



COUNTY of VENTURA

MELISSA LIVINGSTON
Director

September 12, 2023

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

HUMAN SERVICES AGENCY

855 Partridge Drive
Ventura, CA 93003
805-477-5100

JENNIE PITTMAN
Deputy Director
Administrative Services

VICTORIA JUMP
Deputy Director
Aging & Disability Services

DAVID SWANSON HOLLINGER
Deputy Director
Children & Family Services

MARISSA MACH
Deputy Director
Community Access & Engagement

ELAINE MARTINEZ
Deputy Director
Community Services

Subject: Authorization for the Workforce Development Board to Submit a Grant Application to California Department of Rehabilitation for a Student Training Employment Program Grant in the Amount of \$1,500,000; and Authorization for the Human Services Agency Director, or Designee, to Accept Funding and Sign Any Related Grant Agreements.

Recommendations:

1. Authorize the Workforce Development Board of Ventura County (WDBVC) to submit a grant application to the California Department of Rehabilitation (DOR) for a Student Training and Employment Program (STEP) grant in the amount of \$1,500,000 to serve 250 students with disabilities over a three-year period from January 1, 2024-December 31, 2026.
2. Authorize the Human Services Agency (HSA) Director, or designee, to accept funding and sign any agreements related to the STEP grant, subject to County Executive Office and County Counsel review and approval.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Federal
Funding Match Required:	No
Impact on other Departments:	None

Summary of Revenue and Costs:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Revenue:		
Direct	\$250,000	\$500,000
Total Revenue	\$250,000	\$500,000

Costs:		
Direct	\$250,000	\$500,000
Indirect	Minimal	Minimal
Total Costs	\$250,000	\$500,000
Net County Cost	\$0	\$0

There are no Net County Costs associated with this grant opportunity. Sufficient revenues and appropriations are included in HSA's Adopted Budget for Fiscal Year (FY) 2023-24. If awarded funding, in addition to the details shown above, it is estimated \$500,000 in revenue and appropriations will be realized in FY 2025-26, and \$250,000 in FY 2026-27.

FY 2023-24 Adopted Budget for Workforce Development Division # 3450				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$10,047,682	\$10,047,682	\$10,047,682	\$0
Revenue	\$10,047,682	\$10,047,682	\$10,047,682	\$0
Net Cost	\$0	\$0	\$0	\$0

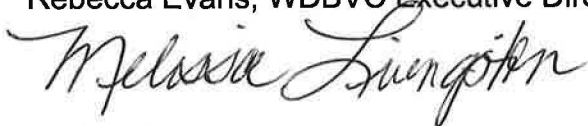
Discussion

The California DOR, in coordination with the Foundation for California Community Colleges, is seeking applications from local workforce development boards for the STEP grant to design, develop and implement projects that provide work experience and job preparation training to students with disabilities. Applications are due September 29, 2023.

The WDBVC's STEP program will empower youth with the essential skills and experiences they need to thrive in the competitive job market. The STEP program will provide 250 students with disabilities with a comprehensive range of services, including job preparation, workplace readiness skills training, year-round paid work-based learning experiences, self-advocacy training, and career exploration guidance. If selected for funding, WDBVC will contract with one or more community-based organizations with experience serving students with disabilities to work in conjunction with the WDBVC in providing these services. The WDBVC is still finalizing the program design and performance goals. The final grant proposal will be submitted to the County Executive Office for review prior to submission.

We request that your Board authorize WDBVC to submit the application for a STEP grant, and authorize the HSA Director to accept funding and sign any related agreements, subject to County Executive Office and County Counsel review and approval.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 805-477-5301, or Rebecca Evans, WDBVC Executive Director, at 805-477-5306.



Melissa Livingston
Director