



# COUNTY of VENTURA

COUNTY EXECUTIVE OFFICE

**Sevet Johnson, PsyD**  
County Executive Officer

**Mike Pettit**  
Assistant County Executive Officer

**Scott Powers**  
County Chief Financial Officer

**Danielle Keys**  
County Human Resources Director  
Labor Relations

September 10, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: Approval of the Re-Appointment of Brian Sisk as a Regular Member to Assessment Appeals Board No. 1, for a Three-Year Term, Effective September 2, 2024, through September 6, 2027; and Approval of the Re-Appointment of Mary Ferris as an Alternate Member to Assessment Appeals Board No. 1, for a Three-Year Term, Effective September 2, 2024, through September 6, 2027.**

## **Recommendation:**

Appoint the following individuals to the Assessment Appeals Boards to the terms indicated:

<b>Appointee Name</b>	<b>Board</b>	<b>Position</b>	<b>Term End Date</b>
Brian Sisk	Assessment Appeals Board No. 1	Regular Member	September 6, 2027
Mary Ferris	Assessment Appeals Board No. 1	Alternate Member	September 6, 2027

## **Fiscal / Mandates Impact:**

Mandate: Ventura County Ordinance No. 3700 and 4476, and State of California, Board of Equalization, Revenue and Taxation Code §1623 through §1626.

Source of Funding: General Fund.

Impact on other Departments: None.

## **Strategic Plan:**

The recruitment and appointment of qualified Assessment Appeals Board Members and Assessment Appeals Hearing Officers supports the *Fiscal Responsibility and Economic Vitality Strategic Priority* of your Board's Strategic Plan by ensuring Assessment Appeal Applications are heard and resolved by independent quasi-judicial bodies consisting of members who have at least five years of the required professional experience, as required by law. The Assessment Appeals Boards and Hearing Officer ensures that taxable values of properties are appropriate, which is then reflected in the property tax revenue collected by the County.

**Discussion:**

Your Board established Assessment Appeals Board (AAB) No. 1 and AAB No. 2 by adopted ordinances 4028 and 4476, respectively, to constitute the County's boards of equalization to determine the taxable value of property based on evidence submitted at assessment appeal hearings.

Pursuant to Revenue and Taxation Code §1623, members' terms begin the first Monday in September and are staggered into one, two, or three-year periods. As Board member terms are staggered, each September the County Executive Office will return to your Board to request appointment or re-appointment of AAB members.

AAB members must meet the qualifications set forth by the California State Board of Equalization, Revenue and Taxation Code §1624.05, which requires five years of professional experience in the State of California as either a certified public accountant or public accountant, licensed real estate broker, attorney, property appraiser accredited by a nationally recognized professional organization, property appraiser certified by the Office of Real Estate Appraisers, or property appraiser certified by the California State Board of Equalization.

Mary Ferris has served on the Assessment Appeals Board since November 9, 1993. Her current term expires on September 2, 2024. She has expressed readiness to continue serving. Ms. Ferris has over 45 years of experience in a qualified position and is a Real Estate Broker. As such, it is recommended that your Board approve the re-appointment of Mary Ferris as an Alternate Member to AAB No. 1 for a three-year term, effective September 2, 2024, through September 6, 2027.

Brian Sisk has served on the Assessment Appeals Board since August 6, 2013. His current term expires on September 2, 2024. He has expressed readiness to continue serving. Mr. Sisk has over 25 years of experience in a qualified position and is a Real Estate Appraiser. As such, it is recommended that your Board approve the re-appointment of Brian Sisk as a Regular Member to AAB No. 1 for a three-year term, effective September 2, 2024, through September 6, 2027.

This letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel. Should you have any questions concerning these appointments or require additional information, please contact Mia Martinez, Chief Deputy Clerk of the Board, at (805) 654-2566 or [mia.martinez@ventura.org](mailto:mia.martinez@ventura.org).

Regards,



Mia Martinez  
Chief Deputy Clerk of the Board



Sevet Johnson, PsyD  
County Executive Officer  
Clerk of the Board