

Central Services
Joan Araujo, Director

Engineering Services
James O'Tousa, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Vacant, Director

June 18, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: Approval of, and Authorization for the Public Works Agency Director, or His Designee, to Execute a Consulting Services Contract with Filippin Engineering Inc. for the El Rio Pedestrian Improvements Project; in the Amount of \$799,270; Contract No. AE24-044, Project No. 50616, Supervisorial District No. 3.

Recommendations:

1. Approve a consulting services contract with Filippin Engineering, Inc., for the El Rio Pedestrian Improvements Project, in the amount of \$799,270 and;
2. Authorize the Director of Public Works Agency, or his designee, to execute subject contract if approved.

Fiscal/Mandates Impact:

Mandatory: No ☒ Yes ☐ Cite Authority:
Source of Funding: Road Fund
Funding Match Required: No
Impact on Other Department(s): None

Summary of Revenue and Total Costs		FY 2023-2024	FY 2024-2025
Revenue:		\$ 0	\$ 0
Direct		\$ 0	\$ 799,270
Indirect - Agency/Department		\$ 0	\$ 0
Indirect – CAP		\$ 0	\$ 0
Total Costs		\$ 0	\$ 799,270
Net Road Fund Costs Including Indirects		\$ 0	\$ 799,270
Recovered Indirect Cost		\$ 0	\$ 0
Current FY 2023-24 Budget Projection for Road Fund Unit 4083			
	Adopted	Adjusted	Projected
			Estimated



	Budget	Budget	Budget	Savings/(Deficit)
Appropriations	\$ 10,290,600	\$ 14,330,282	\$ 17,334,700	(\$ 3,004,418)
Revenue	\$ 12,178,700	\$ 12,178,700	\$ 4,522,000	(\$ 7,656,700)
Net Cost	(\$ 1,888,100)	\$ 2,151,582	\$ 12,812,700	(\$10,661,118)

Sufficient appropriations will be included in the FY 2024-25 Road Fund budget, as appropriate.

Discussion:

The project is located on various roads in the El Rio area as shown on Exhibit 1 (Vicinity Map) and Exhibit 2 (Location Map). The work includes constructing 2.15 miles of sidewalks on both sides of Stroube Street, Walnut Drive, and a segment along Cortez Street, curbs and gutters, traffic calming measures, stormwater percolation areas, flashing beacons at crosswalks, drainage improvements and appurtenant work.

This project is large in size and construction is anticipated to be approximately 9 months in duration. Construction management and inspection services are typically performed in-house by Roads & Transportation (RT); however, RT does not have the capacity to perform this work with their own resources at this time. For this reason, the decision was made to hire Filippin to oversee and manage the construction phase of this project.

On April 1, 2024, RT released a Request for Qualifications (RFQ) for Construction Management & Inspection services. Statement of Qualifications (SOQ) were received by four firms and were ranked according to the criteria listed in the RFQ. Filippin was selected based on their wide range of experience in construction management and their knowledge of the County's policies and procedures.

Services under this contract will include construction management and full-time inspection during construction as well as regular coordination with County staff. Payment for Consultant services will be made based on hourly rates. The total work will not exceed \$799,270 without modification of this contract.

Attached is a consultant services contract (Exhibit 3) which has been negotiated with Filippin Engineering, Inc., (Filippin) of Goleta, CA in accordance with the policy adopted by your Board on November 3, 1998. Under this contract, Filippin shall provide construction management and inspection services during the construction of the El Rio Pedestrian Improvements Project.

Strategic Plan:

This item contributions to the Board of Supervisors 2024-2027 strategic priority to provide:

III. Reliable infrastructure and sustainability through

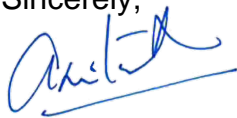


1. Maintaining and improving dependable public resources to serve the needs of our diverse communities.
- V. Diverse and innovative workforce dedicated to service excellence through
1. Cultivating a talented, diverse and inclusive workforce emphasizing ethics, leadership, and effectiveness.
 2. Leveraging innovation and continuous improvement to provide efficient and effective services.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions, please call the undersigned at (805) 654-2077.

Sincerely,



Anitha Balan, P.E.
Director
Roads & Transportation

Attachments:

Exhibit 1 – Vicinity Map
Exhibit 2 – Location Map
Exhibit 3 – AE24-044 Consultant Contract – Filippin Engineering, Inc

