

**SUMMARY OF ORDINANCE OF THE COUNTY OF VENTURA REGARDING THE  
OFFICE OF PUBLIC GUARDIAN AND OFFICE OF PUBLIC ADMINISTRATOR**

The following is a summary of an ordinance adopted by the Ventura County Board of Supervisors on January 9, 2024.

The ordinance makes the following changes to two earlier Ordinances – Ordinance 4399 (adopted 2009) and Ordinance 4610 (adopted 2022) - relating to the Offices of the Public Guardian and Public Administrator:

- Section 5 of Ordinance 4399 was repealed and revised to provide that the office of the Public Guardian (PG) will be separate from the office of the Public Administrator and to provide that the County's Chief Executive Officer with the concurrence of the Board of Supervisors will appoint the PG.
- Two sections of Ordinance 4610 were repealed and replaced. A reference to the "Area Agency on Aging" was removed from the list in section 6, subdivision b. Personnel, subdivision 1) of department heads appointed by the County Executive Officer. Section 6, subdivision b. Personnel, subdivision 2) was reorganized to reflect the separation of the roles of public administrator and public guardian.
- The Ordinance will be effective February 9, 2024 and operationalized February 18, 2024.

The ordinance was adopted by the following vote:

AYES: Supervisors \_\_\_\_\_.  
NOES: \_\_\_\_\_.  
ABSENT: \_\_\_\_\_.

The adopted Ordinance may be obtained from the Office of the Clerk of the Board of Supervisors located in the Hall of Administration at 800 S. Victoria Avenue, Ventura, CA.

Prepared by County Counsel