeded the character limit." Applicants may start and stop their application, as needed, during the solicitation period. However, to save the information entered into the BSCC-Submittable Application, applicants must select "Save Draft" at the bottom of the application before existing. Applicants are prohibited from submitting the Proposition 47, Safe Neighborhoods and Schools Act Grant Program application until all mandatory fields are completed (those with a red asterisk), character limits are in compliance, and required documents have been uploaded. Applicants should read the Proposition 47, Safe Neighborhoods and Schools Act RFP Instruction Packet prior to completing this application process. The RFP Instruction Packet contains all the necessary information to successfully complete and submit the Proposition 47, Safe Neighborhoods and Schools Act application. This document can be found at: https://www.bscc.ca.gov/s_bsccprop47/

CONFIDENTIALITY NOTICE:

All documents submitted as a part of the Proposition 47, Safe Neighborhoods and Schools Act Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)

APPLICANT INFORMATION, PROJECT TITLE AND PROJECT SUMMARY	This section requires information about the applicant and the proposed project.
Name of Applicant	Ventura County Public Defender's Office
Tax Identification Number	95-6000944
Applicant's Physical Address	800 S. Victoria Avenue Room 207 Ventura California 93009 US
Applicant's Mailing Address (if different than physical address)	
Mailing Address For Reimbursement Payments	800 S. Victoria Avenue Room 207 Ventura California 93009 US
Project Title	Ventura County Prop 47 Diversion Program
Project Summary	Proposition 47 Diversion is a collaborative project between the Ventura County Public Defender's office ("Public Defender's Office"), the Ventura County District Attorney's office ("DA's Office"), Ventura County Superior Court, Interface Children & Family Services, and the Turning Point Foundation to supplement the existing "judicial diversion" program by offering wraparound services to a minimum of 300 people facing enumerated Prop 47 charges and concomitant status offenses who may have substance use/mental health issues. The goal of this program is to divert people with substance abuse/mental health issues away from criminal justice involvement through increased/enhanced diversion programs, housing resources and improved behavioral health services and community supports.

PROJECT
NARRATIVE AND
BUDGET

Complete the following sections: Section 1. Project Need Section 2. Community Engagement Including: Proposition 47 Local Advisory Committee Membership Roster (Attachment E) and Proposition 47 Local Advisory Committee Letter(s) of Agreement (Attachment F) Section 3. Project Description Including : Proposition 47 Project Work Plan (Attachment H) Section 4. Project Evaluation and Monitoring Section 5: Project Budget Attachment (Project Budget Table and Budget Narrative) The required attachments are stand-alone documents available on the BSCC Proposition 47 Homepage: https://www.bscc.ca.gov/s_bsccprop47/ . Download, complete, and upload where prompted.

Section 1. Project
Need

Section 1: Project Need

§1.1

The need to be addressed by the Ventura County Prop 47 Project is for direct access to housing and substance abuse/mental health treatment for justice-involved people in the Ventura County Superior Court with qualifying Prop 47 or status offense charges or convictions.

There are three distinct demographics of living with substance abuse and/or mental health challenges who presently are not provided meaningful direct access to housing and treatment resources in the Ventura County Superior Court system. These needs are:

1. Defendants who receive “Judicial Diversion” in the misdemeanor arraignment court. This diversionary program ranges in duration from one day to one year with court orders ranging from “obey all laws” to attending AA/NA meetings. A certain percentage receive one day grants that are deemed completed if they report to a Ventura County Behavioral Health office in the courthouse; 72% of Judicial Diversion grants go to out-of-custody defendants. (2024 Survey of Ventura County Misdemeanor Court Demographics, Ventura County Public Defender’s Office. Document available upon request.)

2. Defendants, primarily in-custody, in the misdemeanor arraignment court who receive non-probationary credit-for-time-served sentences with no referrals to services whatsoever. A small majority of 53% of people in the misdemeanor arraignment court receive these sentences. These in-custody defendants are more likely to be unhoused and living with more severe mental health challenges. (Id.)

3. Defendants with qualifying Prop 47 or status offenses whose cases are outside the misdemeanor arraignment court. These include:

a. “Domestic violence” cases for inter-family restraining order violations against people with moderate to severe mental health challenges;

b. People whose cases do not originate in the misdemeanor arraignment court but who have qualifying Prop 47 or status offenses. This includes people whose cases were reduced from felonies to misdemeanors, people with probation violations and those seeking post-conviction relief, such as expungements;

c. People with severe mental health challenges who have Prop 47 or status offenses but whose cases were removed from the misdemeanor arraignment court after competency was doubted under Penal Code §1368. They often either end up lingering in custody until competency is “restored” and they triage out through non-probationary sentences (as in 2) above) or they are discharged after reaching their maximum custody time in the competency project; AND

d. People with more severe mental health challenges who would, but/for staff shortages in the Ventura County Public Defender’s Office and a lack of clinicians to provide diagnostic and treatment plan services, be better served by Mental Health Diversion under Penal Code §1001.36. These people commonly receive no services after receiving the non-probationary sentences in the misdemeanor arraignment court.

Gaps in services that contribute this need:

1. There are no in-court treatment providers to directly link out-of-custody defendants to housing, treatment and wraparound services;
2. There are no services offered to in-custody defendants;
3. Non-English speakers have a lack of access to treatment programs aside from 12 step meetings.
4. A lack of post-court interpretation services for Mixteco-speaking people excludes them from meaningful access to services;
5. A lack of health insurance is a barrier for accessing health care, including treatment and detox programs;
6. Non-citizens and LBGTIQ persons are excluded from many treatment resources;
7. Unhoused people have great difficulty accessing services; AND
8. Service provider locations far from “hotspots” and a lack of transportation contribute to people being unable to access resources.

DATA

Court data is readily available from the Ventura County Justice Information System (“VCJIS”), a multi-agency case management system that automatically tracks case filings, charges, certain defendant demographic information, and case dispositions.

In 2023, the criminal division of the Ventura County Superior Court saw 2,438 case filings for Penal Code and Health and Safety Code sections covered by the Safe Neighborhoods and Schools Act (“Prop 47”) for 1,910 distinct individuals. (VCJIS Filing Data Report: May 2024 Ventura County Public Defender’s Office)

This number does not include common, non-enumerated Prop 47 drug charges such as Health and Safety Code §11550 and §11364, or “status offenses” common to the unhoused and people living with mental health and substance use disorder issues such as Penal Code §§602, 647(f) and various municipal code violations for trespassing.

In 2023, 360 Prop 47 cases for 331 distinct people resulted in the granting of “judicial diversion,” which does not provide justice-involved people with direct access to housing, substance use disorder/mental health treatment, or other supportive services. (Id.)

Qualitative data on the courtside is collected from Ventura County Public Defender’s Office attorneys. Misdemeanor arraignment court attorneys surveyed in May 2024 report that:

1. 60% of their clients live with mental health issues;
2. 73% of their clients live with substance use challenges; AND
3. 48% of their clients live with co-occurring mental health and substance use issues (2024 Survey of Ventura County Misdemeanor Court Demographics.)

§1.2

The target population is adults charged with or convicted of Prop 47 and status offenses coming through the Ventura County Superior Court who have a history of mental health and/or substance use disorder issues.

The target population is measurable from VCJIS data showing filings, charges and case dispositions. More detailed data can be collected by combining VCJIS data with Ventura County Public Defender’s Office data, as well as data from outside sources such as surveys of unhoused populations and data from treatment providers such as Ventura County Behavioral Health.

There is significant overlap between the target population and Ventura County’s unhoused population. Ventura County has a large population of unhoused persons. According to the 2024 State of Homelessness in Ventura County report prepared by the Continuum of Care Alliance, there were 2,441 and 2,358 unhoused persons surveyed in 2023 and 2024 respectively. 2,521 people are enrolled in Ventura County’s Healthcare for the Homeless program. The vast majority of the unhoused population lives in the cities of Oxnard and Ventura. (2024 State of Homelessness in Ventura County report, Continuum of Care Alliance of Ventura County.

Accessible at: <https://s33020.pcdn.co/wp-content/uploads/2024/05/2024-State-of-Homelessness-BOS-5.21.2024.pdf>)

Unhoused people - and those living in informal housing situations such as non-residential structures, shelters and “couch surfing” - are over-represented in the criminal justice system in Ventura County. Two thirds, 66%, of clients in the misdemeanor arraignment court were either unhoused or under-housed. (2024 Survey of Ventura County Misdemeanor Court Demographics.)

The target population is the same demographic facing the needs outlined in §1.1.

§1.3

Underserved populations in Ventura County include unhoused persons, inmates, non-English speakers, LGBTIQ persons, non-citizens, indigenous communities, veterans, and persons with disabilities. Existing service

disparities to these groups will be addressed by:

- Prioritizing housing supports;
- Providing pre-release referrals to service providers to inmates;
- Providing thorough interpretation services for mono-lingual Spanish and Mixteco speakers;
- Ensuring service options are available for non-citizens and LGBTIQ persons;
- Ensuring services are available in locations and at times accessible to the target population;
- Assisting veterans in accessing all available resources; AND
- Ensuring people with disabilities have access to programming.

§1.4

When Prop 47 was passed in 2014, the Legislature found, inter alia, that “people in the criminal justice system disproportionately suffer from mental health issues and substance use disorders,” and that access to housing, employment and treatment services reduces the likelihood of future contact with law enforcement and the criminal justice system.

This proposal seeks to address gaps in housing and treatment services available to people with Prop 47 and status offense cases. The target population identified by this proposal is the same demographic named in the Legislative Intent of Prop 47: People living with mental health and/or substance use disorder issues who are also more likely to experience homelessness.

Section 2. Community Engagement

Section 2: Community Engagement

§2.1 (Attachments E and F)

§2.2

The Ventura County Public Defender’s Office maintains strong ties with the community and works on multiple collaborative projects. The engagement process for the project capitalized on these existing networks in order to cast as wide a net as possible. Every local stakeholder we could think of was included, along with invitations to forward the open invitation to any other stakeholders or interested parties.

Special care was taken to invite traditionally under-represented demographics into the Local Advisory Committee, including farmworkers, LGBTIQ persons, immigrants, indigenous persons (especially the Mixtec community) and people with lived experience of substance abuse/mental health issues and involvement in the criminal justice system.

In making this process as inclusive as possible for Ventura County’s unique demographics, all documents and communications were bilingual in English and Spanish. Interpretation services from English to Spanish and English to Spanish to Mixteco were offered at the May 22, 2024, introductory meeting.

The Public Defender’s Office Fresh Start program – which works closely with sober living homes, treatment providers, housing authorities and the Ventura County Homeless One Stop program – allowed us to invite the following stakeholders to participate:

- Alano Club;
- Alternative Action Program;
- Casa de Vida;
- Clean House Women's Sober Living.
- Freedom House;
- Genesis Sober Living, Inc.;
- Khepera House;
- Lutheran Social Services;
- Mercy House;
- National Health Foundation;
- Project Understanding;
- Prototypes Women's Residential Treatment Program;
- Ruben's Place;
- San Buenaventura Housing Authority;
- Tender Life Maternity Home;
- The City of Oxnard Housing Department;
- Turning Point Foundation; AND
- Ventura County Rescue Mission.

(Many – if not most – of these stakeholders are managed by persons with lived experience of mental health and/or substance use issues who were justice-involved at some point in their lives.)

The Public Defender's Office Immigration Unit engaged with many of its partners, including:

- Catalina Navarrette (Mixtec community organizer);
- Central Coast Alliance United for a Sustainable Economy (CAUSE);
- El Concilio;
- Immigration Warriors (local network of immigration attorneys and advocates.)
- Justicia Tiangera (Swap Meet Justice)
- Lideres Campesinas;
- Mixteco Indigenous Organizing Project;
- Promotoras y Promotores Foundation; AND
- The Law Offices of Vanessa Frank.

The Public Defender's Office invited the participation of its justice partners, including:

- Conflict Defense Associates (the conflict attorneys for the Ventura County Superior Court);
- Doug Ridley of Ridley Defense (also the head of the Ventura County Criminal Defense Bar Association);
- Law Office of Joaquin Nava;
- Law Office of Keri Nesbitt;
- The Camarillo Police Department;
- The Honorable R. Paul Kawai, Commissioner, Ventura County Superior Court, currently assigned to the misdemeanor arraignment courtroom.
- The Honorable Ryan Wright, Supervising Judge, Ventura County Superior Court;
- The Ojai City Attorney's Office;
- The Ojai Police Department;
- The Oxnard City Attorney's Office;
- The Oxnard Police Department;
- The Port Hueneme Police Department;
- The Santa Paula Police Department;

- The Simi Valley City Attorney's Office;
- The Simi Valley City Manager's Office;
- The Thousand Oaks City Attorney's Office;
- The Thousand Oaks Police Department;
- The Ventura County Community College District Police; AND
- The Ventura County District Attorney's Office.
- The Ventura County Sheriff's Office;
- The Ventura Police Department;
- Ventura County Legal Aid;
- Ventura County Probation Agency;

The Public Defender's Office Mental Health Unit coordinated invitations to stakeholders in the local mental health community, including:

- Dr. Mike Rodriguez of Dos Arboles Psychological Services;
- Interface Children and Family Services;
- NAMI Ventura County;
- Telecare;
- The Tri-Counties Regional Center.
- Turning Point Foundation; AND
- Ventura County Behavioral Health.

Other invited community organizations included:

- Diversity Collective (LGBTIQ advocacy organization);
- The Westside Community Council;
- Ventura County Clergy and Laity United for Economic Justice; AND
- Westminster Clinic.

Initial bilingual surveys on the Jotform platform were included with the invitations to gather feedback about priorities, whether invitees preferred in-person or videoconferencing meetings, and what time was best for meetings.

On May 22, 2024, the Public Defender's Office hosted an introductory meeting on the Zoom platform in which the basic proposal was explained, questions taken, and stakeholders invited to participate in the Local Advisory Committee. Spanish and Mixteco interpreters were provided as needed.

In order to ensure the most expansive, most inclusive Local Advisory Committee possible, all interested parties were welcomed to participate. Every individual, agency and organization that expressed interest in being on the Ventura County Prop 47 Local Advisory Committee was selected. Transparency was ensured by making the minutes of the May 22nd meeting and results of all surveys available on a shared drive, accessible by all members.

If the Ventura County Prop 47 proposal is funded, it is likely the Local Advisory Committee will expand in size to accommodate increased interest.

§2.3

The Ventura County Prop 47 Local Advisory Committee meetings will be noticed by:

1. Publication on the Prop47VenturaCounty.com website. The domain is registered to the Ventura County Public Defender's Office for the sole purpose of providing a public-facing location to publish program information, including Prop 47 Local Advisory Committee Meetings;
2. Publication in local newspapers, including the Ventura County Star, Ventura County Reporter, Ventura Breeze, Vida, Ojai Valley News and Thousand Oaks Acorn;

3. Announcement on community radio stations, including Radio Indigena, a bi-lingual Spanish/Mixteco station popular with farmworkers;
 4. Announcements will be made available to all interested agencies and organizations for publication on their websites.
- All meetings will be open to the public and conducted in a hybrid/Zoom in-person format. Interpretation services for Spanish and Mixteco will be made available, with other languages available upon request. Physical meeting locations will be ADA accessible and in centralized, public locations accessible by mass transit. Meetings will be recorded, with recordings archived and transcribed on Prop47VenturaCounty.com. Meetings will be facilitated and include space for public participation.

Proposition 47 Local Advisory Committee Membership Roster (Attachment E)

[Attachment-D_Local-Advisory-Committee-Membership-Roster_10_June_ab.docx](#)

Proposition 47 Local Advisory Committee Letter(s) of Agreement (Attachment F)

[Prop_47_Grant_LAC_Agreement_Letter.pdf](#)

Section 3. Project
Description

3. Project Description.

Proposition 47 Diversion is a collaborative project between the Ventura County Public Defender's office ("Public Defender's Office"), the Ventura County District Attorney's office ("DA's Office"), Ventura County Superior Court, Interface Children & Family Services, and the Turning Point Foundation to supplement the existing "judicial diversion" program by offering wraparound services to a minimum of 300 people facing enumerated Prop 47 charges and concomitant status offenses who may have substance use/mental health issues.

There are presently no direct referrals for substantive housing, mental health/substance abuse treatment or other supportive services for people living with substance abuse/mental health issues in the misdemeanor arraignment courtroom of the Ventura County Superior Court.

As the Legislature noted in Section 1 of The Safe Neighborhoods and Schools Act, Prop 47 was enacted to "maximize alternatives for nonviolent and nonserious crimes, and to invest the resulting savings into prevention and support programs."

The Legislature then finds that "(P)eople in the criminal justice system disproportionately suffer from mental health issues and substance use disorders..." and "people in the criminal justice system and formerly incarcerated individuals have difficulty securing housing and employment following their incarceration."

The final legislative finding is solution-oriented: "Offering people in the criminal justice system... meaningful access to mental health services, substance abuse treatment services, housing, housing-related job assistance, job skills training and other community-based supportive services has been shown to decrease the likelihood of future contact with law enforcement and the criminal justice system."

This proposal directly addresses the needs of persons with substance use and mental health issues in the Ventura County Superior Court misdemeanor arraignment court and provides the very solutions discussed in the Legislative Intent of Prop 47. There is currently no mechanism for people with mental health/substance abuse issues in the misdemeanor arraignment court on Prop 47 offenses to directly access services.

Persons facing these charges are typically granted one of two dispositions: “judicial diversion,” which provides no substantive housing, treatment, or other supportive services, or “no probation” sentences, which provide no services at all.

The infrastructure to launch this project will be in place on or before December 1, 2024.

Goal #1: Divert People with Substance Abuse/Mental Health Issues Away from Criminal Justice Involvement Through Increased Diversion Programs and Improved Behavioral Health Services and Community Supports.

Objective #1: Establish a Proposition 47 Diversion Program in the misdemeanor arraignment courtroom of the Ventura County Superior Court to provide direct, in-court referrals to treatment providers by December 1, 2024.

The Prop 47 Diversion Program will be established by agreement between the Superior Court, the DA’s Office, and the Public Defender’s Office. The Superior Court will accommodate by providing appropriate facilities in the courtroom for confidential communications between potential participants and treatment providers.

This Prop 47 Diversion program will supplement the existing “judicial diversion” program by offering wraparound services. In 2023, 331 people received judicial diversion on Prop 47 offenses. It is anticipated at least 300 people will be referred to this program each year of the grant cycle. Potential participants in this program are people facing enumerated Prop 47 charges and concomitant status offenses who have substance use or mental health challenges.

Objective #2: Attorneys will screen all represented Prop 47 eligible defendants who may have substance use or mental health challenges for referral to the Proposition 47 Diversion program each year of the program. Potential participants will be initially screened by Public Defender’s Office attorneys or a private defense attorney, if so represented. Interpretation services will be provided throughout the referral and service delivery processes to ensure that existing disparities—particularly towards Spanish and Mixteco speakers—are alleviated. Existing disparities caused by discrimination on the basis of gender, sexual identity and national origin will be eliminated by providing appropriate, non-discriminatory services.

The DA’s Office and other agencies can recommend screenings for Prop 47 Diversion in their case filings and plea bargain offers. If the participant is out-of-custody and willing to participate in Prop 47 Diversion, they will be referred to the in-court treatment provider facility for intake. If the person is in-custody, the treatment provider will conduct the intake via the courthouse “video court” system.

Objective #3: Contract with at least two community-based organizations to provide pre-release screenings to Prop 47 eligible inmates with substance abuse/mental health issues in-court and make direct referrals for mental health treatment, housing, transportation, and other basic needs.

The identified in-court treatment provider, Interface Children & Family Services (“Interface”), will provide Peer Navigators with lived experience who will meet with clients. Peer Navigators will complete two separate assessments to assess criminogenic risks/needs and determine barriers that could impact successful completion of their court case. This will include

screening for this project's partner, Turning Point, then making the proper referrals for housing and mental health needs with either Cal-Aim/ECM services and/or Community Supports or facilitating client calls to the Ventura County Access Line.

If a client does not qualify for Turning Point services, Interface will utilize supportive/rehabilitative housing through our network of sober living environments. Peer Navigators will follow up on referrals to ensure that clients do not have barriers to getting services, including basic needs, housing, transportation, etc.

Objective #4: Collect program data on number of people with substance abuse/mental health issues that are screened, referred and participated in case management for the Prop 47 Diversion Program and measure/evaluate the outcomes.

The Public Defender's Office will conduct the justice system-side project evaluation and monitoring activities and Interface will evaluate the case management intervention.

Goal #2: Divert People with Substance Abuse/Mental Health Issues Who Receive Non-diversionary Sentences in the Ventura County Superior Court Misdemeanor Arraignment Court Away from Criminal Justice Involvement.

Objective #1: Provide direct referrals to housing and treatment resources for people with substance abuse/mental health issues who receive non-diversionary sentences in the Ventura County Superior Court Arraignment Court.

The most common outcome for in-custody persons facing Prop 47 charges is a credit-for-time-served, no probation sentence. The people receiving these sentences tend to be in higher need of housing, substance abuse/mental health treatment and other supportive services.

The referral process will be similar to the above Prop 47 Diversion program, but with the added possibility of treatment providers pre-screening qualifying people so post-release services can be arranged. By agreement with the Ventura County Sheriff's Office and Public Defender's Office, providers can conduct intakes in advance of the person's first appearance in the misdemeanor arraignment court.

Objective #2: Provide comprehensive, wraparound services to address the needs of people with substance abuse/mental health issues seen most frequently in the misdemeanor arraignment courtroom on Prop 47 and related status offenses who receive non-diversionary sentences. Law Enforcement agencies including Ventura Police Department, Oxnard Police Department and Ventura County Sheriff's Office will be engaged to provide on-the-ground information on "hotspots" where resources are needed.

See Goal #1, Objective 3, Interface Children & Family Services, will provide Peer Navigators with lived experience that will meet with identified clients referred by the Court, the Public Defender or the District Attorney's office and make the appropriate referrals and case management activities.

Goal #3. Reinforce Existing Mental Health Diversion in the Ventura County Superior Court and Bridge Service Gaps by Providing Diagnostic and Case Preparation Resources Within the Public Defender's Office.

Objective #1: The Public Defender's Office will utilize existing, leverage fund Attorney positions and grant funded Management Assistant-Legal, Legal Processing Assistant and Law Clerk positions and contract with Dos Arboles Psychological Services to provide diagnostic and case prep services to Prop 47 defendants whose cases are outside the misdemeanor arraignment court.

Objective #2: The Public Defender's Office will provide diagnostic services and referrals to Interface for 60 Prop 47 defendants each year whose cases are not in the misdemeanor arraignment court. Access to these services will bridge an existing service gap for people seeking Mental Health Diversion or in competency proceedings.

In order to successfully develop, implement and evaluate this new diversion program, the Public Defender's Office respectfully requests \$7,317,598 funding from the BSCC Proposition 47 Grant Program. Funding will support activities of the VCPD to develop the Prop 47 Diversion program in the VC Superior Court, train attorneys on the screening and referral process, publicize the new program to the county bar and the public, and to collect and evaluate data regarding workflow, client feedback and efficiency.

VCPD will subcontract 74% of funds to Interface Children & Family Services and the Turning Point Foundation of Ventura County to screen and assess identified individuals with mental health and substance abuse challenges, and make appropriate referrals for vital services, including housing, mental health treatment, transportation, job skill development and employment assistance. By tailoring these interventions to specific needs and risks of each offender and addressing their underlying issues, the Prop 47 Diversion Program can reduce recidivism, enhance public safety, and improve the likelihood of their successful reintegration into the community.

Bibliography (optional)

Proposition 47 Project Work Plan (Attachment H)

[Attachment-H_Project-Work-Plan_10_June.docx](#)

Section 4. Project Evaluation and Monitoring

Project Data Collection and Monitoring

§4.1

The Ventura County Public Defender's Office will conduct the justice system-side project evaluation and monitoring activities in the Ventura County Superior Court.

Start-up and implementation procedures will be monitored by Senior Deputy Public Defender Michael Albers and Chief Deputy Public Defender Ayala Benefraim. Monthly reports regarding workflow, client feedback and client-to-court-to-provider efficiency will be collected from Public Defender's Office Attorneys assigned to, and working in, Dept 11.

The Public Defender's Office Mental Health Unit will generate a monthly report with data for Prop 47 eligible defendants with cases outside of Dept 11. Mental Health Diversion attorneys, Management Assistant - Legal and Legal Processing Assistants will capture and report data on people with competency issues (Penal Code §1368) and Mental Health Diversion (Penal Code §1001.36) in Department 13 who tend to have larger service needs.

Attorney III Daniel Taylor will work with Ventura County Superior Court staff to establish Prop 47 Diversion docket codes in the Ventura County Judicial

Information System (“VCJIS”) beginning on October 1, 2024. With these codes data from every Prop 47 Diversion case will be automatically tallied, including charges, date of grant, successfulness of grant and defendant demographic information including gender, race/ethnicity, zip code, arresting agency, and time spent in custody on each case. Interface and Public Defender’s Office will work with Ventura Police Department, Oxnard Police Department, Ventura County Sheriff’s Office and other law enforcement agencies to monitor on-the-ground-effectiveness of Prop 47 Diversion program and to better target resources.

§4.2

Quantifiable process and outcome measures include:

1. The Public Defender’s Office will collect VCJIS data on a quarterly basis for:

- a. Total number of Prop 47 cases;
- b. Total number of distinct defendants with Prop 47 cases;
- c. Total number of cases and defendants granted Prop 47 Diversion;
- d. Total number of defendants with Prop 47 cases in competency proceedings (Penal Code §1368);
- e. Total number of defendants with Prop 47 cases in Mental Health Diversion (Penal Code §1001.36); AND
- f. Total number of distinct defendants with subsequent criminal history in VCJIS, both those granted Prop 47 Diversion and those that are not.
- g. Total numbers of Prop 47 cases originating from each Ventura County Law Enforcement agency.
- h. Whether an interpreter was used.
- i. Baseline legacy data from 2022 and 2023 showing: Numbers of Prop 47 cases, distinct individuals with Prop 47 charges; number of Judicial Diversion grants and numbers of distinct defendants with subsequent criminal history in VCJIS to provide baseline recidivism data for program comparison.

This data will be collected by Public Defender’s Office Attorney III Daniel Taylor and paid for by leveraged funds from Ventura County.

2. The Public Defender’s Office will collect CLETS reports from the California Department of Justice on a quarterly basis for all Public Defender’s Office clients granted Prop 47 Diversion to track recidivism more extensively.
3. The Interface Evaluation Department will build out a community information exchange interface for project partners to share appropriate information via Welligent EHR, LC/CMI, ACEs, ECM Assessment systems. This will capture client engagement with services.

4. The Interface Evaluation Department will collect data on an ongoing basis for:

- a. Total number of clients referred,
- b. Total number of clients screened,
- c. Services provided;
- d. Referrals to community partners including:
 - i. Turning Point Foundation, Genesis Sober Living, Aegis (medically assisted treatment), etc.
- e. Reports from community partners capturing client engagement data.

The Interface evaluation has two aims: (1) to examine the effectiveness of the diversion program in reducing recidivism and promoting substance use and mental health outcomes; and (2) to qualitatively explore program effectiveness. Structured risk/needs assessment will be conducted at baseline, at discharge from treatment and 12 months following baseline. All Prop 47 cases will be offered risk/needs assessment and case management services. Program retention rates will also be tracked. All outcomes would be assessed by re-contacting participants to complete the follow up risk/needs assessment.

For the qualitative aim, participants will be asked to complete a satisfaction and perception survey at treatment completion and to identify any unmet needs in service engagement. Focus groups will be conducted with court staff and public defenders regarding their observations and perceptions about the effectiveness of the diversion programs.

These quantifiable outcome measures capturing client engagement with diversion programs, housing, mental health/substance abuse treatment and wrap-around services, combined with detailed judicial information and recidivism data are perfectly in line with Prop 47's intended goal of redirecting public funds away from incarceration and towards addressing unmet needs of people living with mental health and substance abuse issues.

The monthly reports from Public Defender's Office staff, in conjunction with quarterly reports from the Public Defender's Office and Interface and engagement with law enforcement to gather on-the-streets efficacy data, are an integral part of the Work Plan and further allow the Prop 47 Diversion program to adapt in real time to client needs.

§4.3

The data in §4.2 will be prepared by into quarterly reports outlining client engagement on both the judicial and service sides of the program. These reports, when analyzed in conjunction with two sets of recidivism data, provide a robust data set from which to analyze the success of Prop 47 Diversion.

As part of the creation of the Local Advisory Committee, the Ventura County Public Defender's Office entered into a data sharing agreement by committing to make all Prop 47 Diversion program reports available to members and to the public via the Prop47VenturaCounty.com website. Due to the robust nature of VCJIS and Public Defender's Office access to CLETS, recidivism data is already integrated into the project design and Work Plan.

Additionally, the Public Defender's Office will collaborate with the Programs of Political Science, Global Studies and Public Administration at Cal State Channel Islands to study ethnic, racial and linguistic disparities in the Prop 47 Diversion Program, particularly on the Mixtec and monolingual Spanish-speaking farmworker communities.

KEY PROJECT CONTACTS	This sub-section requires information about the key project contact individuals that will be acting as the project administrators of the grant. This section requires names and contact information for the individuals identified as the Project Director, Financial Officer, Day-to-Day Project Contact, Day-to-Day Fiscal Contact, and the Authorized Officer with signing authority.		
Project Director	Michael Albers		
Project Director's Title	Senior Deputy Public Defender		
Project Director's Physical Address	800 S. Victoria Ave Room 207 Ventura California 93009 US		
Project Director's Email Address	michael.albers@ventura.org		
Project Director's Phone Number	+18056543016		
Financial Officer	Aurora Lazaro		
Financial Officer's Title	Administrative Services Director		
Financial Officer's Physical Address	800 S. Victoria Ave Room 207 Ventura California 93009 US		
Financial Officer's Email Address	aurora.lazaro@ventura.org		
Financial Officer's Phone Number	+18056532214		
Day-To-Day Program Contact	Michael Albers		
Day-To-Day Program Contact's Title and Agency/Department/Organization	Senior Deputy Public Defender Ventura County Public Defender's Office		

Day-To-Day Program 800 S. Victoria Ave
Contact's Physical Address Ventura
California
93009
US

Day-To-Day Program michael.albers@ventura.org
Contact's Email Address

Day-To-Day Program +18056543016
Contact's Phone Number

Day-To-Day Fiscal Contact Aurora
Lazaro

Day-To-Day Fiscal Contact's Title with Agency/Department/Organization Administrative Services Director Ventura County Public Defender's Office

Day-To-Day Fiscal Contact's Physical Address 800 S. Victoria Ave
Room 207
Ventura
California
93009
US

Day-To-Day Fiscal Contact's Email Address aurora.lazaro@ventura.org

Day-To-Day Fiscal Contact's Phone Number +18056542214

Name of Authorized Officer* Michael
Albers

I hereby certify I am checked
vested by the
Applicant with the
authority to enter into
contract with the
BSCC, and the
grantee and any
subcontractors will
abide by the laws,
policies, and
procedures
governing this
funding.

Date of Assurance	6/10/2024
Authorized Officer's Title and Agency/Department	Senior Deputy Public Defender. Ventura County Public Defender's Office
Authorized Officer's Physical Address	800 S. Victoria Ave Room 207 Ventura California 93009 US
Authorized Officer's Email Address	michael.albers@ventura.org
Authorized Officer's Phone Number	+18056543016
OTHER ATTACHMENTS: MANDATORY AND OPTIONAL	The following attachments are mandatory: Appendix B: Criteria for Non-Governmental Organizations Receiving BSCC Funds Appendix C: Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement The following attachment is optional at time of submission, but will be required if the grant is awarded: Attachment G: Governing Board Resolution attachment upload is optional at Application submission. These documents are stand-alone documents available on the BSCC Proposition 47 Homepage: https://www.bscc.ca.gov/s_bsccprop47/ . Download, complete, and upload where prompted.
Appendix B: Criteria for Non-Governmental Organizations Receiving BSCC Grant Subaward Appendix-B_Criteria-for-NGOs.pdf	
Appendix C: Certification of Compliance with BSCC Policies Regarding Debarment, Fraud, Theft, and Embezzlement Appendix-C_Certification-of-Compliance.pdf	
Attachment G: Governing Board Resolution (Optional)	

Appendix B: Criteria for Non-Governmental Organizations Receiving BSCC Grant Subawards

Required Attachment: Applicants will be prompted to upload this document from the BSCC [Proposition 47 webpage](#) to the BSCC Submittable Application Portal.

Instructions: The form on the following page must be submitted with the proposal even if there are no plans to subcontract at the time of submission, or if the name of the subcontract party is unknown. In either of these cases, the applicant should write “N/A” in the Name of Subcontracted Party column and complete the signature box. A signature on this form provides an assurance to BSCC that the signing authority has read and acknowledged these terms.

The Proposition 47 Request for Proposals (RFP) includes requirements that apply to non-governmental organizations (NGOs)¹ providing services with grant funds. Grantees are responsible for ensuring that all contracted third parties continually meet these requirements as a condition of receiving any Proposition 47 funds. The RFP describes these requirements as follows:

Any non-governmental organization that receives Proposition 47 grant funds (as either a direct grantee, subgrantee, or subcontractor) must:

- Have been duly organized, in existence, and in good standing for at least six (6) months prior to the effective date of its Proposition 47 Grant Agreement with the BSCC or with the start date of the grantee’s subcontract agreement;
 - Non-governmental entities that have recently reorganized or have merged with other qualified non-governmental entities that were in existence prior to the six (6) month date are also eligible, provided all necessary agreements have been executed and filed with the [California Secretary of State](#) prior to the start date of the Grant Agreement with the BSCC or the start date of the grantee’s subcontract agreement;
- Be registered with the [California Secretary of State’s Office](#), if applicable;
- Be registered with the [California Office of the Attorney General, Registry of Charitable Trusts](#), if applicable;
- Have a valid Employer Identification Number (EIN) or Taxpayer ID (if sole proprietorship);
- Have a valid business license, if applicable;
- Have no outstanding civil judgments or liens; and
- Have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable.

Completing the NGO Assurance (next page)

1. Provide the name of the Applicant Agency (the Grantee).
2. List all contracted parties (if known*).
3. Check Yes or No to indicate if each contracted part meets the requirements.
4. Sign and submit with the proposal.

***Note:** If the name of the contracted part is unknown, write TBD in the “Name of Contracted Party” field and sign the document.

In addition to the administrative criteria listed above, any non-governmental, community-based organization that receives Proposition 47 grant funds must have a proven track record working with the target population and the capacity to support data collection and evaluation efforts.

¹ Non-Governmental Organizations (NGOs) include community-based organizations, faith-based organizations, non-profit organizations/501(c)(3)s, for profit service providers, evaluators (except government institutions such as universities), grant management companies and any other non-governmental agency or individual.


**Proposition 47 Grant Program
Non-Governmental Organization Assurances**

Name of Applicant: Ventura County Public Defender's Office

Name of Subcontracted Party	Address	Email/Phone	Meets All Requirements
Interface Children and Family Services	4001 Mission Oaks Blvd, Suite I Camarillo, CA 93012	dsmith@icfs.org (805) 485-6114	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
The Turning Point Foundation	620 E. Thompson Blvd. Ventura, CA 93001	(805) 652-0000 ext. 112 rsepulveda@tpf-vc.org	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Grantees are required to update this list and submit it to BSCC any time a new third-party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed in the Proposition 47 RFP. These records will be subject to the records and retention language found in the Standard Agreement. The BSCC will not reimburse for costs incurred by any third party that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

A signature below is an assurance that all requirements listed above have been met.

AUTHORIZED SIGNATURE			
This document must be signed by the person who is authorized to sign the Grant Agreement.			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Michael Albers	Senior Deputy Public Defender	(805)654-3016	michael.albers@ventura.org
STREET ADDRESS	CITY	STATE	ZIP CODE
800 S. Victoria Ave Room 207	Ventura	CA	93009
APPLICANT'S SIGNATURE (e-signature acceptable)			DATE
X 			10 June 20

Appendix C: Certification of Compliance with BSCC Policies Regarding Debarment, Fraud, Theft, and Embezzlement

Required Attachment: Applicants will be prompted to upload this document from the BSCC [Proposition 47 webpage](#) to the BSCC Submittable Application Portal

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.

Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.


By checking the following boxes and signing below, applicant affirms that:

☒ I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.

☒ I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

☒ I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

AUTHORIZED SIGNATURE			
(This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Michael Albers	Senior Deputy Public Defender	(805)654-3016	michael.albers@ventura.org
STREET ADDRESS	CITY	STATE	ZIP CODE
800 S. Victoria Avenue Room 207	Ventura	CA	93009
APPLICANT'S SIGNATURE (e-signature acceptable)			DATE
X 			10 June 2024

Attachment D: Proposition 47 Local Advisory Committee Membership Roster

Required Attachment: Applicants will be prompted to upload this document from the BSCC [Proposition 47 webpage](#) to the BSCC Submittable Application Portal

Lead Agency: Ventura County Public Defender's Office

Individual Name	Job Title	Agency/Organization
Blake Heller	Senior Deputy District Attorney	Ventura County District Attorney's Office
Catalina Navarrete	Mixtec Community Liaison/Interprete	
Chrystal Neff	Manager	Serenity House
Danny Lopez	Vulnerable Population Officer	Thousand Oaks Police Department
Dr. Mike Rodriguez	Psychologist	Dos Arboles Psychological Services
Julian Gonzalez	Deputy City Attorney	City of Oxnard
Commander Edward Caliento	Watch Commander	Ventura Police Department
Sgt. Eric Vazquez	Patrol Task Force	Ventura Police Department
Adriene Coulter	Organizer	Swap Meet Justice/Justicia Tiangera
Julie Moreno	Executive Director/Co-Founder	Casa de Vida
Theresa Hart	Division Manager, Adult Public Safety Realignment	Ventura County Probation Agency
Deirdre Jones Smith	Director of Justice Services	Interface Children & Family Services
Olga Hamra	Case Manager	Project Understanding
Rena Sepulveda	Contracts and Grants Director	Turning Point Foundation
Sgt. Scott Baxter	Homeless Liaison Unit	Ventura County Sheriff's Office
Emilio Ramirez		Oxnard Housing Department

Jason Benites	Chief	Oxnard Police Department
Stephanie Sullivan	Program Manager	Lutheran Social Services
Amanda Cruz	Manager	Mercy House
Joaquin Nava	Attorney	Law Office of Joaquin Nava
Tess Allen	Executive Director	Diversity Collective

Attachment H: Proposition 47 Project Work Plan

Required Attachment: Applicants will be prompted to upload this document from the BSCC [Proposition 47 webpage](#) to the BSCC Submittable Application Portal.

Instructions: Applicants must complete a Project Work Plan, using the format below, that identifies measurable goals and objectives, process and outcome measures, activities and services, responsible parties for those activities and services, data sources and estimated timelines. Completed plans should (1) identify the project's top goals and objectives; (2) identify how the goal(s) will be achieved in terms of the activities, responsible staff/partners, and start and end dates, process, and outcome measures; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant. The Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. A minimum of one goal and corresponding objectives, process measures, etc. must be identified.

(1) Goal:	Divert people with Substance Abuse/Mental Health Issues away from criminal justice involvement through increased diversion programs and improved behavioral health services and community supports.
Objectives (A., B., etc.)	<ul style="list-style-type: none">A. Establish a Proposition 47 (Prop 47) Diversion Program in the misdemeanor arraignment courtroom of the Ventura County Superior Court to provide direct, in-court referrals to treatment providers by December 1, 2024.B. Public defenders and private attorneys will screen 300 people facing enumerated Prop 47 charges and concomitant status offenses who may have substance use or mental health challenges for referral to the Prop 47 Diversion Program each year of the program.C. Sub-contract with at least two community-based organizations to provide pre-release screenings to 90% of in-custody Prop 47 and Status Crimes Defendants with substance abuse/mental health issues in-court and make the proper referrals for mental health treatment, housing, transportation, and other basic needs.D. Collect program data on 90% of all people with substance abuse/mental health issues that are screened, referred and have participated in case management for the Prop 47 Diversion Program and measure/evaluate the outcomes.

Process Measures and Outcome Measures:	<div>A. 1. Agreement finalized between the VC Public Defender, the VC District Attorney, and the VC Superior Court for the Proposition 47 (Prop 47) Diversion Program with the verified outcome of the Diversion program being implemented by December 1, 2024. 2. A room in the VC Superior Court misdemeanor arraignment court, Dept. 11, has been set up for in-court screenings and referrals. 3. Processes and work flows have been developed for screening and referrals between VCPD, VCDA and Interface. 4. A public awareness campaign has been developed and shared with the county defense bar and distributed through social media .</div> <div>B. 1. VCPD has trained its entire client-facing staff on program processes and screenings. VCDA train all attorneys assigned to Dept 11 on eligibility criteria. 2. Data collected shows that 90% of Prop 47 Diversion-eligible people have been screened by public defenders/private attorneys and referred to the in-court community-based provider for additional screening and assessment. 3. Data on Prop 47 diversion-eligible people with substance abuse/mental health issues is automatically collected in VCJIS and analyzed as part of the evaluation.</div> <div>C. 1. A minimum of two sub-contracts have been executed in with community-based organizations by December 1, 2024, to provide screening/assessment and referrals to 300 diversion-eligible people each year with substance use and/or mental health challenges. 2. CBOs will recruit, hire and train the identified staff needed, as outlined in their budgets to VCPD. 3. Performance measures will include the number of misdemeanants successfully recruited to participate, the number who complete the recommended services, the number of services completed, and the number of referrals made to substance use and mental health treatment. 4. Process evaluation will be used to determine whether the program is meeting the basic performance benchmarks. These indicators will reveal how well a program is functioning and what types of services are actually being delivered</div> <div>D. 1.VCPD will collect data regarding workflow, client feedback and efficiency from public defenders and Mental Health Unit attorneys/staff. VCJIS statistics for total Prop 47 case filings, total number of distinct individuals with Prop 47 charges, number of Prop 47 Diversion Grants, and subsequent case filings collected monthly by VCPD for quarterly analysis to monitor process and outcomes; CLETS data will capture recidivism data for arrests, case filings and convictions on a quarterly basis. Law enforcement agencies engaged to provide on-the-ground information to better target resource deployment. 2. The Interface evaluation plan for the case management intervention will be consist of a mixed-methods design with two aims: (1) to examine the effectiveness of the diversion program in reducing recidivism and promoting substance use and mental health outcomes; and (2) to qualitatively explore program effectiveness through satisfaction surveys and focus groups, as well as fidelity monitoring. Data will be collected through Welligent, Interface's EHR, and from the V' CJIS and CLETS systems.</div>		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
A.1. Circulate draft agreement between VCPD, VCDA and VC Superior Court and ensure each entity signs prior to Dec. 1, 2024, in order to legally establish the Prop 47 Diversion Program.	A.1 VCPD, VCDA and Court	October 1, 2024	October 31, 2024
2. Appropriate interview room for embedded treatment provider staff established in Dept 11.	A.2. VCPD, VCDA, VCSO and Court	October 1, 2024	October 31, 2024
3. Develop program processes / workflows for screening and referrals.	A.3. VCPD, VCDA and Court	October 1, 2024	October 31, 2024
4. Implement Public Awareness Campaign to inform defense bar and public of Prop 47 Diversion Program in court, media and Prop47VenturaCounty.com	A.4 VCPD	October 31, 2024	November 15, 2024

<p>there are no language barriers for clients to access services. When a bilingual staff member may not be available, they will provide interpretation services.</p> <p>D. 1a. VCPD and court create specific docket codes in VCJIS to capture Prop 47 Diversion Program data; programming costs to be leveraged by VC funds.</p> <p>b. Deputy Public Defenders working in Dept 11 will collect data regarding workflow, client feedback and efficiency for quarterly reporting.</p> <p>c. VCPD attorneys and staff working on Prop 47-eligible defendants with cases outside of Dept 11, particularly people with competency issues and Mental Health Diversion, will collect this same data.</p> <p>d. Data about Prop 47 offenses, distinct people with Prop 47 charges, Prop 47 Diversion grants, and recidivism data automatically collected in VCJIS</p> <p>e. VCPD will collect VCJIS data on a quarterly basis for to evaluate process and outcome measures, including the number of Prop 47 cases; number of distinct defendants with Prop 47 cases; number granted Prop 47 Diversion; number with subsequent case filings, etc.</p> <p>f. VCPD will collect CLETS reports from the California Department of Justice (CA DOJ) on a quarterly basis for all VCPD clients granted diversion to track recidivism. (See <i>Data Collection and Evaluation Plan</i>.)</p> <p>D. 2. a. Interface will conduct the evaluation of the case management intervention using a mixed-methods design with two aims: (1) to examine the effectiveness of the diversion program in reducing recidivism and promoting substance use and mental health outcomes; and (2) to qualitatively explore program effectiveness.</p> <p>b. Conduct structured risk/needs assessments at baseline, at discharge from treatment, and 12 months following baseline. The LS/CMI Assessment and Case Management System will be used to track improvements in eight specific domains.</p> <p>c. Provide incentives for those who participate in the risk/needs assessment regardless of participation in case management and services.</p> <p>d. Track retention rates and assess outcomes by re-contacting participants to complete the follow-up risk/needs assessment.</p> <p>e. Collect data regarding compliance with court requirements and re-arrests from administrative sources and VCJIS.</p> <p>f. Ask participants to complete a satisfaction and perception survey at treatment completion.</p> <p>g. Conduct focus groups with court staff and public defenders re observations and perceptions about the effectiveness of the diversion programs.</p> <p>h. Conduct fidelity of selected evidence-based programs; monitor and track key indicators such as adherence, dose, quality, responsiveness and changes.</p> <p>i. Collaborate with VCPD IT to obtain CJIS and CLETS data for evaluation.</p> <p>j. Purchase licenses for Welligent (Interface's EHR) for the program manager and Peer Navigators.</p> <p>k. Create a data entry form for the Peer Navigators to use on mobile devices when they screen and assess people in-court.</p>	D. 1.a. VCPD	November 1, 2024	December 31, 2024
	D.1.b. VCPD	December 1, 2024	February 31, 2028
	D.1.c. VCPD	December 1, 2024	February 31, 2028
	D.1.d. VCPD and Court	December 1, 2024	February 31, 2028
	D.1.e. VCPD Legal Processing Assistant and VCJIS Attorney	January 1, 2025	February 31, 2028
	D.1.f. VCPD Legal Processing Assistant	January 1, 2025	February 31, 2028
	D.2.a. Interface Evaluation Director/Evaluation Coordinator	a. Year 1 Q1	March 31, 2028
	D.2.b. Interface Peer Navigators/Evaluation Coordinator	b. Year 1 Q1-Ongoing	March 31, 2028
	D.2.c. Interface Peer Navigators/Evaluation Coordinator	c. Year 1 Q1-Ongoing	March 31, 2028
	D.2.d. Interface Evaluation Director/Evaluation Coordinator	d. Year 1 Q3-Quarterly	March 31, 2028
	D.2.e. Interface Evaluation Coordinator	e. Year 1 Q3-Quarterly	March 31, 2028
	D.2.f. Interface Evaluation Coordinator	f. Year 1 Q2-Ongoing g. End of year 3	March 31, 2028 March 31, 2027
	D.2.g. Interface Evaluation Director/Evaluation Coordinator	h. Yearly	January 31, 2028
	D.2.h. Interface Evaluation Director	i. Year 1 Q1-Ongoing	April 30, 2028
	D.2.i. Interface CIE Director	j. December 1, 2024	December 31, 2024
	D.2.j. Interface Data Coordinator. D.2.k. Interface Data Coordinator.	k. December 1, 2034	December 31, 2024

l. Develop an API in order to transfer data from CJIS into Welligent, Interface's EHR. m. Develop Power BI dashboards for real-time reporting for VCPD. n. Complete Local Evaluation Report. o. Complete program-specific compliance audit.	D.2.l. Interface CIE Director D.2.m. Interface Data Coordinator. D.2.n. VCPD, Interface	l. December 1, 2024 m. January 1, 2025 n. April 1, 2028 o. April 1, 2028	January 31, 2025 January 31, 2025 June 30, 2028 June 30, 2028
List data and sources to be used to measure outcomes: VCJIS, CLETS, VCPD staff reports, Welligent EHR, LC/CMI, ACEs, ECM Assessment			

(2) Goal:	Divert people with Substance Abuse/Mental Health Issues Who Receive Non-diversionary Sentences in the Ventura County Superior Court Misdemeanor Arraignment Court Away from Criminal Justice Involvement.		
Objectives (A., B., etc.)	<p>Note: All activities from Goal #1, Objective C. will be conducted for this group of people who receive non-diversionary sentences. This includes the full gamut of screening, assessment, referrals, case management, MH treatment, and rehabilitative services to help participants stop recidivating.</p> <p>A. Enter into agreement with Ventura County Sheriff's Office (VCSO) to allow CBO provider to conduct intakes and make referrals for post-release services prior to person's first appearance in misdemeanor arraignment court.</p> <p>B. Pre-screen 90% of qualifying people with Prop 47 offenses in Dept 11 who receive non-diversionary sentences to arrange post-release services.</p> <p>C. Provide direct referrals to housing and treatment resources for 300 people with substance abuse/mental health issues who receive non-diversionary sentences in the Ventura County Superior Court Arraignment Court.</p> <p>D. Provide comprehensive, wraparound services to address the needs of people with substance abuse/mental health issues seen most frequently in the misdemeanor arraignment courtroom on Prop 47 and related status offenses who receive non-diversionary sentences.</p>		
Process Measures and Outcome Measures:	<p>A. Agreement with VCSO is executed to allow CBO provider to conduct intakes and make referrals for post-release services prior to person's first appearance in misdemeanor arraignment court.</p> <p>B. 50% of in-custody Prop 47 defendants with substance abuse/mental health issues who are pre-screened in advance of their first appearance in the misdemeanor arraignment court.</p> <p>C. 50% of in-custody Prop 47 defendants with substance abuse/mental health issues who are provided direct referrals to housing and treatment resources.</p> <p>D. 1. All data on screenings, assessments, referrals and wraparound services for this group of people with substance abuse/mental health issues is collected and entered into VCJIS and Welligent, whether or not they choose to participate. 2. Performance measures will include the number of misdemeanants successfully recruited to participate, the number who complete the recommended services, the number of services completed, and the number of referrals made to substance use and mental health treatment. 3. Process evaluation will be used to determine whether the program is meeting the basic performance benchmarks. <i>(See Data Collection and Evaluation Plan.)</i></p>		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
A. VCPD establishes agreement with the Ventura County Sheriff's Office (VCSO) to allow CBO provider to conduct intakes and make referrals for post-release services prior to person's first appearance in misdemeanor arraignment court.	A. VCPD, VCSO, court	October 1, 2024	October 31, 2024

B. VCPD assists CBO Peer Navigators with post-conviction relief to remove barriers to access in-custody clients.	B. VCPD and Interface, Turning Point, VCSO	October 1, 2024	February 28, 2028
C. 1. Public Defender and private attorneys perform screenings in the courthouse, like the process in Goal #1, Objective B. 2. Interface Peer Navigators conduct a risk/needs assessment as part of the screening/intake process inside the courtroom, make referrals, develop personal action plans and provide services as outlined in Goal #1, Objective C. Activities above. 3. Interface pre-screens 50% of qualifying Prop 47 defendants who receive non-diversionary sentences in advance of their first appearance in the misdemeanor arraignment court.	C.1. VCPD, private bar C.2. Interface Peer Navigators C.3. Interface Peer Navigators	December 1, 2024 December 1, 2024 December 1, 2024	February 28, 2028 February 28, 2028 February 28, 2028
D. Interface provides direct referrals to housing and treatment resources for people with substance abuse/mental health issues who receive non-diversionary sentences.	D. Interface Peer Navigators	December 1, 2024	February 28, 2028
E. Interface and Turning Point provide comprehensive, wraparound services to address the needs of people with substance abuse/mental health issues seen most frequently in the misdemeanor arraignment courtroom on Prop 47 and related status offenses who receive non-diversionary sentences.	E. Interface and Turning Point	December 1, 2024	February 28, 2028
List data and sources to be used to measure outcomes: VCJIS, CLETS, VCPD reports, Welligent EHR, LC/CMI, ACEs, ECM Assessment			

(3) Goal:	Reinforce Existing Mental Health Diversion (Penal Code §1001.36) Program in the Ventura County Superior Court and Bridge Service Gaps by Providing Diagnostic and Case Preparation Resources to Higher Needs Prop 47 Defendants Within the Ventura County Public Defender's Office.
Objectives (A., B., etc.)	A. The Public Defender's Office will provide diagnosis and case preparation services to 60 Prop 47 defendants in order support existing Mental Health Diversion program (Penal Code §1001.36) and provide mental health/substance abuse treatment to higher needs Prop 47 defendants whose cases are outside the misdemeanor arraignment court, particularly those undergoing competency proceedings under Penal Code §1368. B. Subcontract with Interface to provide referrals for mental health treatment and housing options, case management and supportive services for 60 Prop 47 defendants each year whose cases are not in the misdemeanor arraignment court or are in Mental Health Diversion.
Process Measures and Outcome Measures:	A. 1. VCPD will recruit, hire and train Legal Processing Assistant III (LPA III), Management Assistant III- Legal, and Law Clerk positions by February 1, 2025. 2. VCPD will subcontract with Dos Arboles Psychological Services to provide diagnostic services by December 1, 2024. 3. 60 qualifying defendants with Prop-47 eligible offenses outside Dept 11 will receive diagnosis and case preparation services within the VCPD. B. 1. 60 qualifying defendants with Prop-47 eligible offenses outside Dept 11 will be referred to Interface each year for a variety of housing, MH treatment, case management and supportive services via VCPD Mental Health Unit attorneys and staff. 2. Data regarding workflow, client feedback and efficiency from the Mental Health attorney and contract clinician has been reported monthly for quarterly analysis to monitor process and outcomes; VCJIS and CLETS data will capture recidivism data for arrests, case filings and convictions on a quarterly basis.

	<p>3. The Interface evaluation plan for the case management intervention will be consist of a mixed-methods design with two aims: (1) to examine the effectiveness of the diversion program in reducing recidivism and promoting substance use and mental health outcomes; and (2) to qualitatively explore program effectiveness through satisfaction surveys and focus groups, as well as fidelity monitoring. Data will be collected through Welligent, Interface's EHR, and from VCJIS, CLETS and VCPD reports.</p>		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
<p>A. 1. VCPD recruits, hires and Legal Processing Assistant III (LPA III), Management Assistant III- Legal, and Law Clerk positions.</p> <p>2. VCPD contracts with Dos Arboles Psychological Services.</p> <p>3. VCPD Attorneys meet with qualifying defendants whose cases are outside the misdemeanor arraignment court and provide case preparation services and refer clients to Dos Arboles for assessment and diagnosis.</p> <p>4. Dos Arboles clinician conducts assessment and makes a diagnosis and recommendation on client's fitness for mental health diversion and treatment needs.</p> <p>5. VCPD will collect data regarding workflow, client feedback and efficiency from VCPD attorneys and Dos Arboles clinician and enter monthly reports for quarterly analysis to monitor process and outcomes;</p> <p>6. VCJIS will collect defendant data and case information. VCJIS and CLETS data will capture recidivism data for arrests, case filings and convictions on a quarterly basis.</p> <p>B. 1. VCPD attorneys refer qualifying Prop 47 defendants to Interface for the appropriate assessment and downstream referrals.</p> <p>2. Interface Peer Navigators will conduct a risk/needs assessment as part of the screening/intake process and make referrals for mental health treatment and housing options, case management and supportive services.</p> <p>3. Interface will make referrals to Turning Point for those people with high serious use disorder (SUD) and serious mental illness (SMI) to provide assessment-driven case management.</p> <p>4. Based on the risk assessment of the participants' individual needs and goals, Turning Point will connect them to their mental health and housing continuum of programs and services. This includes a variety of housing options and rehabilitative services.</p> <p>5. The Interface evaluation plan will consist of a mixed-methods design with two aims: (1) to examine the effectiveness of the diversion program in reducing recidivism and promoting substance use and mental health outcomes; and (2) to qualitatively explore program effectiveness through satisfaction surveys and focus groups, as well as fidelity monitoring. Data will be collected through Welligent, Interface's EHR, and from the VCJIS and CLETS systems.</p>	A.1.VCPD	October 1, 2024	December 1, 2024
	A.2. VCPD and Dos Arboles A.3. VCPD Attorney	December 1, 2024 December 1, 2024	February 28, 2028 February 28, 2028
	A4. Dos Arboles Clinician	December 1, 2024	February 28, 2028
	A.5. VCPD	December 1, 2024	Ongoing
	A.6. VCPD	December 1, 2024	Ongoing
	B.1. VCPD Attorney	December 1, 2024	February 28, 2028
	B.2. Interface Peer Navigators	December 1, 2024	February 28, 2028
	B.3. Interface	December 1, 2024	February 28, 2028
	B.4. Turning Point	December 1, 2024	February 28, 2028
	B.5. Interface Evaluation Director/Evaluation Coordinator	April 1, 2028	June 30, 2028
<p>List data and sources to be used to measure outcomes: VCJIS, CLETS, Welligent EHR, LC/CMI, ACEs, ECM Assessment</p>			



COUNTY of VENTURA

PUBLIC DEFENDER

CLAUDIA Y. BAUTISTA
Public Defender

25 May 2024

Paul Drevenstedt
Assistant Public Defender
Ayala Benefraim
Chief Deputy Public Defender
Andre Nintcheff
Chief Deputy Public Defender
Tim Quinn
Chief Deputy Public Defender
Michael Rodriguez
Chief Deputy Public Defender
Larry Carlton
Chief Investigator
Aurora Lazaro
Administrative Services Director

This is a letter of agreement between the Ventura County Public Defender's Office and all organizations listed herein for the purposes of applying for the Proposition 47 Grant. All organizations listed herein agree to participate on the local **Proposition 47 Local Advisory Committee** led by the Ventura County Public Defender's Office using a collaborative approach. This advisory body will, at a minimum, advise the Lead Agency on:

- How to identify and prioritize the most pressing needs to be addressed (to include target population, target area, etc.);
- How to identify the strategies, programs and/or services to be undertaken to address those needs;
- The development of the grant project; and
- Ongoing implementation of the grant project.

Signed in mutual agreement,

LEAD PUBLIC AGENCY SIGNATURE

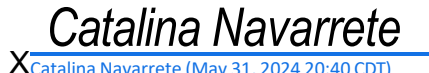
X Michael Albers

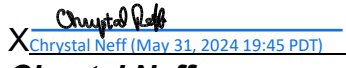
Michael Albers, Senior Deputy Public Defender
Ventura County Public Defender's Office
800 S. Victoria Ave, Room 207
Ventura, California 93009

PROPOSITION 47 LOCAL ADVISORY COMMITTEE MEMBER SIGNATURES

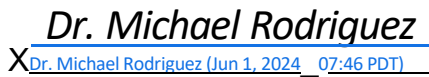
X Blake Heller

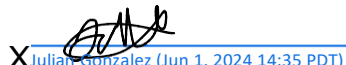
Blake Heller, Senior Deputy District Attorney
Ventura County District Attorney's Office
800 S. Victoria Ave.
Ventura, California 93009


X [Catalina Navarrete \(May 31, 2024 20:40 CDT\)](#)
Catalina Navarrete
Mixtec Community Organizer


X [Chystal Neff \(May 31, 2024 19:45 PDT\)](#)
Chystal Neff
Manager, Serenity House

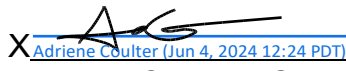

X [Danny Lopez \(Jun 1, 2024 07:05 PDT\)](#)
Danny Lopez, Vulnerable Population Officer,
Thousand Oaks Police Department


X [Dr. Michael Rodriguez \(Jun 1, 2024 07:46 PDT\)](#)
DR. Mike Rodriguez,
Psychologist,
Dos Arboles Psychological Services


X [Julian Gonzalez \(Jun 1, 2024 14:35 PDT\)](#)
Julian Gonzalez, Deputy City Attorney
City of Oxnard


X [Unable to receive signature \(Jun 4, 2024 04:08 PDT\)](#)
Commander Edward Caliento, Watch Commander
Ventura Police Department


X [Eric Vazquez \(Jun 4, 2024 07:22 PDT\)](#)
Sgt. Eric Vazquez, Patrol Task Force
Ventura Police Department


X [Adriene Coulter \(Jun 4, 2024 12:24 PDT\)](#)
Adriene Coulter, Organizer
Justicia Tiangera/Swap Meet Justice

Julie Moreno

X [Julie Moreno \(Jun 4, 2024 12:27 PDT\)](#)

**Julie Moreno, Executive Director/Co-founder
Casa de Vida**

Consolidated Within Agency


X [Consolidated Within Agency \(Jun 5, 2024 08:28 PDT\)](#)

**Christopher Williams, Assistant Chief
Oxnard Police Department**

Deirdre Jones Smith

X [Deirdre Jones Smith \(Jun 5, 2024 09:01 PDT\)](#)

**Deirdre Jones Smith, Director of Justice Services
Interface Children & Family Services**


X  [Olga Hamra \(Jun 5, 2024 15:41 PDT\)](#)
**Olga Hamra, Case Manager
Project Understanding**

X Rena Sepulveda
**Rena Sepulveda, Contracts and Grants Director,
Turning Point Foundation**

Scott Baxter

X [Scott Baxter \(Jun 6, 2024 12:46 PDT\)](#)

**Sgt. Scott Baxter, Homeless Liaison Unit
Ventura County Sheriff's Office**

X  [Unable to Receive eSignature \(Jun 7, 2024 11:01 PDT\)](#)
**Emilio Ramirez,
Oxnard Housing Department**

Unable to Receive eSignature

X [Unable to Receive eSignature \(Jun 7, 2024 15:00 PDT\)](#)

**Jason Benites, Chief
Oxnard Police Department**

Unable to Receive eSignature

X [Unable to Receive eSignature \(Jun 8, 2024 23:04 PDT\)](#)

**Stephanie Sullivan, Program Manager
Lutheran Social Services**

X Unable to Receive eSignature


[Unable to Receive eSignature \(Jun 10, 2024 09:43 PDT\)](#)

Amanda Cruz, Manager
Mercy House.

X Unable to Receive eSignature

[Unable to Receive eSignature \(Jun 10, 2024 11:37 PDT\)](#)

Joaquin Nava, Attorney
Law Office of Joaquin Nava

X 
[Tess Allen \(Jun 10, 2024 11:41 PDT\)](#)

Tess Allen, Executive Director
Diversity Collective

X Theresa M. Hart

[Theresa M. Hart \(Jun 10, 2024 11:49 PDT\)](#)

Theresa M. Hart, Division Manager, Adult Public Safety Realignment
Ventura County Probation Agency

Signature: 
[Blake Heller \(May 31, 2024 17:26 PDT\)](#)

Email: Blake.Heller@ventura.org

2024 Proposition 47 Grant Program- Project Budget and Budget Narrative

Name of Applicant/Lead Agency: Ventura County Public Defender's Office

Contract Term: October 1, 2024 through June 30, 2028

Note: Excel rows 7 through 16 will auto-populate based on the information entered in the sections below.

Budget Line Item	Grant Funds	Leveraged Funds	Total
1. Salaries and Benefits	\$920,364	\$2,622,201	\$3,542,565
2. Services and Supplies	\$8,259	\$0	\$8,259
3. Professional Services or Public Agency Subcontracts	\$576,600	\$0	\$576,600
4. Non-Governmental Organization (NGO) Subcontracts (minimum 50% of grant funds)	\$5,411,375	\$0	\$5,411,375
5. Project Evaluation and Monitoring (minimum of 5% (or \$50,000, whichever is greater) but not more than 10% of total requested funds)	\$375,000	\$0	\$375,000
6. Equipment/Fixed Assets	\$0	\$0	\$0
7. Compliance Audit (must not exceed \$25,000 in grant funds)	\$25,000	\$0	\$25,000
8. Other (Travel, Training, etc.)	\$1,000	\$0	\$1,000
9. Indirect Cost	\$0	\$0	\$0
TOTAL	\$7,317,598	\$2,622,201	\$9,939,799

1a. Salaries and Benefits

Name and Title	(Show as either % FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds	Leveraged Funds	Total
Management Assistant III-Legal	1 FTE \$96,016 annual salary and benefits per year x 3 years, 6 months	\$336,056	\$0	\$336,056
Attorney III	1 FTE annual salary \$220,061 per year X3 years, 6 months	\$0	\$770,214	\$770,214
Legal Processing Assistant III	1 FTE \$77,220 annual salary and benefits per year x 3 years, 6 months	\$270,270	\$0	\$270,270
Legal Processing Assistant III	.50 FTE \$38,610 annual salary per year x 3 years, 6 months	\$0	\$135,135	\$135,135
Administrative Assistant III	.50 existing FTE annual salary \$100,814 per year X 3 years, 6 months	\$0	\$176,425	\$176,425
Law Clerk	1 FTE \$89,725 annual salary and benefits per year X3 years, 6 months	\$314,038	\$0	\$314,038
Attorney III	1 existing FTE annual salary \$220,061 annual salary and benefits per X3 years, 6 months	\$0	\$770,214	\$770,214
Attorney III (VCJIS Specialist)	1 existing FTE annual salary \$220,061 annual salary and benefits per X3 years, 6 months	\$0	\$770,214	\$770,214
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$920,364	\$2,622,201	\$3,542,565

1b. Salaries and Benefits Narrative:

Leveraged funds from the Ventura County Public Defender's Office's annual operating budget from the County of Ventura will be used to staff all Attorney positions needed to implement and execute the Prop 47 Diversion program. An existing Atty III position will be utilized to staff the misdemeanor arraignment court (Dept. 11) to advocate for Prop 47 Diversion and refer clients to CBO providers. . assist Prop 47 defendants outside of Dept 11 (especially clients seeking Mental Health Diversion under Penal Code 1001.36 and those in competency proceedings under Penal Code 1368) and to organize and retrieve data in the Ventura County Judicial Information System ("VCJIS"). A 1 FTE Legal Processing Assistant III is needed for data collection, record keeping and inter-agency data sharing. An additional .50 FTE Legal Processing Assistant will be provided using existing County funding for the same purposes. An Administrative Assistant III- Legal is needed to act as a liaison between Attorneys, Clinicians, and CBOs. A .5FTE Administrative Assistant III will be provided using existing County Funding to assist with grant reporting and evaluation. The 1 FTE Law Clerk position will assist attorneys with housing resources for Prop 47 defendants outside of Dept 11 and attorneys with post-conviction relief to remove barriers to housing and employment for Prop 47 Defendants.

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	Grant Funds	Leveraged Funds	Total
Computer Equipment	Laptops for FTEs above	\$7,000	\$0	\$7,000
Badges/health services/backgrounds	cost for badges, health clearance & background checks for 3 FTEs	\$1,259	\$0	\$1,259
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$8,259	\$0	\$8,259

2b. Services and Supplies Narrative:

Computer equipment, badges, health clearance and background checks are required for all new Ventura County employees.

3a. Professional Services or Public Agency Subcontracts

Description of Professional Service(s)	Calculation for Expenditure	Grant Funds	Leveraged Funds	Total
Contract Mixteco Interpreter Catalina Navarette	Standard Ventura County Rate: \$360 per day. \$360 x 5 days a week x 52 weeks a year x 3 years, 9 months	\$345,600	\$0	\$345,600
Contract Diagnostic Services Dos Arboles Psychological Services	Discounted Rate for Masters Level Diagnostic Services for Public Defender's Office \$2,750 per client x 2 per month x 42 months	\$231,000	\$0	\$231,000

		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$576,600	\$0	\$576,600

3b. Professional Services or Public Agency Subcontracts Narrative:

A contract Mixteco interpreter is needed to eliminate the service gap and disparate treatment Mixteco-speaking defendants experience in the Ventura County Superior Court, particularly in diversionary programs. The contract Mixteco interpreter will be embedded in the misdemeanor arraignment court to provide post-court hearing interpretation services for Prop 47 eligible defendants receiving Prop 47 Diversion or Safe Neighborhoods Program sentences with direct referrals to in-court treatment providers. The contract Mixteco interpreter will also provide interpretation services as necessary for Prop 47 eligible defendants working with the Attorney III and Legal Processing Assistant III positions listed in Sections 1a. and 1b, as well as when needed to effectively provide Diagnostic Services via Dos Arboles Psychological Services. The Contract Diagnostic Services from Dos Arboles Psychological Services are necessary to bridge an existing service gap for people living with mental health challenges whose Prop 47 eligible cases do not originate in Department 11, are better served by more formal Mental Health Diversion (Penal Code 1001.36) or whose cases were suspended pending competency proceedings under Penal Code 1368.

4a. Non-Governmental Organization (NGO) Subcontracts

Description of Subcontracts	Calculation for Expenditure	Grant Funds	Leveraged Funds	Total
Turning Point Foundation	See 4b. NGO Subcontracts Narrative	\$1,903,065	\$0	\$1,903,065
Interface Children & Family Services	See 4b. NGO Subcontracts Narrative	\$3,508,310	\$0	\$3,508,310
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL (minimum of 50% of grant funds to subcontracts with non-governmental, community-based organizations)		\$5,411,375	\$0	\$5,411,375

4b. Non-Governmental Organization (NGO) Subcontracts Narrative:

Turning Point Foundation budget consists of staffing and non-staffing expenses necessary to provide housing related supports, mental health services, substance use treatment services and other wrap around support services focusing on the project participant population of unhoused adults with mental health challenges and/or substance use disorders (including co-occurring mental health and substance use disorders). The Expenditure Calculation for 3.5 years is: Salaries and Wages: \$799,300; Employee Benefits: \$215,252; Professional & Contract Services \$16,781; Supplies & Services: \$21,982; Communications/Voice/Data: \$14,561; Mileage: \$5,634; Housing Stability: \$272,487; Rental Assistance: \$319,758; Assistance to Individuals: \$1,608; Occupancy: \$32,561; Equipment and Furniture: \$11,964; Transportation: \$5,409; Insurance: \$10,395; Permits, Licenses & Fees: \$2,367 (Direct Costs: \$1,730,059) + Indirect Cost 10% (\$173,006) = \$1,903,065.

Interface Children & Family Services budget consists of staffing and non-staffing expenses necessary to provide Peer Navigators with lived experience who will be embedded in the courtroom and follow clients into the community with assessment-driven Personal Action Plans that include linkages to housing, mental health, and substance use disorder treatment. Evaluation for the project will be conducted by the Interface Evaluation Department, which includes the build-out of a community information exchange interface for project partners to share appropriate information through, and to gather all of the project data. The Expenditure Calculation for 3.5 years is: Salaries and Benefits: \$2,180,511.

5a. Project Evaluation and Monitoring

Description of Project Evaluation and Monitoring	Grant Funds	Leveraged Funds	Total
Public Defender's Office VCJIS and CLETS data collection, data exchange with Interface, collaboration with CalState Channel Islands, and development of Local Evaluation Plan and final Local Evaluation Report.	\$375,000	\$0	\$375,000
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
TOTAL (minimum 5% of requested grant funds or \$50,000, whichever is greater, but not more than 10%)		\$375,000	\$0

5b. Project Evaluation and Monitoring Narrative:

Data for monitoring and evaluation on the court-side will be collected by the Ventura County Public Defender's Office. Data for monitoring and evaluation on the services side will be collected by Interface. Evaluation for the project will be conducted by the Interface Evaluation Department, which includes the build-out of a community information exchange interface for project partners to share appropriate information through, and to gather all of the project data. Further evaluation will be conducted by Cal State Channel Islands in conjunction with the Ventura County Public Defender's Office and community partners.

6a. Equipment/Fixed Assets

Description of Equipment/Fixed Assets	Calculation for Expense	Grant Funds	Leveraged Funds	Total
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$0	\$0	\$0

6b. Equipment/Fixed Assets Narrative:

Enter narrative here. You may expand row height if needed.

7a. Compliance Audit

Description of Compliance Audit	Calculation for Expense	Grant Funds	Leveraged Funds	Total
Certified Public Accountant	The Ventura County Public Defender's Office will contract with an outside CPA to conduct audit.	\$25,000	\$0	\$25,000
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL (must not exceed \$25,000 in Grant Funds)		\$25,000	\$0	\$25,000

7b. Compliance Audit Narrative:

The Ventura County Public Defender's Office will contract with an outside CPA to conduct Compliance Audit.

8a. Other (Travel, Training, etc.)

Description of Other (Travel, Training, etc.)	Calculation for Expense	Grant Funds	Leveraged Funds	Total
Attorney Travel to Sacramento	Funds for one Attorney from Ventura County Public Defender's Office to Sacramento	\$1,000	\$0	\$1,000
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$1,000	\$0	\$1,000

8b. Other (Travel, Training, etc.) Narrative:

One Attorney will be funded from grant to attend mandatory meeting in Sacramento. Travel will include round trip airfare Santa Barbara to Sacramento and accommodation, if needed.

9a. Indirect Costs

For this grant program, indirect costs may be charged using only one of the two options below:		Grant Funds	Leveraged Funds	Total
1) Indirect costs not to exceed 10 percent (10%) of the total grant award. Applicable if the organization does not have a federally approved indirect cost rate.		\$0	\$0	\$0
If using Option 1) grant funds allocated to Indirect Costs may not exceed:		\$731,760		
2) Indirect costs not to exceed 20 percent (20%) of the total grant award. Applicable if the organization has a federally approved indirect cost rate. Amount claimed may not exceed the organization's federally approved indirect cost rate.		\$0	\$0	\$0
If using Option 2) grant funds allocated to Indirect Costs may not exceed:		\$1,463,520		
Please see instructions tab for additional information regarding Indirect Costs. If the amount exceeds the maximum allowed and/or turns red , please adjust it to not exceed the line-item noted.		TOTAL	\$0	\$0

9b. Indirect Costs Narrative:

Enter narrative here. You may expand row height if needed. If using a federally approved indirect cost rate, please include the rate in the narrative.