



## **VENTURA COUNTY FIRE DEPARTMENT**

**Dustin Gardner**

Fire Chief

165 Durley Avenue, Camarillo, CA 93010-8586

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June 18, 2024

Board of Directors  
Ventura County Fire Protection District  
800 South Victoria Avenue  
Ventura, CA 93009

### **SUBJECT:**

Approval of Plans and Specifications, Including Addendum No. 01 and Addendum No. 02, for the Ventura County Fire Protection District's Fire Communications Center Phase 1 – New Communications Tower Installation Project, Located at 160 Durley Avenue, Camarillo, California; Waiver of Minor Bid Irregularities; Award of Contract to Construct the Project to Techsico Inc., in the Amount of \$264,182; and Delegation of Authority to the Fire Chief to Administer the Contract and to Execute Change Orders or Settle Claims, Upon Final Payment and Acceptance of the Work and with Approval of County Counsel as to Form and Legal Sufficiency, of up to \$25,709; Supervisorial District No. 3

### **RECOMMENDATIONS:**

1. Approval of Plans and Specifications, Including Addendum No. 01 and Addendum No. 02, for the Ventura County Fire Protection District's Fire Communications Center (FCC) Phase 1 – New Communications Tower Installation project ("Project"), Located at 160 Durley Avenue, Camarillo, California, attached hereto as Exhibits 1 (Bid Documents), 2 (Addendum No. 01), and 3 (Addendum No. 02);
2. Waive any minor irregularities in the bids;
3. Award the contract to construct the Project to Techsico Inc. in the amount of \$264,182 and authorize the Fire Chief or his designee to execute the subject contract, and;
4. Delegate authority to the Fire Chief or his designee to administer the contract and to execute change orders or settle claims, upon final payment and acceptance of the work and with approval of County Counsel as to form and legal sufficiency, of up to \$25,709.

# **FISCAL/MANDATES IMPACT:**

Mandatory: No  
Source of Funding: Fire Protection District – Fund S600  
Funding Match Required: None  
Impact on Other Departments: None

Summary of Revenues and Cost:	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Revenues:	\$ 0	\$ 0
Costs:		
Direct – Dept.	\$ 264,182	\$ 0
Indirect – Count CAP	\$ 0	\$ 0
Direct	\$ 0	\$ 0
Total Costs:	\$ 264,182	\$ 0
Net Costs:	\$ 264,182	\$ 0

Current FY 2023-24 Budget Projection for the Fire District - BU 2731				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	38,190,000	61,336,790	55,874,428	5,462,362
Revenue	3,342,444	3,342,444	3,342,444	-
Net Cost	34,847,556	57,994,346	52,531,984	5,462,362

Sufficient appropriations for this contract are available in the FY 23-24 Fire District's Budget Unit 2731 to accommodate the above recommendations.

# **STRATEGIC PLAN:**

This item contributes to the Board of Supervisors' (Board's) 2024–2027 strategic priority to invest in *Reliable Infrastructure and Sustainability*. The Fire Protection District understands the importance of maintaining our facilities. This project will replace aging infrastructure allowing for future expansion of communications equipment, improved reliability, and capability, to better serve the community.

# **DISCUSSION:**

The Fire Communications Center and the associated standalone 100-ft communications tower were constructed in 2005. Advancements in communication technology have led to more equipment being required to achieve future goals for this critical facility that would exceed the capacity of the current communications tower. As such, this project will replace the existing 100-ft tower with a new four-post communications tower of the

same height that is structurally engineered to be equipped with additional communication equipment.

The improvements are depicted in the Bid Documents (Exhibit 1) and supplemented by Addendum No. 01 (Exhibit 2) and Addendum No. 02 (Exhibit 3).

The Construction Plans found within Exhibit 1 were approved by the County of Ventura Division of Building and Safety on November 1, 2023.

Two bids were received for this specialty construction project. The bidder identified as responsive with the lowest bid was in the amount of \$264,182 submitted by Techsico Inc., as illustrated in the bid results (Exhibit 4). The bid is 12.2 percent above the engineer's estimate. The other bid received was less than three thousand dollars higher than the lowest bid. This validates the lowest responsible bid as appropriate. As such, we recommend the award.

Recommendation No. 4 would authorize the Fire Chief or his designee to administer the contract (including accepting the work, approving payments, determining whether performance of the work is satisfactory, approving substitution of subcontractors where approved by law, and suspending the work for the benefit of the Fire District as described in Standard Specifications 2-13) and to issue change orders or settle claims, upon final payment and acceptance of the work, with approval of County Counsel as to form and legal sufficiency, within the dollar limits described in Public Contract Code section 20142.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions, I may be contacted at (805) 389-9704 or call Tom Kasper, Business Services Bureau Manager, at (805) 389-9764.



DUSTIN GARDNER  
Fire Chief

DG/TK/DK:lgf

Attachments:

Exhibit 1 – Bid Documents

Exhibit 2 – Addendum No. 01

Exhibit 3 – Addendum No. 02

Exhibit 4 – Bid Results