

Central Services
Joan Araujo, Director

Engineering Services
James O'Tousa, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Jeff Palmer, Director

July 23, 2024

Board of Supervisors
County of Ventura
County Service Area No. 14
800 South Victoria Avenue
Ventura, CA 93009

Subject: Public Hearing Regarding Proposed Fiscal Year (FY) 2024-25 Charges for Street Lighting Services in County Service Area No. 14 (CSA 14) [Various Unincorporated Areas] and for Street Sweeping Services in CSA 14 [Unincorporated Areas of Casa Conejo and Lynn Ranch]; Adoption of Proposed Resolution Continuing Existing CSA 14 Street Lighting Service and Street Sweeping Service Charges at Existing Rates for FY 2024-25; All Supervisorial Districts.

Recommendations:

1. Conduct a public hearing to hear and consider all oral and written comments, objections and protests, if any, to the proposed Fiscal Year (FY) 2024-25 charges for street lighting services in County Service Area No. 14 (CSA 14) [various unincorporated areas] and for street sweeping services in CSA 14 [unincorporated areas of Casa Conejo and Lynn Ranch] set forth in the report entitled "County Service Area No. 14 Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25" (Report), Exhibit 1 to the attached proposed resolution (Resolution).
2. Upon the conclusion of the hearing, adopt the Resolution, confirming the Report, continuing the existing CSA 14 charges for street lighting and street cleaning services FY 2024-25, and approving the continued collection of the charges as part of the annual general County tax roll.



Fiscal/Mandates Impact:

Mandatory: No
 Source of Funding: Property Owners in Casa Conejo and Lynn Ranch Areas of County Service Area No. 14
 Funding Match Required: None
 Impact on Other Departments: None

<u>Summary of Revenue and Total Costs:</u>		<u>FY 2023-24</u>	<u>FY 2024-25</u>
Revenue		\$ 40,612	\$ 40,612
Costs:	Direct	\$ 40,612	\$ 40,612
	Indirect – Agency/Department	\$ 0	\$ 0
	Indirect – County CAP	\$ 0	\$ 0
Total Costs		\$ 40,612	\$ 40,612
Net Costs		\$ 0	\$ 0
Recovered Indirect Costs		\$ 0	\$ 0

No charges will be collected for street lighting services in fiscal year Fiscal Year (FY) 2024-25, which is the same amount that was collected in FY 2023-24. Charges for street sweeping services in the amount of \$40,612 will be collected in FY 2024-25 of which \$40,533 will be placed on the annual general County tax rolls and \$79 will be billed manually for those properties that do not generate a tax bill due to the low value of these properties. This is the same amount as was collected in FY 2023-24. FY 2023-24 information is shown above for comparison purposes only.

Current Fiscal Year Budget Projections:

Current FY 2024-25 Budget Projection for County Service Area No 14 – Unit 4120				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 476,140	\$ 4476140	\$ 476,140	\$ 0
Revenue	\$ 712,500	\$ 712,500	\$ 712,500	\$ 0
Net Cost	(\$236,360)	(\$236,360)	(\$236,360)	\$ 0

Sufficient revenues and appropriations are included in the FY 2024-25 Preliminary Budget.



Discussion:

CSA 14 provides both street lighting and street sweeping services.

Street Lighting Charge. County Service Area No. 14 (CSA 14) provides street lighting services in various locations throughout the unincorporated areas of the County. In FY 2024-25, property taxes and interest earnings will be sufficient to finance these street lighting services. Accordingly, the Public Works Agency recommends that CSA 14 not collect any charges for street lighting services in FY 2024-25, the same course of action taken in FY 2023-24.

Street Sweeping Charge. CSA 14 also provides street sweeping services in the unincorporated areas of Casa Conejo (Newbury Park) and Lynn Ranch (Thousand Oaks) as shown in the Vicinity and Location Maps, Exhibits 2 and 3. These services are financed by a combination of property taxes and service charges. In 2004, the residents of Casa Conejo and Lynn Ranch approved, in accordance with Proposition 218, an annual CPI increase to the street sweeping service charge, provided the increase does not exceed three percent.

A total of \$19,838 in service charges will be needed to finance street sweeping services in Casa Conejo in FY 2024-25, which will be collected from the owners of the 1,006 parcels benefiting from the service. A total of \$20,774 in charges will be needed to finance street sweeping services in Lynn Ranch in FY 2024-25, which will be collected from the owners of the 657 parcels benefiting from the services. PWA anticipates the existing FY 2023-24 service charge rates of \$19.72 for Casa Conejo and \$31.62 for Lynn Ranch will be sufficient to cover the costs of street sweeping services and therefore recommends the FY 2024-25 charges be continued at the same rates set for FY 2023-24.

County service area charges are subject to Ventura County Ordinance No. 3428. Ordinance No. 3428 establishes a procedure for fixing and collecting charges for services in all County Service Areas. Among other things, Ordinance No. 3428 requires PWA to annually prepare, and file with the Clerk of the Board, a report describing the services that CSA 4 provides and the amount charged for each parcel for the services. Thereafter, the ordinance requires the Ventura County Public Work Agency (PWA) to notice and your Board to conduct a public hearing on adoption of a resolution confirming the report and proposed charges. In accordance with Ordinance No. 3428, PWA prepared and filed the report entitled Exhibit 4 - County Service Area No. 14 (Casa Conejo and Lynn Ranch) Service Charges for Fiscal Year 2024-25, which describes the services provided to each parcel and sets forth the proposed charge for each parcel. On or about June 25, 2024, PWA published notice of today's hearing. The Clerk of the Board has received no protest letters to date. If any protest letters are received, they will be provided to your Board. Continuation of the existing CSA 14 charges (both the street lighting charge and the street



cleaning charge) is exempt from the notice and protest provisions of Proposition 218 because no increase is being proposed for FY 2024-25.

Strategic Plan:

This item contributes to the Board's 2024-2027 strategic priority to provide:

- I. Healthy, safe, and resilient communities through
 3. Promoting community resilience and strengthen our ability to withstand and recover from disaster or adversity.

Upon the conclusion of the hearing, PWA recommends your Board adopt the Resolution, which would confirm the Report, continue the existing FY 2023-24 CSA 14 street lighting and street cleaning for FY 2024-25, and approve the continued collection of the charges as part of the annual general County tax roll.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions regarding this matter, please contact George Andrade, Manager of the Real Estate Services Division at 805-654-2402, or the undersigned at 805-654-2084.

Sincerely,



Joan Araujo
Director
Central Services Department

Attachments:

Resolution

- Exhibit 1 to Resolution - County Service Area No. 14 Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25
- Exhibit 2 - Vicinity Map CSA 14 (Casa Conejo and Lynn Ranch)
- Exhibit 3 - Area Map for CSA 14 (Casa Conejo and Lynn Ranch)
- Exhibit 4 - County Service Area No. 14 (Casa Conejo and Lynn Ranch) Service Charges for Fiscal Year 2024-25

