



# Ventura County

## SHERIFF'S OFFICE

Jim Fryhoff - Sheriff | John Reilly - Undersheriff  
800 S. Victoria Avenue, Ventura, CA 93009 | 805.654.2385 | VenturaSheriff.org

March 18, 2025

County of Ventura Board of Supervisors

**Subject:** Ratification of Application Submittal to the California Governor's Office of Emergency Services for the Fiscal Year 2024 Homeland Security Grant Program and Fiscal Year 2024 Emergency Management Performance Grant Program; Adoption of a Resolution In Support of the Homeland Security Grant Program and Authorizing the Sheriff, Assistant Sheriff or the Director of Sheriff Emergency Services to Execute, on Behalf of the County, Documents Pertaining to this Grant; Ratification of and Authorization for the Sheriff's Office to Accept the Fiscal Year 2024 Homeland Security Grant Program Award in the Amount of \$770,793 from September 1, 2024 through May 31, 2027; Ratification of and Authorization for the Sheriff's Office to Accept the Fiscal Year 2024 Emergency Management Performance Grant Program Award in the Amount of \$268,421 from July 1, 2024 through June 30, 2026; (RECOMMENDATION NOS 6-7 REQUIRE 4/5ths VOTE.)

### **Recommendations:**

It is recommended that your Board:

1. Ratify the submittal of the Sheriff's Office application to the California Governor's Office of Emergency Services requesting \$770,793 for the Fiscal Year 2024 Homeland Security Grant Program. (Exhibit 1)
2. Ratify the submittal of the Sheriff's Office application to the California Governor's Office of Emergency Services requesting \$268,421 for the Fiscal Year 2024 Emergency Management Performance Grant Program. (Exhibit 2)

3. Adopt the attached Governing Body Resolution in support of the Homeland Security Grant Program authorizing the Sheriff, Assistant Sheriff, or the Director of Sheriff Emergency Services to execute on behalf of the County of Ventura documents pertaining to this grant, including the Standard Assurances for all Cal OES Federal Grant Programs. (Exhibit 3)

4. Ratify and authorize the Sheriff's Office's acceptance of the Fiscal Year 2024 Homeland Security Grant Program Award, in the amount of \$770,793 from September 1, 2024, through May 31, 2027, from the California Governor's Office of Emergency Services on behalf of the Sheriff's Office.

5. Ratify and authorize the Sheriff's Office's acceptance of the Fiscal Year 2024 Emergency Management Performance Grant Program award in the amount of \$268,421 from July 1, 2024, through June 30, 2026, from the California Governor's Office of Emergency Services on behalf of the Sheriff's Office.

6. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust the appropriations and unanticipated revenue for the FY 2024 Homeland Security Grant Program:

Increase/ Decrease	Budget Division	Account Level	Amount
Increase	2500	Salaries and Employee Benefits	\$ 153,540
Increase	2500	Services and Supplies	\$432,253
Increase	2500	Other Charges	\$130,000
Increase	2500	Equipment	\$55,000
Increase	2500	Intergovernmental Revenue	\$770,793

7. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust the appropriations and unanticipated revenue received for the FY 2024 Emergency Management Performance Grant:

Increase/ Decrease	Budget Division	Account Level	Amount
Increase	2500	Salaries and Employee Benefits	\$ 13,421
Increase	2500	Services and Supplies	\$255,000
Increase	2500	Intergovernmental Revenue	\$268,421

**Reason for Ratification:**

Due to the collaborative process for identifying projects under this grant program, there was insufficient time to submit this request prior to applying for these grants and accepting

the grant funds. Approval was obtained from the County Executive Office prior to submitting the grant application to Cal OES.

**Fiscal Impact:**

	FY 2024-25	FY 2025-26
Revenues	\$367,784	\$671,430
Costs	\$367,784	\$671,430
Net County Cost	\$0	\$0

Funding Sources: California Governor’s Office of Emergency Services as provided by:  
The Department of Homeland Security Appropriations Act, 2024 (Pub. L. No. 118-47); Authorized by Section 2002 of the Homeland Security Act of 2002, as amended (Public Law 107-296, as amended) (6 U.S.C. § 603); Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the Earthquake Hazards Reduction Act of 1977, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the National Flood Insurance Act of 1968, as amended (Pub. L. No. 90448) (42 U.S.C. §§ 4001 et seq.).

Match Requirement: Emergency Management Performance Grant Program only. Dollar-for-dollar match required. In-kind personnel costs are acceptable. 100% already in FY25.

**Discussion:**

**2024 Homeland Security Grant Program**

Each federal fiscal year under the Homeland Security Grant Program (SHSP), Congress appropriates funds to the Department of Homeland Security for subsequent distribution to the states. Subgrants are then awarded by the State of California to all 58 counties in the state. The purpose of the Homeland Security Grant Program is to support local efforts to prevent terrorism and other catastrophic events by enhancing equipment acquisition, planning, exercising, and training. Five percent of the total funds received by Ventura County will be retained by Sheriff Emergency Services for the management and

administration of the grant program. The remaining 95 percent of funds have been allocated projects proposed by local public safety agencies.

The projects that have been approved for funding include the following:

- Regional Incident Command System Training
- Security Camera & Microwave Enhancement Project
- Community Emergency Response Team Training
- VC Alert Emergency Notification System
- Urban Search and Rescue Team Equipment
- Regional Hazardous Materials Team Equipment

Sheriff Emergency Services will administer the 2024 Homeland Security Grant Program over a 33-month performance period from September 1, 2024, through May 31, 2027. Sheriff Emergency Services will retain the administrative allocation of \$38,540 from the grant to cover the personnel costs associated with grant administration. This amount is equal to five percent of the total grant amount, which is the maximum amount allowed for grant administration.

We ask that your Board adopt the state-required Resolution (attached), which authorizes the Sheriff, Assistant Sheriff, or the Director of Sheriff Emergency Services to execute on behalf of the County any documents pertaining to this grant. The Standard Assurances for all Cal OES Federal Grant Programs ("Grant Agreement") requires that the Resolution also contain the Board's written agreement:

- (a) To provide all matching funds required for the grant project and that any cash match will be appropriated as required;
- (b) Any liability arising out of the performance of the grant agreement shall be the responsibility of the County of Ventura and its Board of Supervisors;
- (c) Grant funds shall not be used to supplant expenditures controlled by the Board of Supervisors; and
- (d) The Sheriff or his designee is authorized to execute on behalf of the County of Ventura, the Grant Agreement.

### **2024 Emergency Management Performance Grant Program**

The purpose of the Emergency Management Performance Grant Program is to enhance the emergency management capabilities of local jurisdictions through planning, equipment acquisition and training. Five percent of the total funds received by Ventura County will be retained by Sheriff Emergency Services for the management and administration of the grant program. The remaining 95 percent of funds will be distributed to the county and cities of Oxnard, Ventura, Simi Valley, Fillmore, Camarillo, Moorpark, Port Hueneme, Thousand Oaks, and the County of Ventura. While providing the opportunity to apply and receive funds, some cities elected not to take advantage of the

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funding opportunity. Upon receiving funds from the State of California, Ventura County will distribute funds to local jurisdictions within the Operational Area, based upon a distribution plan that allocates funding based on percentage of population.

The County of Ventura has been awarded \$268,421 from this grant from July 1, 2024, through June 30, 2026. Sheriff Emergency Services will retain the administrative allocation of \$13,421 from the grant to cover the personnel costs associated with grant administration.

Finally, we ask that your Board authorize the Auditor-Controller to process the necessary accounting transactions for these grants. The balance of the planning and administration costs will be incurred in future fiscal years, the appropriations and revenue for which will be included in the respective years' requested budgets.

**Strategic Plan:**

This item contributes to the Board of Supervisors (Board) 2024-2017 strategic priority of Healthy, Safe, and Resilient Communities. This award from the California Governor's Office of Emergency will increase public safety by funding vital equipment and training needed by our first responders.

The Offices of the County Executive, County Counsel, and the Auditor-Controller have reviewed this letter. Please contact Undersheriff John Reilly at 805-654-2383 if you have questions or need additional information.

Sincerely,



JIM FRYHOFF  
Sheriff

**Attachments:**

Resolution

Exhibit 1 – 2024 SHSP Application & Award Approval

Exhibit 2 – 2024 EMPG Application & Award Approval

Exhibit 3 – Grant Agreement & Standard Assurances for All Cal OES Federal Grant Programs