



COUNTY of VENTURA

GENERAL SERVICES AGENCY
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Interim Agency Director

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Fleet Services Deputy Director

J. Colter Chisum, P.E.
Parks Department Deputy
Director

June 4, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Public Hearing Concerning and Adoption of a Resolution Approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering Levy of Assessment for Fiscal Year 2024-25 for the Oak View School Preservation and Maintenance District

RECOMMENDATIONS:

1. Conduct a public hearing concerning the adoption of the attached resolution approving the Engineer’s Report, confirming the diagram and assessment, and ordering the levy of assessment for the Oak View School Preservation and Maintenance District; and
2. Adopt the attached resolution.

FISCAL/MANDATES IMPACT:

Mandatory: Yes
 Source of Funding: Oak View School Preservation and Maintenance District
 Fund Matching Requirement: None
 Impact on Other Departments: Minimum impact to Auditor Controller for levy and apportionment of the assessment

Summary of Revenues and Costs	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Revenue:	\$	\$ 340,476
Costs:		
Direct	\$	\$ 391,478
Indirect-Agency/Dept.	\$	\$ 29,968
Indirect – CAP	\$	\$ 1,344
Total Costs	\$	\$ 422,790
Net Gain/(Loss):	\$	\$ (82,314)

FY 2023-24 (as of 05/01/2024) Budget Projection				
GSA – Oak View School Preservation & Maintenance District – Budget Unit 4770				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings / (Deficit)
Appropriations	\$326,159	\$326,159	\$306,187	\$19,972
Revenue	\$326,160	\$326,160	\$338,345	\$12,185
Operating Gain/(Loss*)	\$ 1	\$ 1	\$ 32,158	\$32,157

The table above includes interest earnings, interest expense, and contributions. Sufficient Revenue and Appropriations will be included in the Fiscal Year 2024-25 preliminary budget.

STRATEGIC PLAN:

In recognition of your Board’s strategic priorities, this tax assessment is consistent with Reliable Infrastructure and Sustainability priority within the County of Ventura Strategic Plan. The assessment further aligns with the goal to “maintain and improve dependable public resources to serve the needs of our diverse clients.”

DISCUSSION:

On April 9, 2024, your Board approved a resolution directing preparation of the Engineer’s Report (Report) for the Oak View School Preservation and Maintenance District (District) annual assessment for subsequent presentation to the Board for consideration and approval.

That action was the first step in an annual process, which is required for benefit assessment districts created under California Streets and Highways Code section 22500 et seq. Specifically, Streets and Highways Code Section 22567 requires that for every year an assessment is levied, an engineer must prepare a report which sets forth: (a) the plans and specifications for any improvements; (b) an estimate of the costs of the improvements; (c) a diagram of the assessment district; (d) an assessment of the estimated costs of the improvements; and (e) if bonds or notes will be issued, an estimate of their principal amount.

The engineer also determines the net amount of the assessment. The assessment must provide an amount sufficient to pay principal and interest on any debt associated with the district. Within the limits of the authorized annual assessment, the net amount is assessed on individual parcels by apportioning the net amount among the parcels in proportion to the estimated benefits to be received by that parcel.

On May 14, 2024, your Board adopted a resolution providing preliminary approval of the proposed Engineer’s Report, stating its intention to levy and collect an assessment within the District, and scheduled the required Public Hearing for June 4, 2024.

Today your Board is asked to hear testimony concerning the Resolution that gives final approval of the final Engineer's Report (Exhibit 1), confirms the diagram of the assessment district, and orders the levy of assessments, and to approve the Resolution.

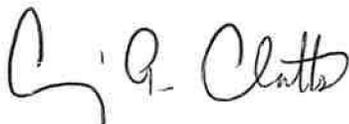
The recommended total revenue and assessment by Single-Family Equivalent unit ("SFE") are as follows:

Assessment Zone	Budget	Rate/SFE
Zone A	\$184,644	\$84.56
Zone B	\$ 47,417	\$42.28
Zone C	\$ 10,226	\$42.28
Total District	\$242,286	

The recommended assessments are a 3.00% increase over the FY 2023-24 maximum authorized assessment amounts of \$82.09 and \$41.05. The percentage increase is based on changes in the Los Angeles Area Consumer Price Index (CPI) and was authorized by the property owners when they approved the ballot measure creating the District and assessment rate in July 2002. The change in the CPI from December 2022 to December 2023 was 3.472% and the unused CPI carried forward from the previous fiscal years is 0 %. The increase cannot exceed 3% per annum; therefore, the authorized maximum annual adjustment for fiscal year 2024-25 is 3.00 %.

The lower rates for Zones B and C are 50% of Zone A's rate, and are based on the properties within these zones receiving lesser special benefit from the assessments than properties located closer to the site (i.e., Zone A).

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions regarding this letter, please contact J. Colter Chisum at 654-3945.



Craig Clutts, P.E., CEM
Interim Agency Director

Resolution – Approving the Engineer's Report, Confirming Diagram and Assessment, and Ordering Levy of Assessment – Oak View School Preservation and Maintenance District
Exhibit 1 – Final Engineer's Report

ec: J. Colter Chisum, Deputy Director, Parks Department, General Services Agency
Greg Bergman, Administrative Services Director, General Services Agency