

January 28, 2025

Board of Supervisors  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

**Subject:**     **Appointment of Scott McNutt, Miguel Rodriguez, and Lisa Safaeinili to the Workforce Development Board of Ventura County.**

**Recommendation:**

It is recommended that your Board appoint three individuals to the Workforce Development Board of Ventura County (WDB), for a three-year term, as listed below.

<b>Name &amp; Title</b>	<b>Category</b>	<b>Employer/Agency Represented</b>	<b>Term Start Date</b>	<b>Term End Date</b>
Dr. Scott McNutt, Director/Principal	Education & Training	Ventura Adult and Continuing Education (VACE)	01/28/2025	01/27/2028
Miguel Rodriguez, Community Relations and Workforce Development Director	Governmental and Economic and Community Development	Port of Hueneme	01/28/2025	01/27/2028
Lisa Safaeinili, Executive Director	Workforce / Community-Based Organization	Westminster Free Clinic	01/28/2025	01/27/2028

**Discussion:**

The recommendation before your Board is to appoint three members to the WDB, as listed above, to three-year terms. The proposed action is in accordance with WDB requirements for membership pursuant to Section V. of the WDB Bylaws, as amended

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September 2020. As part of their responsibilities, WDB members participate in the planning and oversight of local workforce area-related matters. The current WDB roster is attached for your review.

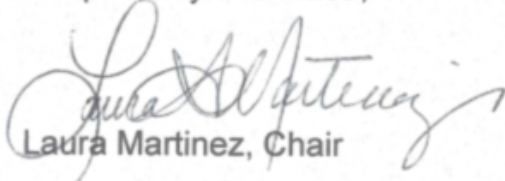
The establishment of a WDB is mandatory for the County's receipt of federal Workforce Innovation and Opportunity Act (WIOA) revenues. Per WIOA guidance, workforce development boards must maintain certain mandated representation and are to work in partnership with local elected officials in the areas of policy development and oversight of local program investments in workforce preparation. Procedures for nominations established and managed by the WDB have been followed to ensure consistency with membership provisions of WIOA. A brief description of the nominee and the specific membership category represented are attached. The proposed nominee meets the criteria for representation in their respective membership category.

Although WDB Bylaws call for no fewer than 19 and no more than 45 members, neither the federal Workforce Innovation and Opportunity Act (29 U.S.C. § 3101 et seq.) nor California's equivalent (Unemp. Ins. Code § 14202) require a specific number of local WDB members. Should your Board approve the recommended action, we will have 27 voting members. Moreover, the WDB meets all membership composition requirements, with the majority of its members recruited from the private business sector and the remaining members chosen from labor/workforce, education and training, and government, economic, and community development organizations.

Through recruitment efforts adopted by the WDB and coordinated through your Board, we will continue to work to add new members to meet and maintain membership and composition standards.

If you have any questions, please contact Rebecca Evans, Executive Director, Workforce Development Board of Ventura County, at (805) 477-5306.

Respectfully submitted,



Laura Martinez, Chair

Workforce Development Board of Ventura County