



# COUNTY of VENTURA

**MELISSA LIVINGSTON**  
Director

May 14, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

## **HUMAN SERVICES AGENCY**

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Ventura, CA 93003  
805-477-5100

**JENNIE PITTMAN**  
Deputy Director  
Administrative Services

**VICTORIA JUMP**  
Deputy Director  
Aging & Disability Services

**DAVID SWANSON HOLLINGER**  
Deputy Director  
Children & Family Services

**MARISSA MACH**  
Deputy Director  
Community Access & Engagement

**ELAINE MARTINEZ**  
Deputy Director  
Community Services

**Subject: Adoption of a Revised Resolution Authorizing the Human Services Agency Director to Submit a Grant Application in the Amount of \$7,500,000, an Increase of \$1,569,785 Above the Original Resolution, to the California Department of Housing and Community Development for a Disaster Recovery Workforce Development Grant; and Ratification of the Submission of the Grant Application to the California Department of Housing and Community Development.**

### **Recommendations:**

1. Adopt a revised resolution (Exhibit 1) as required by the California Department of Housing and Community Development (HCD) authorizing the Human Services Agency (HSA) Director to (1) submit a grant application to HCD in the amount of \$7,500,000, an increase of \$1,569,785 above the original resolution adopted December 5, 2023, for a Disaster Recovery Workforce Development (DR-Workforce) grant, and (2) accept funding from and sign any agreements with HCD, subject to County Executive Office and County Counsel review and approval.
2. Ratify the submission of the grant application (Exhibit 2) to HCD for the DR-Workforce grant.

### **Reason for Ratification:**

Upon your Board's adoption of a resolution authorizing its submission, an application for a DR-Workforce grant was submitted to HCD on December 7, 2023. HCD returned to HSA on April 9, 2024, requesting edits to the application with a due date for resubmission of April 22, 2024. The edits were made as requested by HCD and the revised application was submitted on the due date of April 22, 2024. With the short-turnaround to edit and resubmit the grant application, there was not adequate time to seek your Board's authorization for the increased amount prior to resubmitting the application. We are before your Board today at the earliest date possible after submission of the grant application on April 22, 2024.

**Fiscal/Mandates Impact:**

Mandatory: No  
 Source of Funding: State (Disaster Recovery Workforce Development Grant)  
 Funding Match Required: No  
 Impact on other Departments: None

**Summary of Revenue and Costs:**

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
<b>Revenue:</b>		
Direct	\$0	\$4,285,000
<b>Total Revenue</b>	<b>\$0</b>	<b>\$4,285,000</b>
<b>Costs:</b>		
Direct	\$0	\$4,285,000
Indirect	Minimal	Minimal
<b>Total Costs</b>	<b>\$0</b>	<b>\$4,285,000</b>
<b>Net County Cost</b>	<b>\$0</b>	<b>\$0</b>

There is no Net County Cost associated with this program. The anticipated period of performance for this grant is July 1, 2024, through March 31, 2026. In addition to the amounts displayed above, \$3,215,000 will be realized in Fiscal Year (FY) 2025-26. HSA will allocate revenue and appropriations as part of the annual budget process for future FYs.

<b>FY 2023-24 Adopted Budget for HSA Workforce Development Division # 3450</b>				
	<b>Adopted Budget</b>	<b>Adjusted Budget</b>	<b>Projected Budget</b>	<b>Estimated Savings/(Deficit)</b>
Appropriations	\$10,047,682	\$13,736,090	\$12,991,610	\$744,480
Revenue	\$10,047,682	\$11,347,682	\$12,991,610	\$1,643,928
Net Cost	\$0	\$2,388,408	\$0	\$2,388,408

**Discussion:**

The HCD DR-Workforce Program supports local jurisdictions and workforce training programs to deliver job training and career services that address economic revitalization as a part of disaster recovery in identified areas, such as Ventura County, that were impacted by the 2018 wildfires. Applicants are expected to work in collaboration with community colleges, training providers, local governments and state agencies to create or expand programs that address the unmet need for skilled labor and specialized training. At least 85% of program participants must be income certified as low- and moderate-income.

On December 5, 2023, your Board adopted a resolution, as required by HCD, authorizing the HSA Director to submit a DR-Workforce grant application to HCD in the amount of \$5,930,215 for a program that will increase economic opportunities through workforce

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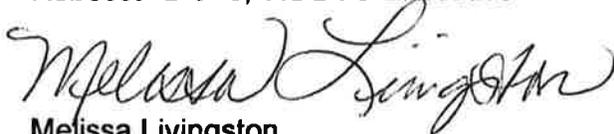
training for individuals with low- to moderate-income. HCD has since approached HSA with an opportunity to apply for a higher grant amount of \$7,500,000, rather than \$5,930,215, with the additional funds of \$1,569,785 to support outreach, case management, an internet-capable trailer leased and used by a vendor to provide training, and connections to employment opportunities. HCD requires a revised resolution from your Board that includes the additional funding request.

We request that your Board adopt the revised resolution as required by HCD authorizing the HSA Director to (1) submit a grant application to HCD in the amount of \$7,500,000, and (2) accept funding from and sign agreements with HCD, subject to County Executive Office and County Counsel review and approval. The resolution is in the format required by HCD. We also request your Board ratify the submission of the grant application to HCD on April 22, 2024.

**Strategic Plan:**

The HCD grant contributes to the Board of Supervisors' 2024-2027 Strategic Plan priority of 'Fiscal Responsibility and Economic Vitality', Goal (2) Foster a thriving business ecosystem to create jobs, increase wages, and strengthen the local economy.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 805-477-5301, or Rebecca Evans, WDBVC Executive Director, at 805-477-5306.



Melissa Livingston  
Director

Exhibit 1 – Resolution, HCD Disaster Recovery Workforce Development

Exhibit 2 – Grant Application, HCD Disaster Recovery Workforce Development